

Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575

Telephone: (517) 546-4250 • Facsimile: (517) 546-9628

Internet Address: www.livingstonroads.org

BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF LIVINGSTON

AGENDA

February 8, 2024

9:30 A.M.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. APPROVAL OF AGENDA

ACTION: Staff recommends approval as presented

- E. CALL TO THE PUBLIC (1)
- F. ACTION ITEMS

- 1. Title VI Plan
 - Authorization to Amend
(Resolution 2402-014)

ACTION: Staff recommends approval

- 2. Act 51 Mileage Certification
 - Calendar Year 2023
(Resolution 2402-015)

ACTION: Staff recommends approval

- G. INFORMATION AND REPORTS
 - 1. Salt Usage
- H. CALL TO THE PUBLIC (2)
- I. LEGAL

J. ADMINISTRATIVE BUSINESS

1. Minutes

- a. **Regular Board Meeting – January 25, 2024**

ACTION: Staff recommends approval

- b. **Closed Session – January 25, 2024**

ACTION: Staff recommends approval

2. Bills

ACTION: Staff recommends approval

3. Meetings Announced

- a. **Next Regular Board Meeting – February 29, 2024**

4. Financial Reports

- a. **Cash Position Statement**

- b. **MTF**

5. Miscellaneous Road Items

K. ADJOURNMENT

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F.1.

MEMORANDUM

Date: February 8, 2024

To: Board of County Road Commissioners

From: Steve Wasylk, Managing Director

Subject: Title VI Non-Discrimination Plan

The Federal Highway Administration (FHWA) recently issued mandatory revisions to the Title VI complaint procedures. As such, we are required to update our Title VI Non-Discrimination Plan to reflect the changes. Specifically, all Title VI complaints are now required to be forwarded to MDOT's Statewide Title VI Coordinator or directly to FHWA. The Road Commission will now only investigate Title VI complaints if delegated to do so by FHWA. In addition, acknowledgement of a complaint must be provided to the complainant within ten (10) days of receiving the complaint. These changes are incorporated in the language of the "Filing a Title VI Complaint" section on pages 24-27 of our plan.

Staff has reviewed the changes and recommends approval of the revised plan and the associated resolution.

RESOLUTION OF THE

NUMBER:

2402-014

BOARD OF COUNTY ROAD
COMMISSIONERS OF THE
COUNTY OF LIVINGSTON

DATE:

February 8, 2024

Resolution Amending the Livingston County Road Commission's Title VI Non-Discrimination Plan

- WHEREAS,** the Board of County Road Commissioners of the County of Livingston has adopted a Title VI Non-Discrimination Plan as required to maintain its eligibility to receive Federal financial assistance, and
- WHEREAS,** updates to the Plan are occasionally necessary to reflect changes in regulatory requirements, and
- WHEREAS,** the Federal Highway Administration has issued mandatory revisions to the Title VI complaint procedures, and
- WHEREAS,** staff has reviewed these revisions, incorporated the changes into the Plan, and recommends approval of the revised Title VI Non-Discrimination Plan, dated February 8, 2024, now therefore be it
- RESOLVED,** that the Board of County Road Commissioners of the County of Livingston hereby approves the amended Title VI Non-Discrimination Plan, dated February 8, 2024, and be it further
- RESOLVED,** that the Chairman of the Board and its Managing Director are hereby authorized to sign the Plan documents.

MOVED:

SUPPORTED:

AYES:

NAYS:

I hereby certify this to be a true copy of a resolution made and adopted by the Board of County Road Commissioners of the County of Livingston.

Steven J. Wasyk, Managing Director

**LIVINGSTON COUNTY ROAD COMMISSION
TITLE VI
NON-DISCRIMINATION PLAN**

**3535 Grand Oaks Drive
Howell, Michigan 48843
Phone: 517-546-4250
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**Title VI Coordinator:
Steve Wasyk, Managing Director
Email: swasyk@livingstonroads.org**

February 8, 2024

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INTRODUCTION

The Livingston County Road Commission (LCRC) was organized in 1895 under the County Road Act; Sections 221.1-239.6 of the *Michigan Compiled Laws*. The LCRC's transportation program serves all people utilizing the county road system with a safe, efficient, environmentally sound, comprehensive, and cost-effective transportation system. The LCRC serves all people of the county of Livingston, including minority populations, low-income populations, the elderly, persons with disabilities, and those who traverse the State of Michigan. The LCRC recognizes its responsibility to provide fairness and equity in all of its programs, services, and activities, and that it must abide by and enforce federal and state civil rights legislation.

Title VI of the Civil Rights Act of 1964, is the overarching civil rights law that prohibits discrimination based on race, color, or national origin, in any program, service, or activity that receives federal assistance. Specifically, Title VI assures that, "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity receiving federal assistance." Title VI has been broadened by related statutes, regulations, and executive orders. Discrimination based on sex is prohibited by Section 324 of the Federal-Aid Highway Act, which is the enabling legislation of the Federal Highway Administration (FHWA). The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 prohibit unfair and inequitable treatment of persons as a result of projects which are undertaken with Federal financial assistance. The Civil Rights Restoration Act of 1987 clarified the intent of Title VI to include all programs and activities of federal-aid recipients and contractors whether those programs and activities are federally funded or not.

In addition to statutory authorities, Executive Order 12898, "Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations," signed in February of 1994, requires federal agencies to achieve Environmental Justice as part of its mission by identifying disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations. Environmental Justice initiatives are accomplished by involving the potentially affected public in the development of transportation projects that fit within their communities without sacrificing safety or mobility. In 1997, the U.S. Department of Transportation (USDOT) issued its DOT Order to Address Environmental Justice in Minority Populations and Low-Income Populations to summarize and expand upon the requirements of Executive Order 12898 on Environmental Justice. Also, Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency (LEP)," provides that no person shall be subjected to discrimination on the basis of race, color, or national origin under any program or activity that receives Federal financial assistance.

As a recipient of federal financial assistance, the LCRC must provide access to individuals with limited ability to speak, write, or understand the English language. The LCRC must not restrict an individual in any way from the enjoyment of any advantage or privilege enjoyed by others receiving any service, financial aid, or other benefit under its programs or projects. Individuals may not be subjected to criteria or methods of administration which cause adverse impact because of their race, color, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program because of race, color, or national origin. Therefore, the primary goals and objectives of the LCRC's Title VI Program are:

1. To assign roles, responsibilities, and procedures for ensuring compliance with Title VI of the Civil Rights Act of 1964 and related regulations and directives;
2. To ensure that people affected by the LCRC's programs and projects receive the services, benefits, and opportunities to which they are entitled without regard to race, color, national origin, age, sex, or disability;
3. To prevent discrimination in the LCRC's programs and activities, whether those programs and activities are federally funded or not;
4. To establish procedures for identifying impacts in any program, service, or activity that may create an illegal adverse impact on any person because of race, color, national origin, age, sex, or disability; or on minority populations, low-income populations, the elderly, person with disabilities, all interested persons and affected Title VI populations;
5. To establish procedures to annually review Title VI compliance within specific program areas within the LCRC;
6. To set forth procedures for filing and processing complaints by persons who believe they have been subjected to illegal discrimination under Title VI in a LCRC service, program, or activity.

As a sub-recipient of federal transportation funds, the LCRC must comply with federal and state laws, and related statutes, to ensure equal access and opportunity to all persons, with respect to transportation services, facilities, activities, and programs, without regard to race, color, national origin, sex, socio-economic status, or geographical location. Every effort will be made to prevent discrimination in any program or activity, whether those programs and activities are federally funded or not, as guaranteed by the Civil Rights Restoration Act of 1987.

The LCRC shall also ensure that their sub-recipients adhere to state and federal law and include in all written agreements or contracts assurances that the sub-recipient must comply with Title VI and other related statutes. The LCRC, as a sub-recipient who distributes federal transportation funds, shall monitor their sub-recipients for voluntary compliance with Title VI. In the event that non-compliance is discovered, the LCRC will make a good faith effort to ensure that the sub-recipient corrects any deficiencies arising out of complaints related to Title VI; and that sub-recipients will proactively gauge the impacts of any program or activity on minority populations and low-income populations, the elderly, persons with disabilities, all interested persons and affected Title VI populations.

Discrimination under Title VI

There are two types of illegal discrimination prohibited under Title VI and its related statutes. One type of discrimination which may or may not be intentional is “disparate treatment”. Disparate treatment is defined as treating similarly situated persons differently because of their race, color, national origin, sex, disability, or age.

The second type of illegal discrimination is “disparate impact”. Disparate impact discrimination occurs when a “neutral procedure or practice” results in fewer services or benefits, or inferior services or benefits, to members of a protected group. With disparate impact, the focus is on the consequences of a decision, policy, or practice rather than the intent.

The LCRC’s efforts to prevent such discrimination must address, but not be limited to, a program’s impacts, access, benefits, participation, treatment, services, contracting opportunities, training, investigation of complaints, allocation of funds, prioritization of projects, and the overarching functions of planning, project development and delivery, right-of-way, construction, and research.

The LCRC has developed this Title VI plan to assure that services, programs, and activities of the Road Commission are offered, conducted, and administered fairly, without regard to race, color, national origin, sex, age, or disability of the participants or beneficiaries of federally funded programs, services, or activities (see Title VI Assurances).

LIVINGSTON COUNTY ROAD COMMISSION NON-DISCRIMINATION POLICY STATEMENT

The Livingston County Road Commission reaffirms its policy to allow all individuals the opportunity to participate in federal financially assisted services and adopts the following provision:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” In applying this policy, the Livingston County Road Commission and its sub-recipients of federal funds will not:

1. Deny any individual with any service, opportunity, or other benefit for which such individual is otherwise qualified;
2. Provide any individual with any service, or other benefit, which is inferior (in quantity or quality) to, or which is provided in a different manner from that which is provided to others;
3. Subject any individual to segregated or disparate treatment in any manner related to such individual’s receipt of services or benefits;
4. Restrict an individual in any way from the enjoyment of services, facilities or any other advantage, privilege or other benefit provided to others;
5. Adopt or use methods of administration which would limit participation by any group of recipients or subject any individual to discrimination;
6. Address any individual in a manner that denotes inferiority because of race, color, or national origin;
7. Permit discriminatory activity in a facility built in whole or in part with federal funds;
8. Deny any segment of the population the opportunity to participate in the operations of a planning or advisory body that is an integral part of a federally funded program;
9. Fail to provide information in a language other than English to potential or actual beneficiaries who are of limited English speaking ability, when requested and as appropriate;
10. Subject an individual to discriminatory employment practices under any federally funded program whose objective is to provide employment;
11. Located a facility in any way, which would limit or impede access to a federally-funded service or benefit.

The LCRC will actively pursue the prevention of any Title VI deficiencies or violations and will take the necessary steps to ensure compliance. If irregularities occur in the administration of the program’s operation, procedures will be promptly implemented to resolve Title VI issues all within a period not to exceed 90 days.

The Livingston County Road Commission designates Steve Wasyk, Managing Director, as the Title VI Coordinator. The Managing Director will be responsible for initiating and monitoring Title VI activities and other required matters, ensuring that the Livingston County Road Commission complies with the Title VI activities and other required matters, ensuring that the Livingston County Road Commission complies with the Title VI regulations and pursues prevention of Title VI deficiencies or violations. Inquiries concerning the Livingston County Road Commission and Title VI may be directed to the Managing Director, 3535 Grand Oaks Drive, Howell, MI, 48843; 517-546-4250; email: swasyk@livingstonroads.org.

Stephen F. Crane
Board Chair

Steve Wasyk, Title VI Coordinator

**LIVINGSTON COUNTY ROAD COMMISSION
TITLE VI ASSURANCES**

The Livingston County Road Commission (hereinafter referred to as the “Recipient”) hereby agrees that as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, USC 2000d-42 USC 2000d-4 (hereinafter referred to as the “Act”), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the “Regulations”) and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of gender, race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient received Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and hereby gives assurances that it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a) (1) and (b) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances with respect to the Federal Aid highway program:

1. That the Recipient agrees that each “program” and each “facility” as defined in subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a “program”) conducted, or will be (with regard to a “facility”) operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federal Aid Highway Programs and, in adapted form, in all proposals for negotiated agreements:

“The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Non-discrimination in federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of ~~gender~~, disability, race, color, or national origin in consideration for an award.”

3. That the Recipient shall insert the clauses of Appendix A of this assurance in every contract subject to the Act and the Regulations.
4. That the Recipient shall insert the clauses of Appendix B of this assurance, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.

5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and any facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over, or under such property.
7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of or access to space on, over, or under real property acquired, or improved under the Federal Aid Highway Program.
8. That this assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.
9. The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-grantees, contractors, sub-contractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, sub-contractors, transferees, successors in interest and other participants in the Federal Aid highway program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

Livingston County Road Commission

Dated: _____

 Stephen F. Crane
 Board Chair

AUTHORITIES

Title VI of the Civil Rights Act of 1964, 42 USC 2000d to 2000d-4; 42 USC 4601 to 4655; 23 USC 109(h);

Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the grounds of race, color, or national origin (including Limited English Proficiency), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance (please refer to 23 CFR 200.9 and 49 CFR 21). Related statutes have broadened the grounds to include age, sex, low income, and disability.

The Civil Rights Restoration Act of 1987 also broadened the scope of Title VI coverage by expanding the definition of terms “programs or activities” to include all programs or activities of Federal Aid recipients, sub-recipients, and contractors, whether such programs and activities are federally assisted or not (Public Law 100-259 [S. 557] March 22, 1988).

Federal Aid Highway Act of 1973, 23 USC 324: No person shall on the ground of sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal assistance under this title or carried on under this title.

Age Discrimination Act of 1975, 42 USC 6101: No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving federal financial assistance.

Americans With Disabilities Act of 1990 PL 101-336: No qualified individual with a disability shall, by reason of his/her handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination by a department, agency, special purpose district, or other instrumentality of a state or a local government.

Section 504 of the Rehabilitation Act of 1973: No qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity that receives or benefits from federal financial assistance.

USDOT Order 1050.2: Standard Title VI Assurances.

EO12250: Department of Justice Leadership and coordination of Non-discrimination Laws.

EO12898: Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations.

28 CFR 50.3: Guidelines for the enforcement of Title VI of the Civil Rights Act of 1964.

EO13166: Improving Access to Services for Persons with Limited English Proficiency.

DEFINITIONS

Adverse Effects – The totality of significant individual or cumulative human health or environmental effects, including interrelated social and economic effects, which may include, but are not limited to: (See Appendix E for additional discussion of “significant.”)

- Bodily impairment, infirmity, illness or death
- Air, noise, and water pollution and soil contamination
- Destruction or disruption of man-made or natural resources
- Destruction or diminution of aesthetic values
- Destruction or disruption of community cohesion or a community’s economic vitality
- Destruction or disruption of the availability of public and private facilities and services
- Adverse employment effects
- Displacement of person’s businesses, farms, or non-profit organizations
- Increased traffic congestion, isolation, exclusion or separation of minority or low-income individuals within a given community or from the broader community
- Denial of, reduction in, or significant delay in the receipt of benefits of LCRC programs, policies, and activities

Federal Assistance – Includes grants and loans of federal funds; the grant or donation of federal property and interests in property; the detail of federal personnel, Federal property of any interest in such property without consideration or at a nominal consideration or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient; and any federal agreement, arrangement, or other contract which has, as one of its purposes, the provision of assistance.

Limited English Proficiency – Individuals with a primary or home language other than English who must, due to limited fluency in English, communicate in that primary or home language if the individuals are to have an equal opportunity to participate effectively in or benefit from any aid, service or benefit provided by the LCRC.

Low-Income – A person whose median household income is at or below the Department of Health and Human Services poverty guidelines. (<http://aspe.hhs.gov/poverty/>)

Low-Income Population – Any readily identifiable group of low-income persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed LCRC program, policy, or activity.

Minority – A person who is:

- a. Black – A person having origins in any of the black racial groups of Africa;
- b. Hispanic – A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race;
- c. Asian American – A person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian sub-continent, or the Pacific Islands; or
- d. American Indian and Alaskan Native – A person having origins in any of the original people of North American and who maintains cultural identification through tribal affiliation or community recognition.

Minority Population – Any readily identifiable groups of minority persons who live in geographic proximity and, if circumstances warrant, geographically dispersed/transient persons (such as migrant workers or Native Americans) who will be similarly affected by a proposed LCRC program, policy or activity.

Non-compliance – A recipient has failed to meet prescribed requirements and has shown an apparent lack of good faith effort in implementing all the requirements of Title VI and related statutes.

Persons – Where designation of persons by race, color, or national origin is required, the following designations ordinarily may be used: “White not of Hispanic origin,” “Black not of Hispanic origin,” “Hispanic,” “Asian or Pacific Islander,” “American Indian or Alaskan Native.” Additional sub-categories based on national origin or primary language spoken may be used, where appropriate, on either a national or a regional basis.

Program – Includes any road or park project including planning, or any activity for the provision of services, financial aid, or other benefits to individuals. This includes education or training, work opportunities, health, welfare, rehabilitation, or other services, whether provided directly by the recipient of federal financial assistance or provided by others through contracts or other arrangements with the recipient.

Recipient – Any state, territory, possession, the District of Columbia, Puerto Rico, or any political subdivision, or instrumentality thereof, or any public or private agency, institution, or organization, or other entity, or any individual, in any state, territory, possession, the District of Columbia, or Puerto Rico, to whom Federal assistance is extended, either directly or through another recipient, for any program. Recipient includes any successor, assignee, or transferee thereof, but does not include any ultimate beneficiary under any such program.

Significant Adverse Effects on Minority and Low-Income Populations – An adverse effect is an effect that:

- a. is predominately borne by a minority population and/or a low-income population, or
- b. will be suffered by the minority population and/or low-income population and is shown to be appreciably more severe or greater in magnitude than the adverse effect that will be suffered by the non-minority population and/or non-low-income population

Sub-Recipient – An agency such as a council of governments, regional planning agency, educational institution, for example, that receives Federal Highway Administration (FHWA) funds through the State DOT and not directly from the FHWA. Other agencies, local governments, contractors, consultants that receive these funds are all considered sub-recipients.

ADMINISTRATION – GENERAL

The Livingston County Road Commission designates Steve Wasyk, Managing Director, as the Title VI Coordinator (hereinafter referred to as the “Title VI Coordinator”). Mr. Wasyk shall have lead responsibility for coordinating the administration of the Title VI and related statutes, programs, plans, and assurances.

Complaints - If any individual believes that he/she or any other program beneficiaries have been the object of an unequal treatment or discrimination as to the receipt of benefits and/or services, or on the grounds of race, color, national origin (including Limited English Proficiency), sex, age, or disabilities, she/he may exercise his/her right to file a complaint with the LCRC. Complaints may be filed with the Title VI Coordinator. Every effort will be made to resolve complaints informally at the lowest level.

Data Collection - Statistical data on race, color, national origin, English language ability and sex of participants in, and beneficiaries of LCRC programs, e.g., impacted citizens and affected communities, will be gathered and maintained by the LCRC. The gathering procedures will be reviewed annually to ensure sufficiency of the data in meeting the requirements of the Title VI program.

Program Reviews - Special emphasis program reviews will be conducted based on the annual summary of Title VI activities, accomplishments, and problems. The reviews will be conducted by the Title VI Coordinator to assure effectiveness in their compliance of Title VI provisions. The Title VI Coordinator will coordinate efforts to ensure the equal participation in all their programs and activities at all levels. The LCRC does not have any special emphasis programs at this time.

Title VI Reviews on Sub-recipients - Title VI compliance reviews will be conducted annually by the Title VI Coordinator. Priority for conducting reviews will be given to those recipients of federal (US Department of Transportation) funds with the greatest potential of impact to those groups covered by the act. The reviews will entail examination of the recipients' adherence to all Title VI requirements. The status of each review will be reported in the annual update and reported to relevant US Department of Transportation (US DOT) modes upon request.

Annual Reporting Form: The Title VI Coordinator will be responsible for coordination, compilation, and submission of annual reporting form data to the Michigan Department of Transportation (MDOT), Civil Rights Program Unit via the Sub-Recipient Annual Certification Form (MDOT Form #0179) by October 5th.

Title VI Plan Updates: If updated, a copy of the Title VI Plan will be submitted to the MDOT, Civil Rights Program Unit, as soon as the update has been completed, or as soon as practicable, and no later than 30 days if significant changes are made.

Public Dissemination: The LCRC will disseminate Title VI Program information to LCRC employees and to the general public. Title VI Program information will be submitted to sub-recipients, contractors, and beneficiaries. Public dissemination will include inclusion of Title VI language in contracts and publishing the Title VI Policy Statement on the homepage of the LCRC's website www.livingstonroads.org within 90 days of approval.

Remedial Action: The LCRC, through the Title VI Coordinator, will actively pursue the prevention of Title VI deficiencies and violations and will take the necessary steps to ensure compliance with all program administrative requirements. When deficiencies are found, procedures will be promptly implemented to correct the deficiencies and to put in writing the corrective action(s). The period to determine corrective action(s) and put it/them in writing to effect compliance may not exceed 90 days from the date the deficiencies are found.

LIMITED ENGLISH PROFICIENCY (LEP)

On August 11, 2000, President William J. Clinton signed an executive order, Executive Order 13166: Improving Access to Service for Persons with Limited English Proficiencyⁱ, to clarify Title VI of the Civil Rights Act of 1964. It had as its purpose to ensure accessibility to programs and services to otherwise eligible persons who are not proficient in the English language.

This executive order stated that individuals who do not speak English well and who have a limited ability to read, write and speak, or understand English are entitled to language assistance under Title VI of the Civil Rights Act of 1964 with respect to a particular type of service, benefit, or encounterⁱⁱ. These individuals are referred to as being limited in their ability to speak, read, write, or understand English, hence the designation, “LEP”, or Limited English Proficient. The Executive Order states that:

“Each federal agency shall prepare a plan to improve access to its federally conducted programs and activities by eligible LEP persons. Each plan shall be consistent with the standards set forth in the LEP Guidance, and shall include the steps the agency will take to ensure that eligible LEP persons can meaningfully access the agency’s programs and activities.”

Not only do all federal agencies have to develop LEP plans as a condition of receiving federal financial assistance, recipients have to comply with Title VI and LEP guidelines of the federal agency from which funds are provided as well.

Federal financial assistance includes grants, training, use of equipment, donations of surplus property, and other assistance. Recipients of federal funds range from state and local agencies, to nonprofits and organizations. Title VI covers a recipient’s entire program or activity. This means all parts of a recipient’s operations are covered, even if only one part of a recipient’s organization receives the federal assistance. Simply put, any organization that receives federal financial assistance is required to follow this Executive Order.

The LCRC receives funds from the US Department of Transportation via the Federal Highway Administration.

The US Department of Transportation published *Policy Guidance Concerning Recipients’ Responsibilities to Limited English Proficient Persons* in the December 14th, 2005 Federal Register.ⁱⁱⁱ

The Guidance implies that the LCRC is an organization that must follow this guidance:

This guidance applies to all DOT funding recipients, which include state departments of transportation, state motor vehicle administrations, airport operators, metropolitan planning organizations, and regional, state, and local transit operators, among many others. Coverage extends to a recipient’s entire program or activity, i.e., to all parts of a recipient’s operations. This is true even if only one part of the recipient receives the Federal assistance. For example, if DOT provides assistance to a state department of transportation to rehabilitate a particular highway on the National Highway System,

all of the operations of the entire state department of transportation—not just the particular highway program or project—are covered by the DOT guidance.

Elements of an Effective LEP Policy

The US Department of Justice, Civil Rights Division has developed a set of elements that may be helpful in designing and LEP policy or plan. These elements include:

1. Identifying LEP persons who need language assistance
2. Identifying ways in which language assistance will be provided
3. Training staff
4. Providing notice to LEP persons
5. The recommended method of evaluating accessibility to available transportation services is the Four-Factor Analysis identified by the USDOT

These recommended plan elements have been incorporated into this plan.

Methodology for Assessing Needs and Reasonable Steps for an Effective LEP Policy

The DOT guidance outlines four factors recipients should apply to the various kinds of contacts they have with the public to assess language needs and decide what reasonable steps they should take to ensure meaningful access for LEP persons:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity, or service of the recipient or grantee.
2. The frequency with which LEP individuals come in contact with the program.
3. The nature and importance of the program, activity, or service provided by the recipient to the LEP community.
4. The resources available to the LCRC and overall cost.

The greater the number or proportion of eligible LEP persons, the greater the frequency with which they have contact with a program, activity, or service and the greater the importance of that program, activity, or service, the more likely enhanced language services will be needed. The intent of DOT's guidance is to suggest a balance that ensures meaningful access by LEP persons to critical services while not imposing undue burdens on small organizations and local governments.

Smaller recipients with more limited budgets are typically not expected to provide the same level of language service as larger recipients with larger budgets.

The DOT guidance is modeled after the Department of Justice's guidance and requires recipients and sub-recipients to take steps to ensure meaningful access to their programs and activities to LEP persons. More information for recipients and sub-recipients can be found at <http://www.lep.gov>.

The Four-Factor Analysis

This plan uses the recommended four-factor analysis of an individualized assessment considering the four factors outlined above. Each of the following factors is examined to determine the level and extent of language assistance measures required to sufficiently ensure

meaningful access to the LCRC services and activities that may affect their quality of life. Recommendations are then based on the results of the analysis.

Factor 1: The Proportion, Numbers, and Distribution of LEP Persons

The Census Bureau has a range of four classifications of how well people speak English. The classifications are ‘very well’, ‘well,’ ‘not well’, and ‘not at all’. For our planning purposes, we are considering people that speak English ‘less than very well’ as Limited English Proficient persons.

As seen in Table #1, the Census 2012 Data for the LCRC shows a small number of the population that speak English less than ‘very well’.

TABLE #1

LANGUAGE SPOKEN AT HOME	# Of Individuals	Percentage
Population 5 years and over	171,858	
English only	164,742	95.9%
Language other than English	7,116	4.1%
Speak English less than ‘very well’	1,864	1.1%
Spanish	2,978	1.7%
Speak English less than ‘very well’	862	0.55
Other Indo-European languages	2,898	1.7%
Speak English less than ‘very well’	561	0.3%
Asian and Pacific Islander languages	838	0.5%
Speak English less than ‘very well’	356	0.2%
Other languages	402	0.2%
Speak English less than ‘very well’	85	0.0%

Factor 2: Frequency of Contact with LEP Individuals

The LCRC has conducted an informal survey of our employees with regard to whether they have had encounters with LEP individuals in the performance of their job functions and found that they have had few encounters with LEP individuals. We have offices accessible to the public and therefore accessible to LEP individuals and we have staff that work in the field that could encounter LEP individuals. Additionally, regular Board meetings are held the second and fourth Thursdays of each month, which would potentially bring LEP individuals to these meetings. Given the number of LEP individuals, as displayed in Table #1 above, the probability of our employees to encounter an LEP individual is very low.

Factor 3: The Nature and Importance of the Program Activity, or Service to LEP

The LCRC’s main function is to maintain the road network throughout Livingston County. This network is incredibly sound and new roadways will not be added, thus requiring acquisition of land is not an issue. Our services are straight forward and garnered by the weather and wear and tear on the roads by motorists and out of the way of face to face contact. Occasionally, the road surface of a roadway is changed, trees are cut or ditches are dug to improve the conditions for the motoring public and public hearings are held.

It is believed that denial or delay of access to services or information provided by the LCRC could have serious implications on an LEP individual, especially services such as health, emergency transportation, water, sewer, fire protection, policy protection and other emergency services. Therefore, the denial of services to an LEP individual could have a

significant detrimental effect. Although the LEP population in the county is small, we will ensure accessibility to all of our programs, services, and activities.

Factor 4: The Resources Available to the LCRC and Overall Cost

US Department of Transportation Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons published in the Federal Register: December 14, 2005 (Volume 70, Number 239) states:

“Certain DOT recipients, such as those serving very few LEP persons or those with very limited resources, may choose not to develop a written LEP plan.”

The LCRC serves very few LEP persons and has very limited resources. However, it has decided to include a LEP section in its Title VI Plan in order to comply with the Executive Order and to ensure access and reasonable accommodations for LEP persons who may be unknown at this time.

Safe Harbor Stipulation

Federal law provides a “Safe Harbor” situation so that recipients can ensure with greater certainty that they comply with their obligation to provide written translations in languages other than English. A “Safe Harbor” means that if a recipient provides written translation in certain circumstances, such action will be considered strong evidence of compliance with the recipient’s written-translation obligations under Title VI/

The failure to provide written translations under the circumstances does not mean there is noncompliance, but rather provides a guide for recipients that would like greater certainty of compliance than can be provided by a fact-intensive, four factor analysis. For example, even if a Safe Harbor is not used, if written translation of a certain document(s) would be so burdensome as to defeat the legitimate objectives of its program, it is not necessary. Other ways of providing meaningful access, such as effective oral interpretation of certain vital documents, might be acceptable under such circumstances.

Strong evidence of compliance with the recipient’s written translation obligations under “Safe Harbor” includes providing written translations of vital documents for each eligible LEP language group that constitutes 5% or 1,000, whichever is less, of the population of persons eligible to be served or likely to be affected or encountered. Translation of other documents, if needed, can be provided orally.

This “Safe Harbor” provision applies to the translation of written documents only. It does not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and are reasonable.

Given the small number of LEP language group members, the LCRC’s budget and number of staff, it is deemed that written translations of vital documents would be so burdensome as to defeat the legitimate objectives of our programs. It is more appropriate for LCRC to proceed with oral interpretation options for compliance with LEP regulations.

Providing Notice to LEP Persons

USDOT LEP guidance says:

Once an agency has decided, based on the four factors, that it will provide language service, it is important that the recipient notify LEP persons of services available free of charge. Recipients should provide this notice in languages LEP persons would understand.

The guidance provides several examples of notification including:

1. Signage in languages an LEP individual would understand when free language assistance is available with advance notice.
2. Stating in outreach documents that free language services are available from the agency.
3. Working with community-based organizations and other stakeholders to inform LEP individuals of the recipient's services, including the availability of language assistance services.

Statements in languages that an LEP individual would understand will be placed in public information and public notices informing LEP individuals that those requiring language assistance and/or special accommodations will be provided the requested service free of charge, with reasonable advance notice to the LCRC.

Options and Proposed Actions

Options:

Federal fund recipients have two (2) main ways to provide language services: oral interpretation either in person or via telephone interpretation service and written translation. The correct mix should be based on what is both necessary and reasonable in light of the four-factor analysis. ^{iv}

The LCRC is defining an interpreter as a person who translates spoken language orally, as opposed to a translator, who translates written language and who transfers the meaning of written text from one language into another. The person who translates orally is not a translator but an interpreter. ^v

Due to limited financial resources, it is necessary to limit language aid to the most basic and cost-effective services. However, when requested appropriate assistance will be provided.

What the LCRC will do. What actions will the LCRC take?

- Notify the public that interpreter services are available upon request with seven day advance notice.
- With advance notice of seven calendar days, the LCRC will provide interpreter services at public meetings, including language translation and signage for the hearing impaired.
- The LCRC will utilize the *Translators Resource List* as provided by MDOT for translation services and verbal interpretation.
- The Census Bureau "I-speak" Language Identification Card will be distributed to all employees that may potentially encounter LEP individuals.

- Once the LEP individual's language has been identified, an agency from the *Translators Resource List* will be contacted to provide interpretation services.
- Publications of the LCRC's complaint form will be made available online and upon request.
- In the event that a LCRC employee encounters a LEP individual, they will follow the procedure listed below:

OFFICE ENCOUNTER

1. Provide an I-speak language identification card to determine the language spoken of the LEP individual.
2. Once the foreign language is determined, provide information the Title VI Coordinator who will contact an interpreter from MDOT's *Translators Resource List*.
3. If the need is for a document to be translated, the Title VI Coordinator will have the document translated and provided to the requestor as soon as possible.

ROAD ENCOUNTER

1. Road crew employees will immediately contact the Title VI coordinator for assistance and provide an I-speak language identification card to the LEP individual to determine the language spoken of the individual.
2. Once the foreign language is determined, provide information to the Title VI coordinator who will contact an interpreter from MDOT's *Translators Resource List* to provide telephonic interpretation.
3. If the need is for a document to be translated, the Title VI coordinator will have the document translated and provided to the requestor as soon as possible.

IN WRITING

1. Once a letter has been received it will be immediately forwarded to the Title VI Coordinator.
2. The Title VI Coordinator will contact a translator from the MDOT's *Translators Resource List* to determine the specifics of the letter requesting information.
3. The Title VI Coordinator will work with the selected agency to provide the requested service to the individual in a timely manner.

OVER THE PHONE

1. If someone calls into our office speaking another language, every attempt will be made to keep that individual on the line until an interpreter can be conferenced into the line and if possible determine the language spoken by the caller.

2. Once the language spoken by the caller has been identified, we will proceed with providing the requested assistance to the LEP individual.

The LCRC's Staff Training

The LCRC's staff will be provided training or made aware of the requirements for providing meaningful access to services for LEP persons.

ENVIRONMENTAL JUSTICE (EJ)

Compliance with Title VI includes ensuring that no minority or low-income population suffers “disproportionately high and adverse human health or environmental effects” due to any “programs, policies, and activities” undertaken by any agency receiving federal funds. This obligation will be met by the **LCRC** in the following ways:

- When planning specific programs or projects, identifying those populations that will be effected by a given program or project
- If a disproportionate affect is anticipated, following mitigation procedures.
- If mitigation options do not sufficiently eliminate the disproportionate effect, implementing reasonable alternatives.

Disproportionate effects are those effects which are appreciably more severe for one group or predominantly borne by a single group. The **LCRC** will use U.S. Census data to identify low-income and minority populations.

Where a project impacts a small number or area of low-income or minority populations, the **LCRC** will document that:

- Other reasonable alternatives were evaluated and were eliminated for reasons such as the alternatives impacted a far greater number of people or did greater harm to the environment, etc.
- The project’s impact is unavoidable,
- The benefits of the project far outweigh the overall impacts, and
- Mitigation measures are being taken to reduce the harm to low-income or minority populations.

If it is concluded that no minority and/or low-income population groups are present in the project area, the **LCRC** will document how the conclusion was reached. If is determined that one or more of these population groups are present in the area, the **LCRC** will administer potential disproportionate effects tests.

The following steps will be taken to assess the impact of projects on minority and/or low-income population groups:

- **Step One:** Determine if a minority or low-income population is present within the project area. If the conclusion is that no minority and/or low-income population is present within the project area, document how the conclusion was reached. If the conclusion is that there are minority populations groups and/or low-income population groups present, proceed to Step Two.
- **Step Two:** Determine whether project impacts associated with the identified low-income and minority populations are disproportionately high and adverse. In doing so, refer to the list of potential impacts and questions contained in Appendix E. If it is determined that there are disproportionately high and adverse impacts to minority and low-income populations, proceed to Step Three.
- **Step Three:** Propose measures that will avoid, minimize and/or mitigate disproportionately high and disproportionate adverse impacts and provide offsetting benefits and opportunities to enhance communities, neighborhoods, and individuals affected by the proposed project.

- **Step Four:** If after mitigation, enhancements, and off-setting benefits to the affected populations, there remains a high and disproportionate adverse impact to minority or low-income populations, then the following questions must be considered:

Question 1: Are there further mitigation measures that could be employed to avoid or reduce the adverse effect to the minority or low-income population?

Question 2: Are there other additional alternatives to the proposed action that would avoid or reduce the impacts to the low income or minority population?

Question 3: Considering the overall public interest, is there a substantial need for the project?

Question 4: Will the alternatives that would satisfy the need for the project and have less impact on protected populations (a) have other social, economic, or environmental impacts that are more severe than those of the proposed action, or (b) have increased costs of extraordinary magnitude?

- **Step Five:** Include all findings, determinations, or demonstrations in the environmental document prepared for the project.

FILING A TITLE VI COMPLAINT

I. Introduction

The Title VI complaint procedures are intended to provide aggrieved persons an avenue to raise complaints of discrimination regarding the LCRC's programs, activities, and services, as required by statute.

II. Purpose

The purpose of the discrimination complaint procedures is to describe the process used by the LCRC for processing complaints of discrimination under Title VI of the Civil Rights Act of 1964 and related statutes.

III. Roles and Responsibilities

The Title VI Coordinator has the responsibility for assuring that the discrimination complaint process and procedures adhere to FHWA's guidance.

IV. Filing a Complaint

The complainant shall make himself/herself reasonably available to the designated investigator, to ensure completion of the investigation within the timeframes set forth.

Applicability: The complaint procedures apply to the beneficiaries of LCRC programs, activities, and services, including but not limited to: the public, contractors, sub-contractors, consultants, and other sub-recipients of federal and state funds.

Eligibility: Any person who believes that he/she has been excluded from participation in, denied benefits or services of any program or activity administered by the LCRC or its sub-recipients, consultants, and contractors on the basis of race, color, national origin (including Limited English Proficiency), sex, age or disability may bring forth a complaint of discrimination under Title VI.

Time Limitation on Filing Complaints: Title VI complaints may be filed with the Title VI Coordinator's office. In all situations, the employees of the LCRC must contact the Title VI Coordinator immediately upon receipt of Title VI related complaints. Within ten (10) days, the LCRC will acknowledge receipt of the complaint.

Complaints must be filed within 180 days of the alleged discrimination unless the time for filing is extended by Federal Highway Administration (FHWA.)

Complaints must be in writing and must be signed by the complainant and/or the complainant's representative. The complaint must set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In cases where the complainant is unable or incapable of providing a written statement, the complainant will be assisted in converting the verbal complaint into a written complaint. All complaints, however, must be signed by the complainant and/or by the complainant's representative.

Items that should not be considered a formal complaint: (unless the items contain a signed cover letter specifically alleging a violation of Title VI) include but are not limited to:

1. An anonymous complaint that is too vague to obtain required information.
2. Inquiries seeking advice or information.
3. Courtesy copies of court pleadings
4. Newspaper articles
5. Courtesy copies of internal grievances

V. Investigation

All complaints investigations are delegated by FHWA. Allegations of discrimination are taken very seriously and will be investigated in a timely manner. The Title VI Coordinator will gather relevant information in a fair and impartial manner and will submit the complaint to MDOT's Statewide Title VI Coordinator who will forward the complaint to FHWA.

Timeframes for Investigations

For FHWA, there is no regulatory timeframe for completing investigations. However, FHWA strives to complete all tasks within 180 days from the date of acceptance.

For State DOTs that have been delegated an investigation from FHWA, 23 CFR § 200.9(b)(3) provides that State DOTs must complete investigations within 60 days of receipt (meaning the date it receives the delegated complaint from FHWA).

FHWA Investigation Potential Outcomes

First, at any time during the investigation, either FHWA or the respondent may initiate informal negotiations to resolve the issues. The FHWA always strives to resolve Title VI complaints informally, if possible.

In the absence of such negotiations, FHWA Headquarters Office of Civil Rights (HCR) (or an investigator State DOT) will draft a Report of Investigation, which should contain all relevant data and findings, with legal conclusions and potentially include recommendations for action. FHWA is responsible for the final disposition of all complaints, including initiation and conduct of informal negotiations and the issuance of Letters of Finding (LOFs).

There are five potential outcomes for concluding an investigation:

1. The FHWA makes a finding of no violation, and the case will be closed with no further action. The FHWA will issue an LOF stating in sufficient detail the reasons for the determination of no violation.
2. If, by a preponderance of the evidence, FHWA determines the respondent has failed to comply with its Title VI requirements or threatens to fail to comply by action or inaction, then FHWA will inform the respondent and the matter will be resolved by informal means whenever possible.
 - If FHWA informally resolves the matter with the respondent by agreement, then FHWA will hold the complaint in abeyance until the respondent completes its corrective actions. If the

corrective actions are completed to the FHWA's satisfaction, then the complaint will be dismissed with no further action.

- If FHWA cannot informally resolve the matter or the respondent does not complete agreed upon corrective actions, then FHWA may issue a LOF stating that the Recipient is in noncompliance with its Title VI obligations.
3. If FHWA issues a LOF of noncompliance to the respondent, the LOF will request that the respondent provide to FHWA, within 90 days, an action plan that implements the recommendations in the LOF.
 4. If FHWA approves the action plan, then the respondent will be given a reasonable amount of time to implement the plan. At the end of the implementation period, FHWA will assess whether the respondent has sufficiently corrected the deficiencies.
 5. If FHWA does not approve the action plan, or the respondent is nonresponsive/uncooperative, then FHWA may seek administrative sanctions, including, but not limited to, suspension or termination of Federal funds or any other means authorized by law such as referral to USDOJ for enforcement.
 - If USDOT seeks to suspend or terminate funds, it must provide the respondent with an opportunity for a hearing on the record. If the Secretary of Transportation determines that the respondent has not complied with Title VI and voluntary compliance cannot be secured, USDOT must notify Congress before that finding goes into effect. 49 CFR §21.13(c).

All LOFs issued by FHWA are administratively final.

Retaliation:

The laws enforced by the LCRC prohibit retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by these laws. If you experience retaliation or intimidation separate from the discrimination alleged in this complaint please contact:

Steve Wasyk, Managing Director
Livingston County Road Commission
3535 Grand Oaks Drive
Howell, MI 48843
Phone: 517-546-4250
Fax: 517-546-9628
Email: swasyk@livingstonroads.org

Reporting Requirements to an External Agency

A copy of the complaint, together with a copy of the investigation report and final decision letter will be forwarded to the MDOT, Civil Rights Program Unit within 60 days of the date the LOF was received.

Records

All records and investigative working files are maintained in a confidential area. Records are kept for three years.

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. Compliance with Regulations: The contractor shall comply with the Regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation, Title 49, code of Federal Regulations, Part 21 as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Non-discrimination: The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials in the discrimination prohibited by section 21.5 of the Regulation, including employment practices when the contractor covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor’s obligations under the contract and the Regulations relative to non-discrimination on the grounds of race, color, or national origin.
4. Information and Reports: The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the State Highway Department of the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State highway department or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Non-compliance: In the event of the contractor’s non-compliance with the non-discrimination provisions of this contract, the State Highway Department shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the contractor under the contract until the contractor complies, and/or
 - b. Cancellation, termination or suspension of the contract, in whole or in part.
6. Incorporation of Provisions: The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the State Highway Department or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for non-compliance.

Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the State Highway Department to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the State highway department to enter into such litigation to protect the interests of the State and/or the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structure or improvements thereon, or interest therein from the United States

(GRANTING CLAUSE)

NOW, THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the State of Michigan will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of the Department of Transportation and, also in accordance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the State of Michigan all the right, title and interest of the Department of Transportation in and to said lands described in Exhibit "A" attached hereto and made a part thereof.

(HABENDUM CLAUSE)*

TO HAVE AND TO HOLD said lands and interests therein unto the State of Michigan, and its successors forever, subject, however, the covenant, conditions, restrictions, and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the State of Michigan, its successors and assigns.

The State of Michigan, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part, on, over or under such lands hereby conveyed, and* (2) that the State of Michigan shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this deed.

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purposes of Title VI of the Civil Rights Act of 1964.

APPENDIX C

The following clauses shall be included in all deeds, licenses, lease, permits, or similar instruments entered into by the Michigan Department of Transportation, pursuant to the provisions of Assurance 7(a).

The grantee, licensee, lessee, permittee, etc., (as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add “as a covenant running with the land”) that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall remain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

(Include in licenses, leases, permits, etc.)*

That in the event of breach of any of the above non-discrimination covenants, the Michigan Department of Transportation shall have the right to terminate the license, lease, permit, etc., and to re-enter and repossess said land and the facilities thereon, and hold the same as if said license, lease, permit, etc., had never been made or issued.

(Include in deeds)*

That in the event of breach of any of the above non-discrimination covenants, the Michigan Department of Transportation shall have the right to re-enter said lands and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the State of Michigan Department of Transportation and its assigns.

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964 and the Civil Rights Act of 1987.

APPENDIX D

LIVINGSTON COUNTY ROAD COMMISSION
TITLE VI COMPLAINT FORM

Title VI of the 1964 Civil Rights Act requires that "No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefit of, or otherwise be subjected to discrimination in any program, service, or activity receiving federal financial assistance."

This form may be used to file a complaint with the Livingston County Road Commission based on violations of Title VI of the Civil Rights Act of 1964. You are not required to use this form; a letter that provides the same information may be submitted to file your complaint. **Complaints should be filed within 180 days of the alleged discrimination. If you could not reasonably be expected to know the act was discriminatory within the 180 day period, you have 60 days after you became aware to file your complaint.**

If you need assistance completing this form, please contact Steve Wasylk by phone at 517-546-4250 or via email at swasylk@livingstonroads.org.

Name: _____ Date: _____

Street Address: _____

City, State, Zip Code: _____

Telephone Numbers: *home* _____ *work* _____

Name of Person discriminated against if different from above (use additional pages, if needed).

Name: _____

Street Address: _____

City, State, Zip Code: _____

Please explain your relationship with the individual(s) indicated above:

Name of agency and department or program that discriminated:

Agency or department name: _____

Name of individual (if known): _____

Address: _____

City: _____ State: _____ Zip: _____

Date discrimination began: _____ Last or most recent date: _____

ALLEGED DISCRIMINATION:

If your complaint is in regard to discrimination in the delivery of services or discrimination that involved the treatment of you by others by the agency by the agency or department indicted above, please indicate below the basis on which you believe these discriminatory actions were taken.

_____ Race

_____ Religion

_____ Color

_____ National Origin

_____ Age

_____ Sex

_____ Disability

_____ Income

Explain: Please explain as clearly as possible what happened. Provide the name(s) of witness(es) and others involved in the alleged discrimination. (Attach additional sheets if necessary and provide a copy of written material pertaining to your case.)

Signature: _____ Date: _____

Please return completed form to:

Steve Wasyk, Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, MI 48843; phone: 517-546-4250; fax: 517-546-9628; email: swasyk@livingstonroads.org

Note: *The Livingston County Road Commission prohibits retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by policies of the Road Commission. Please inform the person listed above if you feel you were intimidated or experience perceived retaliation in relation to filing this complaint.*

APPENDIX E
DETERMINE/DISTINGUISH SIGNIFICANT/NON-SIGNIFICANT EFFECTS

“Significant” requires considerations of both context and intensity:

- a) *Context*. This means that the significance of an action must be analyzed in several contexts such as society as a whole (human, nation), the affected region, the affected interests, and the locality. Significance varies with the setting of the proposed action. For instance, in the case of a site-specific action, significance would usually depend upon the effects in the local area rather than in the world as a whole. Both short- and long-term effects are relevant.
- b) *Intensity*. This refers to the severity of impact. Responsible officials must bear in mind that more than one agency may make decisions about partial aspects of a major action. The following should be considered in evaluating intensity:
 - 1) Impacts that may be both beneficial and adverse. A significant effect may exist even if, on balance, the effect would be beneficial.

“Non-significant effect” means no substantial change to an environmental component and this has no material bearing on the decision-making process.

Scientific, technical, institutional, the public’s value, and the local economic conditions influence the meaning of significant effect.

If an alternative would provide a beneficial effect, then the alternative would cause no significant adverse effect. If an alternative would provide an adverse effect, the effect might be significant or the effect might be non-significant.

Determinations of “significant” and “non-significant” effects will be made by the Managing Director.

APPENDIX F – PROGRAM COMPLIANCE/PROGRAM REVIEW GOALS FOR CURRENT YEAR PLAN

1. The Livingston County Road Commission’s Title VI Plan will be communicated to each LCRC Department Head who will review the plan with departmental employees. All Livingston County Road Commission employees will be trained or made aware of the Title VI and LEP policies and complaint procedures.
2. Appendix A will be included in all Road Commission contracts as outlined in the Title VI Plan.
3. The Livingston County Road Commission’s Title VI Plan will be published on the main page of the Road Commission’s website www.livingstonroads.org within 90 days of approval.
4. The language in Number 2 of the LCRC’s Title VI Assurances will be included in all solicitations for bids for work or material subject to the Regulations and in all proposals for negotiated agreements.
5. The procedure for responding to individuals with Limited English Proficiency will be implemented.
6. A review of the LCRC facilities will be conducted in reference to compliance with the American Disabilities Act.
7. The following data will be collected and reviewed by the Title VI Coordinator and included, where appropriate, in the annual report submitted to MDOT.
 - a. **Boards and Commissions:** The number of vacancies; how vacancies are advertised and filled; the number of applicants; the representation of minorities will be evaluated.
 - b. **Public Meetings:** The number of open meetings; how meetings dates and times [are] communicated to the general public and to individuals directly affected by the meeting.
 - c. **Construction Projects:** The number of construction projects; number of minority contractors bidding and the number selected; verification that Title VI language was included in bids and contracts for each project;
 - d. **LEP Needs:** How many requests for language assistance were requested or required and the outcome of these requests.
 - e. **Complaints:** The number of Title VI complaints received; nature of the complaints; resolution of the complaints.
 - f. **Timeliness of Services:** Number of requests for services; amount of time from request to when service was delivered; number of requests denied.
 - g. **Right of Way/Eminent Domain;** Number of such actions and diversity of individuals affected.
 - h. **Program Participants:** Racial data of program participants where possible.

i The executive order verbatim can be found online at <http://www.usdoj.gov/crt/cor/Pubs/eolep.htm>

ii Policy Guidance Concerning Recipients’ Responsibilities to Limited English Proficient (LEP) Persons. Federal Register: December 14, 2005 (Volume 70, Number 239)

iii The DOT has also posted an abbreviated version of this guidance on their website at <http://www.dotcr.ost.dot.gov/asp/lep.asp>.

iv <http://www.dotcr.ost.dot.gov/asp/lep/asp>

v Department of Justice Final LEP Guidelines, Federal Register June 18, 2002-Vol. 67-Number 117.

Livingston County Road Commission

3535 Grand Oaks Drive • Howell, Michigan 48843-8575

Telephone: (517) 546-4250 • Facsimile: (517) 546-9628

Internet Address: www.livingstonroads.org

F.2.

MEMORANDUM

Date: February 8, 2024

To: Board of County Road Commissioners

From: Steve Wasylk, Managing Director

Subject: Act 51 Mileage Certification for 2023

As required by Act 51, the Board of County Road Commissioners must annually certify the mileage of the public road system under its control. For the year 2023, we subtracted 1.34 miles from the primary and urban primary systems due to the jurisdictional transfers of Challis Road and Highlander Way. Conversely, we added 0.40 mile to the local and urban local systems due to the acceptance of the streets in High Hills Arbor Phase 3. Attached are the mileage inventory for our certified roads and a resolution authorizing staff to submit the certification report to the Michigan Department of Transportation.

**RESOLUTION OF THE
BOARD OF COUNTY ROAD
COMMISSIONERS OF THE
COUNTY OF LIVINGSTON**

NUMBER: 2402-015

DATE: February 8, 2024

Resolution Certifying Livingston County Act 51 Road Mileage for 2023

- WHEREAS,** Act 51 requires that each agency certify its maintained road mileage in accordance with standards established by the Michigan Department of Transportation (MDOT), and
- WHEREAS,** staff has completed the Act 51 certification maps for year 2023 and recommends Board approval, now therefore be it
- RESOLVED,** that the Board of County Road Commissioners of the County of Livingston hereby certifies to MDOT that it maintains 377.01 miles of county primary road and 956.73 miles of county local road, for a total certified amount of 1,333.74 miles, and be it further
- RESOLVED,** that the Board also certifies that it maintains 178.36 miles of urban primary road and 479.89 miles of urban local road, for a total certified urban road amount of 658.25 miles, and be it further
- RESOLVED,** that the mileage changes are reflected on the certification maps for each township and on Forms 2008D and 2008E, and be it further
- RESOLVED,** that staff is authorized to submit the Act 51 Certification Report to MDOT.

MOVED:

SUPPORTED:

AYES:

NAYS:

I hereby certify this to be a true copy of a resolution made and adopted by the Board of County Road Commissioners of the County of Livingston.

Steven J. Wasyk, Managing Director

LIVINGSTON COUNTY ACT 51 MILEAGE LOG 2023

TOWNSHIP	SHEET	2022 MAP TOTALS					2023 CHANGES			
		COUNTY		URBAN SHEET	URBAN		COUNTY		URBAN	
		PRIMARY	LOCAL		PRIMARY	LOCAL	PRIMARY	LOCAL	PRIMARY	LOCAL
BRIGHTON	1	30.74	29.92	I	30.74	29.92				
	1A		3.34	II		3.34				
	1B		1.85	III		1.85				
	1C		1.65	IV		1.65				
	1D		0.72	V		0.72				
	1E		4.60	VI		4.60				
	1F		0.37	VII		0.37				
	1G		1.55	VIII		1.55				
	1H		3.08	IX		3.08				
	1I		5.59	X		5.59				
	1J		5.49	XI		5.49				
	1K		1.11	XII		1.11				
	1L		2.29	XIII		2.29				
	1M		2.17	XIV		2.17				
	1N		5.32	XV		5.32				
	1O		1.44	XVI		1.44				
	1P		1.29	XVII		1.29				
	1Q		3.48	XVIII		3.48				
	1R		6.58	XIX		6.58				
	1S		3.34	XX		3.34				
	1T		5.75	XXI		5.75				
	1U		2.49	XXII		2.49				
	1V		2.58	XXIII		2.58				
COHOCTAH	2	25.60	54.06							
	2A		0.25							
	2B		0.06							
	2C		0.12							
CONWAY	3	22.25	45.56							
	3A		0.03							
	3B		0.03							
DEERFIELD	4	19.13	48.65	XXIV	3.12	1.12				
	4A		1.06	XXV		1.06				
	4B		0.69	XXVI		0.69				
	4C		0.14							
	4D		0.15							
GENOA	5	31.88	35.84	XXVII	27.35	28.44	-0.78		-0.78	
	5A		0.62	XXVIII		0.62				
	5B		2.96	XXIX		2.96				
	5C		1.56	XXX		1.56				
	5D		0.80	XXXI		0.80				
	5E		2.56	XXXII		2.56				
	5F		1.48	XXXIII		1.48				
	5G		0.25	XXXIV		0.25				
	5H		2.91	XXXV		2.91				
	5I		2.05	XXXVI		2.05				
	5J		0.75	XXXVII		0.75				
	5K		2.21	XXXVIII		2.21				
	5L		1.77	XXXIX		1.77				
	5M		0.52	XL		0.52				
	5N		0.57	XLI		0.57				
	5O		0.90							
	5P		2.12	XLII		2.12				
	5Q		0.73	XLIII		0.73				
	5R		0.81	XLIV		0.81				
	5S		0.52	XLV		0.52				

LIVINGSTON COUNTY ACT 51 MILEAGE LOG 2023

TOWNSHIP	SHEET	2022 MAP TOTALS					2023 CHANGES			
		COUNTY		URBAN SHEET	URBAN		COUNTY		URBAN	
		PRIMARY	LOCAL		PRIMARY	LOCAL	PRIMARY	LOCAL	PRIMARY	LOCAL
	5T		2.45	XLVI		2.45				
	5U		1.80	XLVII		1.80				
	5V		2.53	XLVIII		2.53				
	5W		0.58	XLIX		0.58				
	5X		0.58							
	5Y		0.84	L		0.84				
	5Z		3.57	LI		3.57				
	5AA		4.59	LII		4.59				
	5BB		5.76	LIII		5.76				
GREEN OAK	6	36.29	32.88	LIV	36.29	32.88				
	6A		0.40	LV		0.40				
	6B		5.83	LVI		5.83				
	6C		4.09	LVII		4.09				
	6D		3.81	LVIII		3.81				
	6E		3.40	LIX		3.40				
	6F		1.81	LX		1.81				
	6G		2.18	LXI		2.18	0.40		0.40	
	6H		1.17	LXII		1.17				
	6I		3.75	LXIII		3.75				
	6J		1.99	LXIV		1.99				
	6K		4.48	LXV		4.48				
	6L		5.38	LXVI		5.38				
	6M		3.83	LXVII		3.83				
	6N		0.46	LXVIII		0.46				
	6O		0.75	LXIX		0.75				
	6P		0.05	LXX		0.05				
	6Q		0.35	LXXI		0.35				
	6R		1.46	LXXII		1.46				
	6S		1.95	LXXIII		1.95				
	6T		0.25	LXXIV		0.25				
	6U		1.92	LXXV		1.92				
HAMBURG	7	27.53	33.45	LXXVI	26.94	30.46				
	7A		2.56	LXXVII		2.56				
	7B		0.44	LXXVIII		0.44				
	7C		1.43	LXXIX		1.43				
	7D		1.21	LXXX		1.21				
	7E		1.25	LXXXI		1.25				
	7F		0.56	LXXXII		0.56				
	7G		2.95	LXXXIII		2.95				
	7H		1.77	LXXXIV		1.77				
	7I		1.78	LXXXV		1.78				
	7J		1.68	LXXXVI		1.68				
	7K		1.84	LXXXVII		1.84				
	7L		2.90	LXXXVIII		2.90				
	7M		2.73	LXXXIX		2.73				
	7N		3.24	XC		3.24				
	7O		0.89	XCI		0.89				
	7P		1.85	XCII		1.85				
	7Q		0.98	XCIII		0.98				
	7R		0.47	XCIV		0.47				
	7S		0.53	XCV		0.53				
	7T		2.27	XCVI		2.27				
	7U		1.13	XCVII		1.13				
	7V		0.83	XCVIII		0.83				
	7W		0.97	XCIX		0.97				
HANDY	8	20.69	45.58							
	8A		0.25							

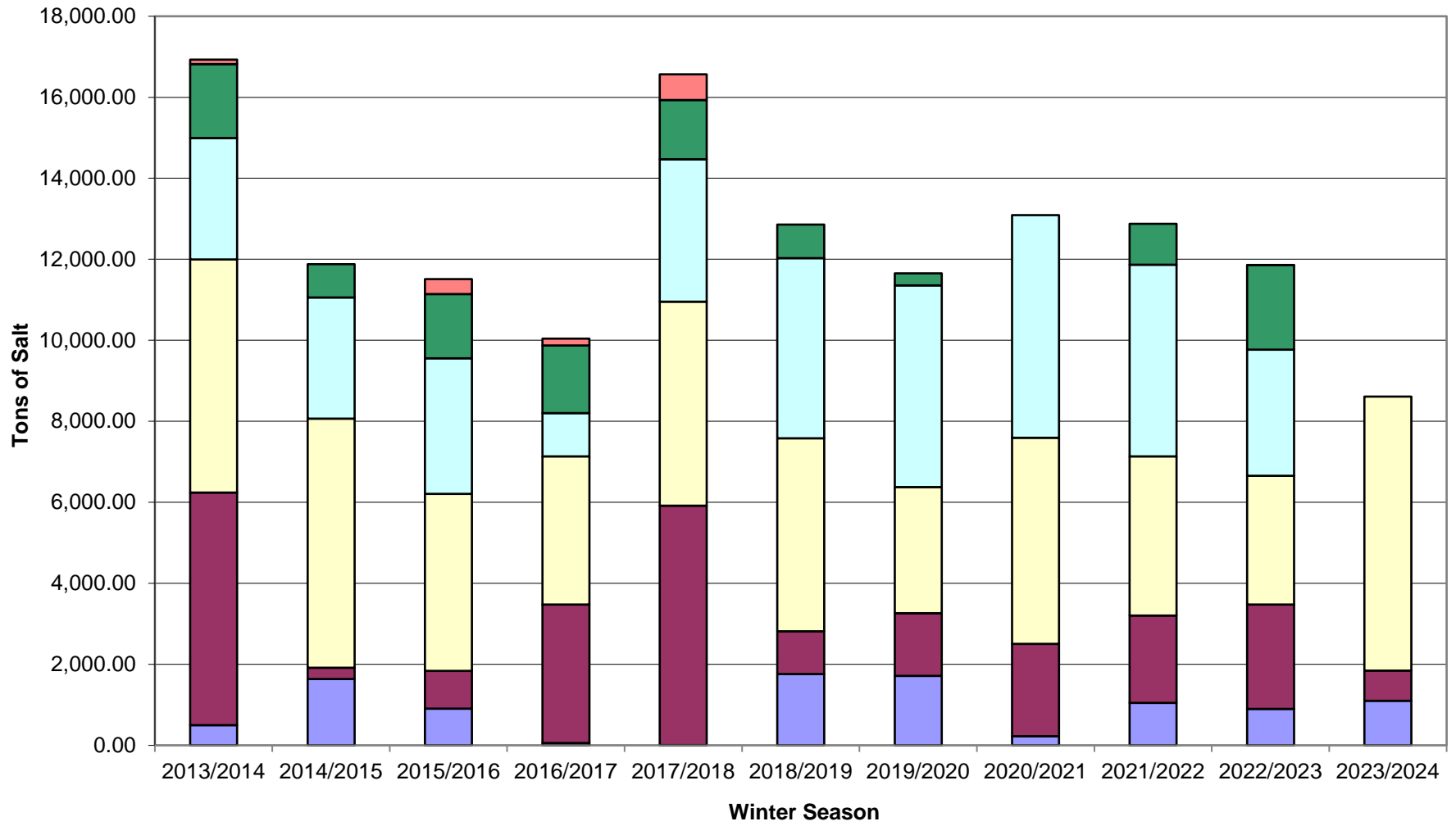
LIVINGSTON COUNTY ACT 51 MILEAGE LOG 2023

TOWNSHIP	SHEET	2022 MAP TOTALS					2023 CHANGES						
		COUNTY		URBAN SHEET	URBAN		COUNTY		URBAN				
		PRIMARY	LOCAL		PRIMARY	LOCAL	PRIMARY	LOCAL	PRIMARY	LOCAL			
	8B		0.19										
HARTLAND	9	24.30	48.07	C	11.13	29.33							
	9A		0.62										
	9B		0.79	CI		0.79							
	9C		1.51	CII		0.96							
	9D		1.02	CIII		1.02							
	9E		2.06	CIV		2.06							
	9F		3.08	CV		3.08							
	9G		1.45	CVI		1.45							
	9H		1.51	CVII		1.51							
	9I		3.41	CVIII		3.41							
	9J		5.63	CIX		5.63							
	9K		0.46	CX		0.46							
HOWELL	10	30.21	42.99	CXI	12.36	17.67	-0.56			-0.56			
	10A		0.86										
	10B		0.54	CXII		0.54							
	10C		0.68	CXIII		0.63							
	10D		1.82	CXIV		1.82							
	10E		1.08	CXV		1.08							
	10F		1.56	CXVI		1.56							
IOSCO	11	17.15	42.40										
MARION	12	19.12	43.40	CXVII	3.89	9.89							
	12A		1.42	CXVIII		0.51							
	12B		0.03	CXIX		0.03							
	12C		1.90	CXX		1.37							
	12D		0.25	CXXI		0.25							
	12E		0.47										
	12F		0.79	CXXII		0.79							
	12G		0.08										
	12H		0.32										
	12I		0.38										
	12J		1.74										
	12K		2.57										
	12L		1.00										
	12M		3.18										
OCEOLA	13	15.54	49.59	CXXIII	4.82	14.91							
	13A		0.59	CXXIV		0.59							
	13B		0.76	CXXV		0.76							
	13C		0.34	CXXVI		0.34							
	13D		1.43	CXXVII		1.43							
	13E		2.97	CXXVIII		2.97							
	13F		0.73	CXXIX		0.73							
PUTNAM	14	17.97	37.11	CXXX	9.79	10.53							
	14A		0.73	CXXXI		0.73							
	14B		0.71	CXXXII		0.71							
	14C		3.59	CXXXIII		3.59							
	14D		0.86	CXXXIV		0.86							
	14E		2.61	CXXXV		2.08							
	14F		0.39										
TYRONE	15	26.15	52.23	CXXXVI	13.27	18.27							
	15A		0.71	CXXXVII		0.71							
	15B		2.20	CXXXVIII		2.20							
	15C		1.49	CXXXIX		1.49							

LIVINGSTON COUNTY ACT 51 MILEAGE LOG 2023

TOWNSHIP	SHEET	2022 MAP TOTALS					2023 CHANGES					
		COUNTY		URBAN SHEET	URBAN		COUNTY		URBAN			
		PRIMARY	LOCAL		PRIMARY	LOCAL	PRIMARY	LOCAL	PRIMARY	LOCAL		
	15D		3.04	CXL		3.04						
	15E		0.88	CXLI		0.88						
	15F		0.12	CXLII		0.12						
	15G		0.97	CXLIII		0.97						
	15H		1.08	CXLIV		1.08						
	15I		1.13	CXLV		1.13						
	15J		0.78									
UNADILLA	16	13.80	37.27									
	16A		0.40									
	16B		0.11									
	16C		0.04									
	16D		0.67									
	16E		1.05									
	16F		0.49									
	16G		0.84									
TOTALS												
2022 MILEAGE		378.35	956.33		179.70	479.49	378.35	956.33	179.70	479.49		
NEW MILES		→	→		→	→	-1.34	0.40	-1.34	0.40		
2023 MILEAGE		→	→		→	→	377.01	956.73	178.36	479.89		

LCRC Salt Usage by Year



■ November ■ December ■ January ■ February ■ March ■ April

Minutes – January 25, 2024

THAT the meeting was called to order by Commissioner Crane at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL

Commissioners Present: Stephen F. Crane
Paul S. Funk
Kevin T. Spicher

Staff Present: Trevor Bennett, Director of Operations
Sarah Newton, Director of Finance
Jodie Tedesco, Director of Engineering
Steve Wasylk, Managing Director

Others Present: Scott Hable, Hartland Township
Mike Luce, Hartland Township
Lance Schuhmacher, Oceola Township

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Funk, seconded by Commissioner Spicher, to approve the agenda as presented.

Ayes: Commissioners Crane, Funk, Spicher
Nays: None
Motion: Carried

E. CALL TO THE PUBLIC (1)

No Response

F. ACTION ITEMS

- 1. MDOT Bridge Bundle Program
 - Commitment and Support
(Resolution 2401-013)

Steve Wasylk presented the Board with a resolution of commitment and support for a statewide Bridge Investment Program (BIP) grant application. Mr. Wasylk explained that the Michigan Department of Transportation (MDOT) was applying for a U.S. Department of Transportation BIP grant to repair local agency bridges in Michigan through their bridge bundle program. Mr. Wasylk noted that the Mason Road bridge over the Red Cedar River Imp. Drain (Structure 5814) was included in the grant application. Mr. Wasylk stated that MDOT requested approval of the resolution to confirm the Road Commission's support for the grant application and the bridge bundle program.

6308

ACTION: It was moved by Commissioner Spicher, seconded by Commissioner Funk, to approve Resolution 2401-013.

Ayes: Commissioners Crane, Funk, Spicher
Nays: None
Motion: Carried

G. INFORMATION AND REPORTS

No Report

H. CALL TO THE PUBLIC (2)

No Response

I. LEGAL

None

J. ADMINISTRATIVE BUSINESS

1. Minutes

a. Regular Board Meeting – January 11, 2024

ACTION: It was moved by Commissioner Funk, seconded by Commissioner Spicher, to approve the Regular Board Meeting Minutes as presented.

Ayes: Commissioners Crane, Funk, Spicher
Nays: None
Motion: Carried

2. Bills

ACTION: It was moved by Commissioner Funk, seconded by Commissioner Spicher, to approve Voucher No. BV-4097 in the net amount of \$1,034,952.25.

Ayes: Commissioners Crane, Funk, Spicher
Nays: None
Motion: Carried

3. Meetings Announced

a. Next Regular Board Meeting – February 8, 2024

4. Financial Reports Reviewed

a. Cash Position Statement

5. Miscellaneous Road Items

Jodie Tedesco updated the Board on the progress of the Challis Road/Bauer Road roundabout project tree clearing operation. Ms. Tedesco also informed the Board that the Faussett Road bridge superstructure replacement project in Tyrone Township and the Cohoctah Road bridge replacement project in Deerfield Township were scheduled to begin in February.

6. Road Commissioner Compensation

Commissioner Crane suggested a motion be in order to undertake a closed session to discuss Road Commissioner compensation.

ACTION: It was moved by Commissioner Spicher, seconded by Commissioner Funk, to meet in closed session under section 8(1)(h) of the Open Meetings Act, to discuss Road Commissioner compensation at 9:50 a.m.

Ayes: Commissioners Crane, Funk, Spicher
Nays: None
Motion: Carried

ACTION: It was moved by Commissioner Funk, seconded by Commissioner Spicher, to return to open session at 10:15 a.m.

Ayes: Commissioners Crane, Funk, Spicher
Nays: None
Motion: Carried

K. ADJOURNMENT

There being no further business to come before the Board, Commissioner Crane declared the meeting adjourned at 10:15 a.m.

Signed _____
Stephen F. Crane, Chair

Signed _____
Steven J. Wasylik, Managing Director

This Space Intentionally Left Blank

Date 02/07/2024
Time 11:03:01

Livingston County Road Commission
AP - Payment Selection Distribution Detail

----- Vendor -----		----- Invoice -----		Gross	Discount	Net	Pay	Discount		
Number	Name	Number	Date	Due Date	Amount	Amount	Amount	Amount	Lost	Comments
AVIBEN	000363 07P6JCY3	012024	01/31/2024	02/29/2024	337,600.00		337,600.00	337,600.00		HRA
	201 000 513 000 000000 716 022 000000		337,600.00 DISTRIBUTIVE EXPENSE - FRINGE / / HRA CONTRIBUTION /							
A&LSYS	A & L SYSTEMS	124-180360	01/26/2024	02/26/2024	183.00		183.00	183.00		LIGHTS
	201 000 000 000 000000 110 000 000000		183.00 / / / PARTS /							
		124-180411	02/01/2024	03/01/2024	316.56		316.56	316.56		LIGHTS
	201 000 000 000 000000 110 000 000000		316.56 / / / PARTS /							
					499.56		499.56	499.56		
ADVAUT	ADVANCED AUTO PARTS	8082403852562	02/07/2024	03/07/2024	39.52		39.52	39.52		FILTERS
	201 000 000 000 000000 110 000 000000		39.52 / / / PARTS /							
		8082403852563	02/07/2024	03/07/2024	52.47		52.47	52.47		FILTERS
	201 000 000 000 000000 110 000 000000		52.47 / / / PARTS /							
					91.99		91.99	91.99		
AERIND	AERO INDUSTRIES, INC.	892331	01/31/2024	02/29/2024	407.67		407.67	407.67		CROSS ARM / BUMPER RUBBER
	201 000 000 000 000000 110 000 000000		407.67 / / / PARTS /							
AISCON	 AIS CONSTRUCTION EQ., INC	13135	02/06/2024	03/06/2024	809.68		809.68	809.68		SERVICE CALL
	201 000 000 000 000000 108 000 000000		809.68 / / / NON-INVENTORY /							
		52158	01/30/2024	02/29/2024	-75.00		-75.00	-75.00		CORE CREDIT
	201 000 000 000 000000 108 000 000000		-75.00 / / / NON-INVENTORY /							
		52264	01/31/2024	02/29/2024	690.82		690.82	690.82		FILTERS
	201 000 000 000 000000 110 000 000000		690.82 / / / PARTS /							
		D52827	02/06/2024	03/06/2024	231.95		231.95	231.95		INSERT
	201 000 000 000 000000 108 000 000000		65.52 / / / NON-INVENTORY /							
	201 000 000 000 000000 110 000 000000		166.43 / / / PARTS /							
		H60829	01/26/2024	02/26/2024	387,406.00		387,406.00	387,406.00		GRADER
	201 000 000 000 000000 673 000 000000		-80,000.00 / / / GAIN/LOSS ON SALE OF CAP.ASSET /							
	201 000 900 000 902078 976 000 000000		467,406.00 CAPITAL OUTLAY - ROAD EQUIP. / / 2024 JOHN DEERE 772G MOTORGRADER / CAPITAL OUTLAY - ROAD EQUIP /							
		H60830	01/26/2024	02/26/2024	392,406.00		392,406.00	392,406.00		GRADER
	201 000 000 000 000000 673 000 000000		-75,000.00 / / / GAIN/LOSS ON SALE OF CAP.ASSET /							

Date 02/07/2024
Time 11:03:01

Livingston County Road Commission
AP - Payment Selection Distribution Detail

----- Vendor -----		----- Invoice -----		Gross	Discount	Net	Pay	Discount		
Number	Name	Number	Date	Due Date	Amount	Amount	Amount	Amount	Lost	Comments
201 000 900 000 902010 976 000 000000		467,406.00	CAPITAL OUTLAY - ROAD EQUIP. / / 2024 JOHN DEERE 772G MOTORGRADER / CAPITAL OUTLAY - ROAD EQUIP /							
201 000 900 000 902078 976 000 000000			CAPITAL OUTLAY - ROAD EQUIP. / / 2024 JOHN DEERE 772G MOTORGRADER / CAPITAL OUTLAY - ROAD EQUIP /							
	Y11763	02/06/2024	03/06/2024		3,250.72		3,250.72	3,250.72		SERVICE CALL
201 000 000 000 000000 108 000 000000		3,250.72	/ / / NON-INVENTORY /							
					784,720.17		784,720.17	784,720.17		
ALLPRO ALL PRO POWER WASHING LLC	2385	01/30/2024	02/29/2024		302.24		302.24	302.24		POWER WASH HOSES
201 000 511 000 000000 737 000 000000		302.24	INDIRECT / / / SHOP SUPPLIES - STOCK ROOM /							
ALMBOL ALMA BOLT COMPANY	A535376	01/24/2024	02/24/2024		16.98		16.98	16.98		STOCK ROOM SUPPLIES,
201 000 511 000 000000 737 000 000000		16.98	INDIRECT / / / SHOP SUPPLIES - STOCK ROOM /							
	A535377	01/24/2024	02/24/2024		142.59		142.59	142.59		STOCK ROOM SUPPLIES,
201 000 511 000 000000 737 000 000000		142.59	INDIRECT / / / SHOP SUPPLIES - STOCK ROOM /							
	A536371	02/01/2024	03/01/2024		534.76		534.76	534.76		MISC.BOLTS,NUTS,WASHERS
201 000 511 000 000000 737 000 000000		534.76	INDIRECT / / / SHOP SUPPLIES - STOCK ROOM /							
					694.33		694.33	694.33		
ALRSTE ALRO STEEL CORP.	EBF7537JX	02/06/2024	03/06/2024		1,851.17		1,851.17	1,851.17		STEEL
201 000 000 000 000000 108 000 000000		999.77	/ / / NON-INVENTORY /							
201 000 511 000 000000 932 000 000000		851.40	INDIRECT / / / YARD & GROUND /							
	EBF7539T2	02/06/2024	03/06/2024		309.14		309.14	309.14		STEEL
201 000 000 000 000000 108 000 000000		309.14	/ / / NON-INVENTORY /							
	EBF7540JX	02/06/2024	03/06/2024		114.68		114.68	114.68		STEEL
201 000 000 000 000000 108 000 000000		114.68	/ / / NON-INVENTORY /							
					2,274.99		2,274.99	2,274.99		
SYNAMA AMAZON CAPITAL SERVICES	# 11J3-6RVN-4GJC	02/05/2024	03/05/2024		13.99		13.99	13.99		ADDRESS STAMP
201 000 515 000 000000 728 000 000000		13.99	ADIMINISTRATIVE EXPENSE / / / OFFICE SUPPLIES /							
	# 1NY4-6M7C-KJLD	02/02/2024	03/02/2024		43.99		43.99	43.99		FRAME
201 000 515 000 000000 728 000 000000		43.99	ADIMINISTRATIVE EXPENSE / / / OFFICE SUPPLIES /							
					57.98		57.98	57.98		

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----- Vendor -----		----- Invoice -----		Gross	Discount	Net	Pay	Discount		
Number	Name	Number	Date	Due Date	Amount	Amount	Amount	Amount	Lost	Comments
AUTACC	AUTO ACCENTS, INC.	293626	01/31/2024	02/29/2024	90.00		90.00	90.00		VINYL TRUCK NUMBERS
	201 000 511 000 000000 737 000 000000		90.00	INDIRECT / / / SHOP SUPPLIES - STOCK ROOM /						
AUTON1	AUTO ONE OF BRIGHTON	160934	02/02/2024	03/02/2024	599.95		599.95	599.95		RUSTPROOF
	201 000 900 000 900075 976 000 000000		599.95	CAPITAL OUTLAY - ROAD EQUIP. / / 2024 GMC SIERRA 1500 CREW CAB / CAPITAL OUTLAY - ROAD EQUIP /						
KNABAR	BARBARA KNAPP	FEB2024	02/08/2024	03/08/2024	178.75		178.75	178.75		INSURANCE
	201 000 513 000 000000 716 020 000000		178.75	DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /						
BCBSMA	BCBS MICHIGAN-MEDICARE	37050 600	02/07/2024	03/07/2024	1,496.85		1,496.85	1,496.85		INSURANCE
	201 000 513 000 000000 716 000 000000		1,496.85	DISTRIBUTIVE EXPENSE - FRINGE / / / HEALTH CARE INSURANCE /						
		37050 601	02/07/2024	03/07/2024	1,743.08		1,743.08	1,743.08		INSURANCE
	201 000 513 000 000000 716 000 000000		1,743.08	DISTRIBUTIVE EXPENSE - FRINGE / / / HEALTH CARE INSURANCE /						
					3,239.93		3,239.93	3,239.93		
BLUCRO	BCBS OF MI - MOS	007004247 / 0001	02/07/2024	03/07/2024	44,339.65		44,339.65	44,339.65		INSURANCE
	201 000 513 000 000000 716 000 000000		44,339.65	DISTRIBUTIVE EXPENSE - FRINGE / / / HEALTH CARE INSURANCE /						
		007004247 / 0002	02/07/2024	03/07/2024	12,527.03		12,527.03	12,527.03		INSURANCE
	201 000 513 000 000000 716 000 000000		12,527.03	DISTRIBUTIVE EXPENSE - FRINGE / / / HEALTH CARE INSURANCE /						
		007004247 / 0003	02/07/2024	03/07/2024	3,349.87		3,349.87	3,349.87		INSURANCE
	201 000 513 000 000000 716 000 000000		3,349.87	DISTRIBUTIVE EXPENSE - FRINGE / / / HEALTH CARE INSURANCE /						
		007004247 / 0004	02/07/2024	03/07/2024	82.72		82.72	82.72		INSURANCE
	201 000 513 000 000000 716 000 000000		82.72	DISTRIBUTIVE EXPENSE - FRINGE / / / HEALTH CARE INSURANCE /						
		007004247 / 0007	02/07/2024	03/07/2024	3,463.48		3,463.48	3,463.48		INSURANCE
	201 000 513 000 000000 716 000 000000		3,463.48	DISTRIBUTIVE EXPENSE - FRINGE / / / HEALTH CARE INSURANCE /						
		007004247 / 0008	02/07/2024	03/07/2024	8,870.04		8,870.04	8,870.04		INSURANCE
	201 000 513 000 000000 716 000 000000		8,870.04	DISTRIBUTIVE EXPENSE - FRINGE / / / HEALTH CARE INSURANCE /						
		007004247 / 0010	02/07/2024	03/07/2024	2,442.56		2,442.56	2,442.56		INSURANCE
	201 000 513 000 000000 716 000 000000		2,442.56	DISTRIBUTIVE EXPENSE - FRINGE / / / HEALTH CARE INSURANCE /						
					75,075.35		75,075.35	75,075.35		
BEARES	BEAVER RESEARCH COMPANY	0366840-IN	01/23/2024	02/23/2024	307.82		307.82	307.82		CLEANING TOWELS,
	201 000 511 000 000000 737 000 000000		307.82	INDIRECT / / / SHOP SUPPLIES - STOCK ROOM /						

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Number	Name	Number	Date Due Date	Amount	Amount	Amount	Amount	Lost	Comments
BIGWAT	BIG WATER TECHNOLOGIES CORP.	13036	01/25/2024 02/25/2024	114.75		114.75	114.75		PHONE SUPPORT,
201 000 515 000 000000 851 000 000000			114.75 ADIMINISTRATIVE EXPENSE / / / TELEPHONE /						
		800109034206	02/02/2024 03/02/2024	625.92		625.92	625.92		PHONES
201 000 515 000 000000 851 000 000000			625.92 ADIMINISTRATIVE EXPENSE / / / TELEPHONE /						
				740.67		740.67	740.67		
BYRACE	BYRUMACE HARDWARE - HOWELL	172362	02/02/2024 03/02/2024	1,007.50		1,007.50	1,007.50		MAILBOXES
201 000 467 102 000017 772 000 000000			1,007.50 PRIMARY ROAD MAINTENANCE / PRIMARY ROADS HARD SURFACE / SEEDING/FENCING/MAIL BOXES / MAIL BOXES /						
CINFAS	CINTAS FIRST AID & SAFETY	4181824355	01/30/2024 02/29/2024	155.94		155.94	155.94		UNIFORMS
201 000 511 000 000000 737 001 000000			155.94 INDIRECT / / / UNIFORMS / EMPLOYEE EQUIPMENT /						
		4182456295	02/06/2024 03/06/2024	169.80		169.80	169.80		UNIFORMS
201 000 511 000 000000 737 001 000000			169.80 INDIRECT / / / UNIFORMS / EMPLOYEE EQUIPMENT /						
		9258076689	02/01/2024 03/01/2024	214.00		214.00	214.00		AED AGREEMENT
201 000 511 000 000000 734 000 000000			214.00 INDIRECT / / / SAFETY SUPPLIES /						
				539.74		539.74	539.74		
COMCAR	COMERICA COMMERCIAL CARD SRVC JAN 2024		01/31/2024 02/29/2024	4,495.80		4,495.80	4,495.80		JANITOR SUPPLIES / SHOP EQUIPMENT / 1099 SOFTWARE / INTERNET / ADVERTISING
201 000 511 000 000000 731 000 000000			201.88 INDIRECT / / / JANITOR SUPPLIES /						
201 000 511 000 000000 737 000 000000			1,696.50 INDIRECT / / / SHOP SUPPLIES - STOCK ROOM /						
201 000 511 000 000000 935 003 000000			49.99 INDIRECT / / / SHOP EQUIPMENT (TOOLS) /						
201 000 514 000 000000 790 000 000000			444.75 DISTRIBUTIVE EXPENSE - OTHER / / / SMALL ROAD TOOLS /						
201 000 514 000 000000 823 000 000000			252.70 DISTRIBUTIVE EXPENSE - OTHER / / / MISC TO ROADS - A/P /						
201 000 515 000 000000 727 000 000000			153.60 ADIMINISTRATIVE EXPENSE / / / POSTAGE /						
201 000 515 000 000000 730 000 000000			9.99 ADIMINISTRATIVE EXPENSE / / / DUES & SUBSCRIPTIONS /						
201 000 515 000 000000 807 000 000000			1,303.00 ADIMINISTRATIVE EXPENSE / / / DATA PROCESSING/COMP SUPPLIES /						
201 000 515 000 000000 851 000 000000			308.39 ADIMINISTRATIVE EXPENSE / / / TELEPHONE /						
201 000 515 000 000000 874 000 000000			75.00 ADIMINISTRATIVE EXPENSE / / / ADVERTISING /						
COMBAT	COMPLETE BATTERY SOURCE	425458BRI	01/29/2024 02/29/2024	32.16		32.16	32.16		BATTERIES
201 000 511 000 000000 737 000 000000			32.16 INDIRECT / / / SHOP SUPPLIES - STOCK ROOM /						

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Number	Name	Number	Date	Due Date	Amount	Amount	Amount	Amount	Lost	Comments
CONPO4	CONSUMERS ENERGY	1000 0024 9407	01/31/2024	02/29/2024	25.70		25.70	25.70		UTILITIES
201 000 467 102 000023 921 000 000000			25.70	PRIMARY ROAD MAINTENANCE / PRIMARY ROADS HARD SURFACE / TRAFFIC SIGNAL / ELECTRICITY /						
1000 0024 9555		01/31/2024	02/29/2024	19.13		19.13	19.13			UTILITIES
201 000 467 102 000023 921 000 000000			19.13	PRIMARY ROAD MAINTENANCE / PRIMARY ROADS HARD SURFACE / TRAFFIC SIGNAL / ELECTRICITY /						
1000 0025 1635		01/23/2024	02/23/2024	7,726.33		7,726.33	7,726.33			UTILITIES,
201 000 511 000 000000 922 000 000000			6,953.67	INDIRECT / / / HEAT /						
201 000 515 000 000000 922 000 000000			772.66	ADIMINISTRATIVE EXPENSE / / / HEAT /						
1000 2118 1449		01/23/2024	02/23/2024	408.60		408.60	408.60			UTILITIES,
201 000 511 000 000000 922 000 000000			408.60	INDIRECT / / / HEAT /						
				8,179.76		8,179.76	8,179.76			
COUROA COUNTY ROAD ASSOCIATION		CRA0008858	02/10/2024	03/10/2024	25,029.00		25,029.00	25,029.00		INSURANCE
201 000 513 000 000000 719 000 000000			25,029.00	DISTRIBUTIVE EXPENSE - FRINGE / / / WORKERS' COMP INSURANCE /						
CUMBRI CUMMINS SALES AND SERVICE		S6-19676	01/26/2024	02/26/2024	177.16		177.16	177.16		TUBE
201 000 000 000 000000 108 000 000000			177.16	/ / / NON-INVENTORY /						
S6-19701		01/26/2024	02/26/2024	496.44		496.44	496.44			SERVICE CALL
201 000 000 000 000000 108 000 000000			496.44	/ / / NON-INVENTORY /						
				673.60		673.60	673.60			
D&KTRU D & K TRUCK COMPANY		1203714	01/25/2024	02/25/2024	329.32		329.32	329.32		FILTES
201 000 000 000 000000 108 000 000000			329.32	/ / / NON-INVENTORY /						
1204963		02/05/2024	03/05/2024	157.49		157.49	157.49			BRACKET
201 000 000 000 000000 108 000 000000			157.49	/ / / NON-INVENTORY /						
				486.81		486.81	486.81			
DEECRE DEER CREEK SALES, INC.		153898	02/05/2024	03/05/2024	78.76		78.76	78.76		GASKET SET
201 000 000 000 000000 108 000 000000			78.76	/ / / NON-INVENTORY /						
MACDEN DENISE MACK		FEB2024	02/08/2024	03/08/2024	270.52		270.52	270.52		INSURANCE
201 000 513 000 000000 716 020 000000			270.52	DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /						
DETSAL DETROIT SALT COMPANY		S124-24319	01/24/2024	02/24/2024	3,389.83		3,389.83	3,389.83		SALT,
201 000 000 000 000000 109 001 000000			3,389.83	/ / / RSALT /						

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Number	Name	Number	Date Due Date	Amount	Amount	Amount	Amount	Lost	Comments
		SI24-24320	01/24/2024 02/24/2024	6,409.58		6,409.58	6,409.58		SALT,
201 000 000 000 000000 109 001 000000			6,409.58 / / / RSALT /						
		SI24-24413	01/25/2024 02/25/2024	26,327.08		26,327.08	26,327.08		SALT,
201 000 000 000 000000 109 001 000000			26,327.08 / / / RSALT /						
		SI24-24494	01/26/2024 02/26/2024	27,019.06		27,019.06	27,019.06		SALT
201 000 000 000 000000 109 001 000000			27,019.06 / / / RSALT /						
201 000 467 102 000032 764 000 000000			0.01 PRIMARY ROAD MAINTENANCE / PRIMARY ROADS HARD SURFACE / SALTING / SALT /						
		SI24-24495	01/26/2024 02/26/2024	3,392.40		3,392.40	3,392.40		Howell Schools
201 000 505 000 061001 764 000 000000			3,392.40 SUNDRIES / / HOWELL SCHOOLS - SALT / SALT /						
		SI24-24585	01/29/2024 02/29/2024	3,220.21		3,220.21	3,220.21		Howell Schools
201 000 505 000 061001 764 000 000000			3,220.21 SUNDRIES / / HOWELL SCHOOLS - SALT / SALT /						
		SI24-24586	01/29/2024 02/29/2024	13,178.33		13,178.33	13,178.33		SALT
201 000 000 000 000000 109 001 000000			13,178.32 / / / RSALT /						
201 000 467 102 000032 764 000 000000			0.01 PRIMARY ROAD MAINTENANCE / PRIMARY ROADS HARD SURFACE / SALTING / SALT /						
		SI24-24676	01/30/2024 02/29/2024	3,312.09		3,312.09	3,312.09		SALT
201 000 000 000 000000 109 001 000000			3,312.09 / / / RSALT /						
		SI24-24765	01/31/2024 02/29/2024	3,611.49		3,611.49	3,611.49		SALT
201 000 000 000 000000 109 001 000000			3,611.49 / / / RSALT /						
		SI24-24766	01/31/2024 02/29/2024	20,308.15		20,308.15	20,308.15		SALT
201 000 000 000 000000 109 001 000000			20,308.14 / / / RSALT /						
201 000 467 102 000032 764 000 000000			0.01 PRIMARY ROAD MAINTENANCE / PRIMARY ROADS HARD SURFACE / SALTING / SALT /						
		SI24-24870	02/01/2024 03/01/2024	16,830.94		16,830.94	16,830.94		SALT
201 000 000 000 000000 109 001 000000			16,830.93 / / / RSALT /						
201 000 467 102 000032 764 000 000000			0.01 PRIMARY ROAD MAINTENANCE / PRIMARY ROADS HARD SURFACE / SALTING / SALT /						
		SI24-24968	02/02/2024 03/02/2024	16,854.07		16,854.07	16,854.07		SALT
201 000 000 000 000000 109 001 000000			16,854.06 / / / RSALT /						
201 000 467 102 000032 764 000 000000			0.01 PRIMARY ROAD MAINTENANCE / PRIMARY ROADS HARD SURFACE / SALTING / SALT /						
		SI24-25052	02/05/2024 03/05/2024	16,964.57		16,964.57	16,964.57		SALT
201 000 000 000 000000 109 001 000000			16,964.57 / / / RSALT /						
		SI24-25053	02/05/2024 03/05/2024	3,386.62		3,386.62	3,386.62		Howell Schools
201 000 505 000 061001 764 000 000000			3,386.62 SUNDRIES / / HOWELL SCHOOLS - SALT / SALT /						
		SI24-25123	02/06/2024 03/06/2024	9,798.77		9,798.77	9,798.77		SALT
201 000 000 000 000000 109 001 000000			9,798.77 / / / RSALT /						

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		SI24-25124	02/06/2024	03/06/2024	3,405.89		3,405.89	3,405.89		Howell Schools
201 000 505 000 061001 764 000 000000			3,405.89	SUNDRIES / / HOWELL SCHOOLS - SALT / SALT /						
					177,409.08		177,409.08	177,409.08		
DORSIG DORNBOS SIGN & SAFETY, INC		INV74033	01/26/2024	02/26/2024	405.25		405.25	405.25		SIGNS
201 000 000 000 000000 109 003 000000			405.25	/ / / SIGNS /						
DETED1 DTE ENERGY		9200 458 8041 5	01/24/2024	02/24/2024	211.08		211.08	211.08		UTILITIES,
201 000 467 102 000023 921 000 000000			211.08	PRIMARY ROAD MAINTENANCE / PRIMARY ROADS HARD SURFACE / TRAFFIC SIGNAL / ELECTRICITY /						
		9200 458 8104 1	01/24/2024	02/24/2024	861.80		861.80	861.80		UTILITES,
201 000 467 102 000023 921 000 000000			861.80	PRIMARY ROAD MAINTENANCE / PRIMARY ROADS HARD SURFACE / TRAFFIC SIGNAL / ELECTRICITY /						
					1,072.88		1,072.88	1,072.88		
ELETER ELECTRICAL TERMINAL		1448627-00	01/23/2024	02/23/2024	814.48		814.48	814.48		ELECTRICAL SUPPLIES,
201 000 000 000 000000 110 000 000000			8.23	/ / / PARTS /						
201 000 511 000 000000 737 000 000000			806.25	INDIRECT / / / SHOP SUPPLIES - STOCK ROOM /						
		1448627-01	01/29/2024	02/29/2024	72.95		72.95	72.95		STOCK ROOM SUPPLIES
201 000 511 000 000000 737 000 000000			72.95	INDIRECT / / / SHOP SUPPLIES - STOCK ROOM /						
		1448627-02	01/29/2024	02/29/2024	6.17		6.17	6.17		STOCK ROOM SUPPLIES
201 000 511 000 000000 737 000 000000			6.17	INDIRECT / / / SHOP SUPPLIES - STOCK ROOM /						
					893.60		893.60	893.60		
ESTSER ESTATE SERVICES, INC.		2521	01/31/2024	02/29/2024	350.00		350.00	350.00		PARKING LOT SNOW PLOWING
201 000 511 000 000000 932 000 000000			350.00	INDIRECT / / / YARD & GROUND /						
FASIND FASTENAL COMPANY		MIDE6158374	01/25/2024	02/25/2024	707.42		707.42	707.42		SIGNS,
201 000 514 000 000000 768 000 000000			707.42	DISTRIBUTIVE EXPENSE - OTHER / / / SIGNS /						
FLEADM FLEX ADMINISTRATORS, INC.		988200	02/02/2024	03/02/2024	60.00		60.00	60.00		FLEX ACCOUNT ADMIN
201 000 515 000 000000 937 000 000000			60.00	ADIMINISTRATIVE EXPENSE / / / OTHER /						
FLINEW FLINT NEW HOLLAND, INC.		IF14939	02/03/2024	03/03/2024	332.34		332.34	332.34		HARNES / RESISTOR / FENDER
201 000 000 000 000000 108 000 000000			332.34	/ / / NON-INVENTORY /						

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Number	Name	Number	Date	Due Date	Amount	Amount	Amount	Amount	Lost	Comments
FOSSWI	FOSTER SWIFT	875809	01/26/2024	02/26/2024	55.50		55.50	55.50		LEGAL
	201 000 515 000 000000 803 000 000000		55.50	ADIMINISTRATIVE EXPENSE / / / LEGAL SERVICES /						
FREMAR	FREDERICK MARR	FEB2024	02/08/2024	03/08/2024	300.00		300.00	300.00		INSURANCE
	201 000 513 000 000000 716 020 000000		300.00	DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /						
GBMREC	GBM RECYCLED CONCRETE,CO.	R24-035	02/07/2024	03/07/2024	1,006.63		1,006.63	1,006.63		GRAVEL
	201 000 497 006 000001 761 000 000000		537.80	LOCAL ROAD MAINTENANCE / GREEN OAK TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
	201 000 497 007 000001 761 000 000000		468.83	LOCAL ROAD MAINTENANCE / HAMBURG TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
GBMSAN	GBM SAND & GRAVEL, INC	T240072	01/27/2024	02/27/2024	2,190.21		2,190.21	2,190.21		SAND
	201 000 000 000 000000 109 002 000000		2,190.21	/ / / RSAND /						
		T240081	01/31/2024	02/29/2024	9,851.22		9,851.22	9,851.22		SAND
	201 000 000 000 000000 109 002 000000		9,851.19	/ / / RSAND /						
	201 000 467 101 000033 764 000 000000		0.03	PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / SANDING / SALT /						
		T240082	01/31/2024	02/29/2024	1,476.00		1,476.00	1,476.00		GRAVEL
	201 000 467 101 000001 761 000 000000		492.00	PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL /						
	201 000 497 004 000001 761 000 000000		984.00	LOCAL ROAD MAINTENANCE / DEERFIELD TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		T240109	02/03/2024	03/03/2024	1,968.00		1,968.00	1,968.00		GRAVEL
	201 000 467 101 000001 761 000 000000		1,968.00	PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL /						
					15,485.43		15,485.43	15,485.43		
GEEKOS	GE SOFTWARE	214411	01/31/2024	02/29/2024	1,804.00		1,804.00	1,804.00		FUEL ISLAND SOFTWARE
	201 000 511 000 000000 807 000 000000		1,804.00	INDIRECT / / / DATA PROCESSING/COMP SUPPLIES /						
GEOMES	GEORGE MESSNER	FEB2024	02/08/2024	03/08/2024	226.53		226.53	226.53		INSURANCE
	201 000 513 000 000000 716 020 000000		226.53	DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /						
GIEGLE	GIEGLER'S FEED-SEED	214931	12/20/2023	01/20/2024	468.75		468.75	468.75		GRAVEL
	201 000 467 101 000001 761 000 000000		468.75	PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL /						
		215226	12/28/2023	01/28/2024	437.50		437.50	437.50		GRAVEL
	201 000 467 101 000001 761 000 000000		437.50	PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL /						
		215236	12/28/2023	01/28/2024	437.50		437.50	437.50		GRAVEL

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Number	Name	Number	Date Due Date	Amount	Amount	Amount	Amount	Lost	Comments
201 000 467 101 000001 761 000 000000		216286	01/24/2024 02/24/2024	437.50		437.50	437.50		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL / SAND,
201 000 467 101 000033 763 000 000000		216321	01/26/2024 02/26/2024	495.00		495.00	495.00		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / SANDING / SAND / GRAVEL
201 000 467 101 000001 761 000 000000		216324	01/26/2024 02/26/2024	472.50		472.50	472.50		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 467 101 000001 761 000 000000		216326	01/26/2024 02/26/2024	462.00		462.00	462.00		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 497 009 000001 761 000 000000		216328	01/26/2024 02/26/2024	462.00		462.00	462.00		LOCAL ROAD MAINTENANCE / HARTLAND TOWNSHIP / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 497 009 000001 761 000 000000		216329	01/26/2024 02/26/2024	472.50		472.50	472.50		LOCAL ROAD MAINTENANCE / HARTLAND TOWNSHIP / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 467 101 000001 761 000 000000		216330	01/26/2024 02/26/2024	472.50		472.50	472.50		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 497 009 000001 761 000 000000		216331	01/26/2024 02/26/2024	472.50		472.50	472.50		LOCAL ROAD MAINTENANCE / HARTLAND TOWNSHIP / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 467 101 000001 761 000 000000		216332	01/26/2024 02/26/2024	472.50		472.50	472.50		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 497 009 000001 761 000 000000		216334	01/26/2024 02/26/2024	472.50		472.50	472.50		LOCAL ROAD MAINTENANCE / HARTLAND TOWNSHIP / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 467 101 000001 761 000 000000		216335	01/26/2024 02/26/2024	472.50		472.50	472.50		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 467 101 000001 761 000 000000		216338	01/26/2024 02/26/2024	472.50		472.50	472.50		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 497 001 000001 761 000 000000		216341	01/26/2024 02/26/2024	495.00		495.00	495.00		LOCAL ROAD MAINTENANCE / BRIGHTON TOWNSHIP / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 467 101 000001 761 000 000000		216344	01/26/2024 02/26/2024	521.50		521.50	521.50		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 467 101 000001 761 000 000000		216348	01/26/2024 02/26/2024	472.50		472.50	472.50		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 467 101 000001 761 000 000000		216351	01/26/2024 02/26/2024	521.50		521.50	521.50		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL / GRAVEL
201 000 467 101 000001 761 000 000000				472.50		472.50	472.50		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL / GRAVEL

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Number	Name	Number	Date Due Date	Amount	Amount	Amount	Amount	Lost	Comments
		216352	01/26/2024 02/26/2024	521.50		521.50	521.50		GRAVEL
201 000 467 101 000001 761 000 000000			521.50 PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL /						
		216353	01/26/2024 02/26/2024	521.50		521.50	521.50		GRAVEL
201 000 467 101 000001 761 000 000000			521.50 PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL /						
		216354	01/26/2024 02/26/2024	521.50		521.50	521.50		GRAVEL
201 000 467 101 000001 761 000 000000			521.50 PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / GRAVEL PATCHING / GRAVEL /						
		216356	01/26/2024 02/26/2024	521.50		521.50	521.50		GRAVEL
201 000 497 009 000001 761 000 000000			521.50 LOCAL ROAD MAINTENANCE / HARTLAND TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216362	01/26/2024 02/26/2024	558.75		558.75	558.75		GRAVEL
201 000 497 009 000001 761 000 000000			558.75 LOCAL ROAD MAINTENANCE / HARTLAND TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216363	01/26/2024 02/26/2024	472.50		472.50	472.50		GRAVEL
201 000 497 009 000001 761 000 000000			472.50 LOCAL ROAD MAINTENANCE / HARTLAND TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216451	01/29/2024 02/29/2024	491.75		491.75	491.75		GRAVEL
201 000 497 009 000001 761 000 000000			491.75 LOCAL ROAD MAINTENANCE / HARTLAND TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216459	01/29/2024 02/29/2024	491.75		491.75	491.75		GRAVEL
201 000 497 004 000001 761 000 000000			491.75 LOCAL ROAD MAINTENANCE / DEERFIELD TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216554	02/01/2024 03/01/2024	472.50		472.50	472.50		GRAVEL
201 000 497 009 000001 761 000 000000			472.50 LOCAL ROAD MAINTENANCE / HARTLAND TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216560	02/01/2024 03/01/2024	462.00		462.00	462.00		GRAVEL
201 000 497 013 000001 761 000 000000			462.00 LOCAL ROAD MAINTENANCE / OCEOLA TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216563	02/01/2024 03/01/2024	472.50		472.50	472.50		GRAVEL
201 000 497 009 000001 761 000 000000			472.50 LOCAL ROAD MAINTENANCE / HARTLAND TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216565	02/01/2024 03/01/2024	472.50		472.50	472.50		GRAVEL
201 000 497 009 000001 761 000 000000			472.50 LOCAL ROAD MAINTENANCE / HARTLAND TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216569	02/01/2024 03/01/2024	472.50		472.50	472.50		GRAVEL
201 000 497 015 000001 761 000 000000			472.50 LOCAL ROAD MAINTENANCE / TYRONE TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216586	02/01/2024 03/01/2024	330.00		330.00	330.00		GRAVEL
201 000 497 015 000001 761 000 000000			330.00 LOCAL ROAD MAINTENANCE / TYRONE TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216587	02/02/2024 03/02/2024	472.50		472.50	472.50		GRAVEL
201 000 497 015 000001 761 000 000000			472.50 LOCAL ROAD MAINTENANCE / TYRONE TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216588	02/02/2024 03/02/2024	472.50		472.50	472.50		GRAVEL
201 000 497 015 000001 761 000 000000			472.50 LOCAL ROAD MAINTENANCE / TYRONE TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216589	02/02/2024 03/02/2024	558.75		558.75	558.75		GRAVEL

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Number	Name	Number	Date	Due Date	Amount	Amount	Amount	Amount	Lost	Comments
201 000 497 015 000001 761 000 000000		216591	02/02/2024	03/02/2024	495.00		495.00	495.00		GRAVEL
201 000 497 015 000001 761 000 000000		216593	02/02/2024	03/02/2024	472.50		472.50	472.50		GRAVEL
201 000 497 015 000001 761 000 000000		216595	02/02/2024	03/02/2024	521.50		521.50	521.50		GRAVEL
201 000 497 015 000001 761 000 000000		216599	02/02/2024	03/02/2024	558.75		558.75	558.75		GRAVEL
201 000 497 015 000001 761 000 000000		216601	02/02/2024	03/02/2024	521.50		521.50	521.50		GRAVEL
201 000 497 015 000001 761 000 000000		216602	02/02/2024	03/02/2024	495.00		495.00	495.00		GRAVEL
201 000 497 015 000001 761 000 000000		216603	02/02/2024	03/02/2024	558.75		558.75	558.75		GRAVEL
201 000 497 015 000001 761 000 000000		216605	02/02/2024	03/02/2024	472.50		472.50	472.50		GRAVEL
201 000 497 015 000001 761 000 000000		216607	02/02/2024	03/02/2024	506.25		506.25	506.25		GRAVEL
201 000 497 015 000001 761 000 000000		216611	02/02/2024	03/02/2024	558.75		558.75	558.75		GRAVEL
201 000 497 015 000001 761 000 000000		216693	02/05/2024	03/05/2024	495.00		495.00	495.00		GRAVEL
201 000 467 101 000001 761 000 000000		216695	02/05/2024	03/05/2024	472.50		472.50	472.50		GRAVEL
201 000 497 009 000001 761 000 000000		216699	02/05/2024	03/05/2024	495.00		495.00	495.00		GRAVEL
201 000 467 101 000001 761 000 000000		216708	02/05/2024	03/05/2024	495.00		495.00	495.00		GRAVEL
201 000 497 009 000001 761 000 000000		216743	02/06/2024	03/06/2024	462.00		462.00	462.00		GRAVEL
201 000 497 015 000001 761 000 000000		216745	02/06/2024	03/06/2024	462.00		462.00	462.00		GRAVEL
201 000 497 015 000001 761 000 000000					462.00					GRAVEL

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Number	Name	Number	Date Due Date	Amount	Amount	Amount	Amount	Lost	Comments
		216750	02/06/2024 03/06/2024	462.00		462.00	462.00		GRAVEL
201 000 497 015 000001	761 000 000000		462.00 LOCAL ROAD MAINTENANCE / TYRONE TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
		216755	02/06/2024 03/06/2024	462.00		462.00	462.00		GRAVEL
201 000 497 015 000001	761 000 000000		462.00 LOCAL ROAD MAINTENANCE / TYRONE TOWNSHIP / GRAVEL PATCHING / GRAVEL /						
				26,278.25		26,278.25	26,278.25		
HOMDEP HOME DEPOT CREDIT SERVICES		71239	01/31/2024 02/29/2024	209.88		209.88	209.88		HEAT GUNS
201 000 514 000 000000	790 000 000000		209.88 DISTRIBUTIVE EXPENSE - OTHER / / / SMALL ROAD TOOLS /						
		72336	01/31/2024 02/29/2024	10.98		10.98	10.98		STRAP
201 000 511 000 000000	737 000 000000		10.98 INDIRECT / / / SHOP SUPPLIES - STOCK ROOM /						
				220.86		220.86	220.86		
INTTRU INTERSTATE TRUCK SOURCE, INC.		04P24858.02	01/26/2024 02/26/2024	1,520.00		1,520.00	1,520.00		DEF
201 000 000 000 000000	108 000 000000		1,520.00 / / / NON-INVENTORY /						
JACMAR JACK MARSHALL		FEB2024	02/08/2024 03/08/2024	184.45		184.45	184.45		INSURANCE
201 000 513 000 000000	716 020 000000		184.45 DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /						
JACTRU JACKSON TRUCK SERVICE,INC		PS2002140645:01	01/26/2024 02/26/2024	356.11		356.11	356.11		BRAKES
201 000 000 000 000000	108 000 000000		-113.08 / / / NON-INVENTORY /						
201 000 000 000 000000	110 000 000000		469.19 / / / PARTS /						
		PS2002140689:01	01/31/2024 02/29/2024	356.42		356.42	356.42		LUBRICANT
201 000 000 000 000000	110 000 000000		356.42 / / / PARTS /						
		PS2002140722:01	02/06/2024 03/06/2024	90.99		90.99	90.99		SOLVENT
201 000 000 000 000000	110 000 000000		52.47 / / / PARTS /						
201 000 511 000 000000	737 000 000000		38.52 INDIRECT / / / SHOP SUPPLIES - STOCK ROOM /						
		PS2002140733:01	02/06/2024 03/06/2024	94.98		94.98	94.98		FILTERS
201 000 000 000 000000	110 000 000000		94.98 / / / PARTS /						
				898.50		898.50	898.50		
HEIJE JEANNIE L. HEIER		FEB2024	02/08/2024 03/08/2024	205.90		205.90	205.90		INSURANCE
201 000 513 000 000000	716 020 000000		205.90 DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /						
HOSJER JERRY HOSKINS		FEB2024	02/08/2024 03/08/2024	294.90		294.90	294.90		INSURANCE

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----- Vendor -----		----- Invoice -----		Gross	Discount	Net	Pay	Discount		
Number	Name	Number	Date	Date	Amount	Amount	Amount	Amount	Lost	Comments
201 000 513 000 000000 716 020 000000		294.90	DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /							
VENDOR Julie Petrik	MAILBOX	02/01/2024	03/01/2024	25.00		25.00	25.00			MAILBOX
201 000 467 102 000017 772 000 000000		25.00	PRIMARY ROAD MAINTENANCE / PRIMARY ROADS HARD SURFACE / SEEDING/FENCING/MAIL BOXES / MAIL BOXES /							
LACEQU LACAL EQUIPMENT, INC.	0404180-IN	01/23/2024	02/23/2024	3,614.88		3,614.88	3,614.88			CHAIN
201 000 000 000 000000 110 000 000000		3,614.88	/ / / PARTS /							
LADTRU LADD TRUCKING LLC	1036	02/01/2024	03/01/2024	6,000.00		6,000.00	6,000.00			CATCH BASINS CLEANING
201 000 467 102 000013 815 000 000000		6,000.00	PRIMARY ROAD MAINTENANCE / PRIMARY ROADS HARD SURFACE / DRAINAGE / CATCH BASIN CLEANING/REPAIRS /							
LAFAUT LAFONTAINE AUTOMOTIVE GROUP	24G2013	01/26/2024	02/26/2024	58,950.00		58,950.00	58,950.00			PICKUP
201 000 900 000 900075 976 000 000000		58,950.00	CAPITAL OUTLAY - ROAD EQUIP. / / 2024 GMC SIERRA 1500 CREW CAB / CAPITAL OUTLAY - ROAD EQUIP /							
	Q24G2013	01/26/2024	02/26/2024	2,650.00		2,650.00	2,650.00			TIRES / RIMS
201 000 900 000 900075 976 000 000000		2,650.00	CAPITAL OUTLAY - ROAD EQUIP. / / 2024 GMC SIERRA 1500 CREW CAB / CAPITAL OUTLAY - ROAD EQUIP /							
		61,600.00				61,600.00	61,600.00			
LINEX0 LINE-X OF BRIGHTON	7070	02/02/2024	03/02/2024	699.00		699.00	699.00			BED LINER
201 000 900 000 900075 976 000 000000		699.00	CAPITAL OUTLAY - ROAD EQUIP. / / 2024 GMC SIERRA 1500 CREW CAB / CAPITAL OUTLAY - ROAD EQUIP /							
LOWES0 LOWE'S	85226646	02/06/2024	03/06/2024	71.24		71.24	71.24			TRASH CAN
201 000 514 000 000000 823 000 000000		71.24	DISTRIBUTIVE EXPENSE - OTHER / / / MISC TO ROADS - A/P /							
LYDOIL LYDEN OIL COMPANY	2021417	02/01/2024	03/01/2024	821.00		821.00	821.00			511-746-001
201 000 511 000 000000 746 001 000000		821.00	INDIRECT / / / GREASE BULK: SUMMER & WINTER /							
GROMARMARK D. GROSS	02092024	02/09/2024	03/09/2024	1,400.00		1,400.00	1,400.00			BUILDING MAINTENANCE
201 000 515 000 000000 821 000 000000		1,400.00	ADIMINISTRATIVE EXPENSE / / / JANITORIAL SERVICES /							
HARMARMARK HART	FEB2024	02/08/2024	03/08/2024	298.50		298.50	298.50			INSURANCE
201 000 513 000 000000 716 020 000000		298.50	DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /							
MARRUT MARK RUTTMAN	FEB2024	02/08/2024	03/08/2024	178.75		178.75	178.75			INSURANCE

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201 000 513 000 000000 716 020 000000			178.75		DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /					
CRAMIC MICHAEL CRAINE	FEB2024	02/08/2024	03/08/2024	175.48		175.48	175.48			INSURANCE
201 000 513 000 000000 716 020 000000			175.48		DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /					
HOLMIC MICHAEL HOLCOMB	FEB2024	02/08/2024	03/08/2024	286.52		286.52	286.52			INSURANCE
201 000 513 000 000000 716 020 000000			286.52		DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /					
LATMIC MICHAEL LATTA	BOOT REIMBURSEMENT	02/02/2024	03/02/2024	148.35		148.35	148.35			BOOT REIMBURSEMENT
201 000 513 000 000000 724 000 000000			148.35		DISTRIBUTIVE EXPENSE - FRINGE / / / DISTRIBUTIVE FRINGE /					
MICTRA MICHIGAN CAT	PD15706025	01/30/2024	02/29/2024	86.61		86.61	86.61			TUBE
201 000 000 000 000000 108 000 000000			86.61		/ / / NON-INVENTORY /					
	PD15715001	02/01/2024	03/01/2024	648.72		648.72	648.72			FILTERS
201 000 000 000 000000 110 000 000000			648.72		/ / / PARTS /					
				735.33		735.33	735.33			
MICHIG MICHIGAN HIGHWAY HAZARD	673629	01/31/2024	02/29/2024	4,250.00		4,250.00	4,250.00			ANIMAL / LITTER PICKUP
201 000 467 102 000019 823 000 000000			4,250.00		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS HARD SURFACE / ANIMAL/LITTER PICK-UP / MISC TO ROADS - A/P /					
LIVCO7 MORGAN STANLEY	FEB2024	02/08/2024	03/08/2024	10,000.00		10,000.00	10,000.00			OPEB
201 000 513 000 000000 716 020 000000			10,000.00		DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /					
NORSTA NORTH STAR RANCH INC	300791	02/06/2024	03/06/2024	10,305.84		10,305.84	10,305.84			LIMESTONE
201 000 000 000 000000 109 000 000000			10,305.84		/ / / ROAD MATERIAL /					
OFFDEP OFFICE DEPOT	351793358001	01/23/2024	02/23/2024	324.94		324.94	324.94			PAPER
201 000 515 000 000000 728 000 000000			324.94		ADIMINISTRATIVE EXPENSE / / / OFFICE SUPPLIES /					
ORCHIL OHM ADVISORS, INC.	71547	01/29/2024	02/29/2024	1,946.00		1,946.00	1,946.00			PARSHALLVILLE
201 000 460 000 0053AO 802 003 000079			1,946.00		PRIMARY STRUCTURE HEY MAINT / / PARSHALVILLE RD BRIDGE #5840 / DESIGN / Design Engineering					
	71548	01/29/2024	02/29/2024	546.00		546.00	546.00			GANNON RD
201 000 460 000 0051AO 802 002 000080			546.00		PRIMARY STRUCTURE HEY MAINT / / GANNON RD CULVERT REPLACEMENT / RIGHT-OF-WAY / Construction Engineering					

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Number Name	Number Date Due Date	Amount	Amount	Amount	Amount	Lost	Comments
201 000 490 000 5129BO 802 003 000079	71549 01/29/2024 02/29/2024	8,909.50		8,909.50	8,909.50		RICKETT
	8,909.50 LOCAL STRUCT HEAVY MAINTENANCE / / RICKETT RD BRIDGE #5862 / DESIGN / Design Engineering						
201 000 460 000 0069AO 802 003 000079	71550 01/29/2024 02/29/2024	11,974.50		11,974.50	11,974.50		ARGENTINE
	11,974.50 PRIMARY STRUCTURE HEY MAINT / / ARGENTINE RD BRIDGE / DESIGN / Design Engineering						
201 000 460 000 0052AO 802 003 000079	71551 01/29/2024 02/29/2024	4,052.50		4,052.50	4,052.50		FAUSSETT
	4,052.50 PRIMARY STRUCTURE HEY MAINT / / FAUSSETT RD BRIDGE #5823 / DESIGN / Design Engineering						
		27,428.50		27,428.50	27,428.50		
OPETEX OPEN TEXT INC.	2402868205 01/31/2024 02/29/2024	10.61		10.61	10.61		FAXING
201 000 515 000 000000 851 000 000000	10.61 ADIMINISTRATIVE EXPENSE / / / TELEPHONE /						
OREAUT OREILLY AUTO PARTS	3360-209854 01/19/2024 02/19/2024	-37.24		-37.24	-37.24		TRANS CABLE,
201 000 000 000 000000 108 000 000000	-37.24 / / / NON-INVENTORY /						
	3360-210538 01/24/2024 02/24/2024	53.96		53.96	53.96		HORN,
201 000 000 000 000000 108 000 000000	13.98 / / / NON-INVENTORY /						
201 000 000 000 000000 110 000 000000	39.98 / / / PARTS /						
	3360-211541 01/31/2024 02/29/2024	83.90		83.90	83.90		WIPERS
201 000 000 000 000000 110 000 000000	83.90 / / / PARTS /						
		100.62		100.62	100.62		
PAURIS PAUL RISNER	FEB2024 02/08/2024 03/08/2024	146.09		146.09	146.09		INSURANCE
201 000 513 000 000000 716 020 000000	146.09 DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /						
POMTIR POMP'S TIRE - FLINT	1510036780 01/30/2024 02/29/2024	11,160.00		11,160.00	11,160.00		TIRES
201 000 000 000 000000 110 000 000000	11,160.00 / / / PARTS /						
	1510036930 02/05/2024 03/05/2024	1,758.00		1,758.00	1,758.00		TIRES
201 000 000 000 000000 108 000 000000	1,758.00 / / / NON-INVENTORY /						
	1510036933 02/05/2024 03/05/2024	308.60		308.60	308.60		TIRES
201 000 000 000 000000 110 000 000000	255.00 / / / PARTS /						
201 000 511 000 000000 747 000 000000	53.60 INDIRECT / / / TIRES AND TUBES /						
		13,226.60		13,226.60	13,226.60		
PRECOM PRECISION COMPUTER SOLUTIONS,	00043637 01/31/2024 02/29/2024	256.50		256.50	256.50		SOFTWARE SUPPORT
201 000 515 000 000000 807 000 000000	256.50 ADIMINISTRATIVE EXPENSE / / / DATA PROCESSING/COMP SUPPLIES /						

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Livingston County Road Commission
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Vendor	Invoice	Gross	Discount	Net	Pay	Discount	
Number Name	Number Date Due Date	Amount	Amount	Amount	Amount	Lost	Comments
PURCYL PURITY CYLINDER GASES, INC.	0001880335	01/29/2024	02/29/2024	15.75	15.75		SHOP EQUIP
201 000 511 000 000000 935 003 000000		15.75	INDIRECT / / / SHOP EQUIPMENT (TOOLS) /				
	0001882491	01/31/2024	02/29/2024	185.02	185.02		511-933-000\$69.32
201 000 511 000 000000 733 000 000000		115.70	INDIRECT / / / WELDING SUPPLIES /				511-733-000\$115.70
201 000 511 000 000000 933 000 000000		69.32	INDIRECT / / / SHOP EQ-REPAIR/MAINTENANCE /				
		200.77		200.77	200.77		
RWMERCER. W. MERCER	247333	01/31/2024	02/29/2024	1,000.00	1,000.00		INSPECTION
201 000 511 000 000000 931 000 000000		1,000.00	INDIRECT / / / BUILDING REPAIR/MAINTENANCE /				
RANSER RANDY'S SERVICE	JAN 2024	01/31/2024	02/29/2024	7,021.29	7,021.29	7,021.29	FUEL
201 000 512 000 901050 743 000 000000		566.42	OPERATING / / 901050 2018 PETERBILT MODEL 367 TAN SPRDR DUMP / DIESEL FUEL # 2 /				
201 000 512 000 902074 743 000 000000		3,407.98	OPERATING / / 902074 MOTOR GADER / DIESEL FUEL # 2 /				
201 000 512 000 902075 743 000 000000		3,046.89	OPERATING / / 902075 2022 John Deere Motor Grader 772GP / DIESEL FUEL # 2 /				
REEPET REEFER PETERBILT	300751	01/26/2024	02/26/2024	229.91	229.91	229.91	TUBE / SEAL
201 000 000 000 000000 110 000 000000		229.91	/ / / PARTS /				
	R300519	01/24/2024	02/24/2024	727.43	727.43	727.43	FILTERS,
201 000 000 000 000000 108 000 000000		78.68	/ / / NON-INVENTORY /				
201 000 000 000 000000 110 000 000000		648.75	/ / / PARTS /				
	R300767	01/26/2024	02/26/2024	1,245.49	1,245.49	1,245.49	SENSOR
201 000 000 000 000000 108 000 000000		1,245.49	/ / / NON-INVENTORY /				
	R300817	01/29/2024	02/29/2024	51.78	51.78	51.78	CLAMP / GASKET
201 000 000 000 000000 110 000 000000		51.78	/ / / PARTS /				
	R300950	01/30/2024	02/29/2024	126.32	126.32	126.32	DUSTSHIELD
201 000 000 000 000000 110 000 000000		126.32	/ / / PARTS /				
	R301118	02/01/2024	03/01/2024	39.71	39.71	39.71	STRAP - BAND
201 000 000 000 000000 108 000 000000		39.71	/ / / NON-INVENTORY /				
	R301193	02/02/2024	03/02/2024	51.99	51.99	51.99	HOSE
201 000 000 000 000000 110 000 000000		51.99	/ / / PARTS /				
	R301402	02/06/2024	03/06/2024	39.71	39.71	39.71	STRAP
201 000 000 000 000000 108 000 000000		39.71	/ / / NON-INVENTORY /				

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Livingston County Road Commission
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----- Vendor -----		----- Invoice -----		Gross	Discount	Net	Pay	Discount		
Number	Name	Number	Date	Due Date	Amount	Amount	Amount	Amount	Lost	Comments
					2,512.34		2,512.34	2,512.34		
SISRIC	RICHARD SISSON TRUCKING, INC.	2532	01/26/2024	02/26/2024	3,086.00		3,086.00	3,086.00		GRAVEL
	201 000 467 101 000033 763 000 000000		950.00		PRIMARY ROAD MAINTENANCE / PRIMARY ROADS GRAVEL / SANDING / SAND /					
	201 000 497 014 000001 761 000 000000		2,136.00		LOCAL ROAD MAINTENANCE / PUTNAM TOWNSHIP / GRAVEL PATCHING / GRAVEL /					
ROAEQU ROAD EQUIPMENT PARTS		2400001983	02/02/2024	03/02/2024	157.13		157.13	157.13		AIR SPRING
	201 000 000 000 000000 110 000 000000		157.13		// PARTS /					
		2400002380	02/02/2024	03/02/2024	82.50		82.50	82.50		MISC. BRASS FITTING
	201 000 511 000 000000 737 000 000000		82.50		INDIRECT // SHOP SUPPLIES - STOCK ROOM /					
		2400002386	02/02/2024	03/02/2024	717.26		717.26	717.26		BRAKES / OIL SEALS
	201 000 000 000 000000 110 000 000000		717.26		// PARTS /					
		2400004031	02/05/2024	03/05/2024	69.70		69.70	69.70		SPEED SENSOR
	201 000 000 000 000000 108 000 000000		69.70		// NON-INVENTORY /					
		2400004041	02/05/2024	03/05/2024	361.68		361.68	361.68		SLACK ADJ
	201 000 000 000 000000 110 000 000000		361.68		// PARTS /					
		2400005781	02/06/2024	03/06/2024	9.80		9.80	9.80		CAM KIT
	201 000 000 000 000000 110 000 000000		9.80		// PARTS /					
		2499901830	01/25/2024	02/25/2024	-230.40		-230.40	-230.40		CORE CREDIT
	201 000 000 000 000000 108 000 000000		-230.40		// NON-INVENTORY /					
		2499922792	01/22/2024	02/22/2024	113.74		113.74	113.74		STEEL / OIL LEVEL GAUGE/ STRAINER
	201 000 000 000 000000 108 000 000000		19.24		// NON-INVENTORY /					
	201 000 000 000 000000 110 000 000000		94.51		// PARTS /					
	201 000 511 000 000000 737 000 000000		-0.01		INDIRECT // SHOP SUPPLIES - STOCK ROOM /					
		2499924614	01/23/2024	02/23/2024	557.05		557.05	557.05		LIGHTS / BRAKES
	201 000 000 000 000000 110 000 000000		557.05		// PARTS /					
		2499925167	01/24/2024	02/24/2024	24.20		24.20	24.20		DIPSTICK,
	201 000 000 000 000000 110 000 000000		24.20		// PARTS /					
		2499925937	01/24/2024	02/24/2024	112.68		112.68	112.68		BRAKE HARDWARE KIT,
	201 000 000 000 000000 108 000 000000		112.68		// NON-INVENTORY /					
		2499926443	01/25/2024	02/25/2024	295.89		295.89	295.89		LIGHTS,
	201 000 000 000 000000 110 000 000000		295.89		// PARTS /					
		2499928374	01/26/2024	02/26/2024	26.80		26.80	26.80		LIGHTS

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----- Vendor -----		----- Invoice -----		Gross	Discount	Net	Pay	Discount		
Number	Name	Number	Date	Due Date	Amount	Amount	Amount	Amount	Lost	Comments
201 000 000 000 000000	110 000 000000		26.80	/// PARTS /						
					2,298.03		2,298.03			
HAUROD RODNEY HAUT	FEB2024		02/08/2024	03/08/2024	279.03		279.03			INSURANCE
201 000 513 000 000000	716 020 000000		279.03	DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /						
ROSPES ROSE PEST SOLUTIONS	31109598		01/23/2024	02/23/2024	62.00		62.00			PEST CONTROL,
201 000 511 000 000000	931 001 000000		62.00	INDIRECT / / / BUILDING REPAIR - SHOP /						
SAFKLE SAFETY-KLEEN	93684511		01/30/2024	02/29/2024	395.38		395.38			WASTE PAINT DISPOSAL
201 000 511 000 000000	931 001 000000		395.38	INDIRECT / / / BUILDING REPAIR - SHOP /						
SCHULT SCHULTZ INC	49319		02/01/2024	03/01/2024	894.94		894.94			WASTE WATER
201 000 511 000 000000	931 001 000000		894.94	INDIRECT / / / BUILDING REPAIR - SHOP /						
SINSOU SINGLE SOURCE BRIGHTON MI-9011	8155277		01/29/2024	02/29/2024	506.59		506.59			PAINT SUPPLIES
201 000 000 000 000000	108 000 000000		506.59	/// NON-INVENTORY /						
	8163496		02/01/2024	03/01/2024	236.46		236.46			PAINT SUPPLIES
201 000 000 000 000000	108 000 000000		236.46	/// NON-INVENTORY /						
					743.05		743.05			
SNAEQU SNAP-ON INDUSTRIAL	300044525		01/23/2024	02/23/2024	450.86		450.86			CIRCUIT TESTER, RATCHET, SPARK TESTER
201 000 511 000 000000	935 003 000000		450.86	INDIRECT / / / SHOP EQUIPMENT (TOOLS) /						
STAADV STAPLES ADVANTAGE	8072959326		01/19/2024	02/19/2024	82.37		82.37			OFFICE SUPPLIES
201 000 515 000 000000	728 000 000000		82.37	ADIMINISTRATIVE EXPENSE / / / OFFICE SUPPLIES /						
STAMI8 STATE OF MICHIGAN	761-11180580		02/01/2024	03/01/2024	3,000.00		3,000.00			STORM WATER PERMIT
201 000 514 000 000000	823 000 000000		3,000.00	DISTRIBUTIVE EXPENSE - OTHER / / / MISC TO ROADS - A/P /						
RICSTE STEVEN T. RICHMOND	FEB2024		02/08/2024	03/08/2024	281.42		281.42			INSURANCE
201 000 513 000 000000	716 020 000000		281.42	DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /						
SUPFEN SUPERIOR FENDERS, INC	4536		11/29/2023	12/29/2023	3,060.00		3,060.00			FENDERS

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Livingston County Road Commission AP - Payment Selection Distribution Detail

----- Vendor -----		----- Invoice -----		Gross	Discount	Net	Pay	Discount		
Number	Name	Number	Date	Due Date	Amount	Amount	Amount	Amount	Lost	Comments
201 000 000 000 000000	108 000 000000		3,060.00		/// NON-INVENTORY //					
TERPAL TERRY PALMER		FEB2024	02/06/2024	03/06/2024	198.64		198.64	198.64		INSURANCE
201 000 513 000 000000	716 020 000000		198.64		DISTRIBUTIVE EXPENSE - FRINGE // // OPEB TRUST PAYMENT /					
TERWIN TERRY WINNIE		FEB2024	02/08/2024	03/08/2024	300.00		300.00	300.00		INSURANCE
201 000 513 000 000000	716 020 000000		300.00		DISTRIBUTIVE EXPENSE - FRINGE // // OPEB TRUST PAYMENT /					
TETTEC TETRA TECH INC.		52196105	02/06/2024	03/06/2024	2,038.38		2,038.38	2,038.38		OLD 23
201 000 459 000 0019AW	802 003 000079		2,038.38		PRIMARY ROAD HEAVY MAINTENANCE // 2023 OLD US 23 / DESIGN / Design Engineering					
52196107		02/06/2024	03/06/2024	813.48		813.48	813.48			CHALLIS BAUER
201 000 459 000 0070AT	802 003 000079		813.48		PRIMARY ROAD HEAVY MAINTENANCE // CHALLIS RD/BAUER RD RAB / DESIGN / Design Engineering					
52196112		02/06/2024	03/06/2024	162.99		162.99	162.99			GRAND RIVER & CEMETERY
201 000 459 000 0045AT	802 003 000079		162.99		PRIMARY ROAD HEAVY MAINTENANCE // GRAND RIVER AVE @ CEMETERY / DESIGN / Design Engineering					
52196123		02/06/2024	03/06/2024	19,261.45		19,261.45	19,261.45			KENSINGTON & GRAND RIVER
201 000 459 000 0073AX	802 003 000079		19,261.45		PRIMARY ROAD HEAVY MAINTENANCE // GRAND RIVER AVE / DESIGN / Design Engineering					
52196124		02/06/2024	03/06/2024	9,872.25		9,872.25	9,872.25			GOLF CLUB / EAGER
201 000 459 000 0077AT	802 003 000079		9,872.25		PRIMARY ROAD HEAVY MAINTENANCE // GOLF CLUB AT EAGER / DESIGN / Design Engineering					
52196125		02/06/2024	03/06/2024	5,387.25		5,387.25	5,387.25			HACKER
201 000 459 000 0076AT	802 003 000079		5,387.25		PRIMARY ROAD HEAVY MAINTENANCE // HACKER AT HYNE / DESIGN / Design Engineering					
52196130		02/06/2024	03/06/2024	25,420.64		25,420.64	25,420.64			RUSHTON
201 000 459 000 0075AT	802 003 000079		25,420.64		PRIMARY ROAD HEAVY MAINTENANCE // 2025 RUSHTON RD. / DESIGN / Design Engineering					
52196132		02/06/2024	03/06/2024	713.70		713.70	713.70			GRAND RIVER & BURKHART
201 000 459 000 0042AS	802 003 000079		713.70		PRIMARY ROAD HEAVY MAINTENANCE // GRAND RIVER AVE @ BURKHART / DESIGN / Design Engineering					
			63,670.14				63,670.14	63,670.14		
DIRTOM THOMAS DIROFF		FEB2024	02/08/2024	03/08/2024	230.08		230.08	230.08		INSURANCE
201 000 513 000 000000	716 020 000000		230.08		DISTRIBUTIVE EXPENSE - FRINGE // // OPEB TRUST PAYMENT /					
TRAHIN TRACEY HINES		FEB2024	02/08/2024	03/08/2024	274.91		274.91	274.91		INSURANCE
201 000 513 000 000000	716 020 000000		274.91		DISTRIBUTIVE EXPENSE - FRINGE // // OPEB TRUST PAYMENT /					

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----- Vendor -----		----- Invoice -----		Gross	Discount	Net	Pay	Discount	
Number	Name	Number	Date Due Date	Amount	Amount	Amount	Amount	Lost	Comments
TRUTRI TRUCK & TRAILER		HSO0 14525	01/24/2024 02/24/2024	421.75		421.75	421.75		FITTINGS,
201 000 000 000 000000 110 000 000000			421.75 / / / PARTS /						
		HSO0 14822	01/25/2024 02/25/2024	179.26		179.26	179.26		BEARING / FITTINGS
201 000 000 000 000000 110 000 000000			179.26 / / / PARTS /						
		HSO014595	01/23/2024 02/23/2024	4,265.50		4,265.50	4,265.50		ELECTRIC TARP SYSTEM,
201 000 000 000 000000 108 000 000000			4,265.50 / / / NON-INVENTORY /						
				4,866.51		4,866.51	4,866.51		
UPS000 UPS		00001AT443044	01/27/2024 02/27/2024	25.08		25.08	25.08		POSTAGE
201 000 515 000 000000 727 000 000000			25.08 ADIMINISTRATIVE EXPENSE / / / POSTAGE /						
		00001AT443054	02/03/2024 03/03/2024	28.55		28.55	28.55		POSTAGE
201 000 511 000 000000 933 000 000000			28.55 INDIRECT / / / SHOP EQ-REPAIR/MAINTENANCE /						
				53.63		53.63	53.63		
VERWIR VERIZON WIRELESS		9954946459	01/23/2024 02/23/2024	994.67		994.67	994.67		PHONES
201 000 511 000 000000 851 000 000000			442.63 INDIRECT / / / TELEPHONE /						
201 000 514 000 000000 851 000 000000			448.72 DISTRIBUTIVE EXPENSE - OTHER / / / TELEPHONE /						
201 000 515 000 000000 851 000 000000			103.32 ADIMINISTRATIVE EXPENSE / / / TELEPHONE /						
NEWWALWALTON A. NEWTON		FEB2024	02/08/2024 03/08/2024	292.97		292.97	292.97		INSURANCE
201 000 513 000 000000 716 020 000000			292.97 DISTRIBUTIVE EXPENSE - FRINGE / / / OPEB TRUST PAYMENT /						
			Report Totals	1,715,739.35		1,715,739.35	1,715,739.35		

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----- Check -----		----- Vendor -----		Check
Number	Date	Number	Name	Amount
95167	02/09/2024	ALLPRO	ALL PRO POWER WASHING LLC	302.24
95168	02/09/2024	BCBSMA	BCBS MICHIGAN-MEDICARE	3,239.93
95169	02/09/2024	BLUCRO	BCBS OF MI - MOS	75,075.35
95170	02/09/2024	BYRACE	BYRUM ACE HARDWARE - HOWELL	1,007.50
95171	02/09/2024	COUROA	COUNTY ROAD ASSOCIATION SELF INSURANCE FU	25,029.00
95172	02/09/2024	DEECRE	DEER CREEK SALES, INC.	78.76
95173	02/09/2024	DETED1	DTE ENERGY	1,072.88
95174	02/09/2024	FOSSWI	FOSTER SWIFT	55.50
95175	02/09/2024	GBMREC	GBM RECYCLED CONCRETE,CO.	1,006.63
95176	02/09/2024	GBMSAN	GBM SAND & GRAVEL, INC	15,485.43
95177	02/09/2024	GEOMES	GEORGE MESSNER	226.53
95178	02/09/2024	GIEGLE	GIEGLER'S FEED-SEED	Void
95179	02/09/2024	GIEGLE	GIEGLER'S FEED-SEED	Void
95180	02/09/2024	GIEGLE	GIEGLER'S FEED-SEED	26,278.25
95181	02/09/2024	HOMDEP	HOME DEPOT CREDIT SERVICES	220.86
95182	02/09/2024	JACMAR	JACK MARSHALL	184.45
95183	02/09/2024	VENDOR	Julie Petrik	25.00
95184	02/09/2024	LAFAUT	LAFONTAINE AUTOMOTIVE GROUP	61,600.00
95185	02/09/2024	LINEX0	LINE-X OF BRIGHTON	699.00
95186	02/09/2024	GROMAR	MARK D. GROSS OR MDG INTERIOR MAINT. SERV.	1,400.00
95187	02/09/2024	HARMAR	MARK HART	298.50
95188	02/09/2024	LIVCO7	MORGAN STANLEY	10,000.00
95189	02/09/2024	RANSER	RANDY'S SERVICE	7,021.29
95190	02/09/2024	HAUROD	RODNEY HAUT	279.03
95191	02/09/2024	STAMI8	STATE OF MICHIGAN CASHIER'S OFFICE - HWUC	3,000.00
95192	02/09/2024	RICSTE	STEVEN T. RICHMOND	281.42
95193	02/09/2024	SUPFEN	SUPERIOR FENDERS, INC	3,060.00
95194	02/09/2024	TERWIN	TERRY WINNIE	300.00
95195	02/09/2024	DIRTOM	THOMAS DIROFF	230.08
95196	02/09/2024	TRAHIN	TRACEY HINES	274.91
95197	02/09/2024	VERWIR	VERIZON WIRELESS	994.67

Report Total

238,727.21

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AP - ACH Remittance Register

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-----Remittance -----		----- Vendor -----		Remittance
Number	Date	Number	Name	Amount
2089	02/09/2024	AVIBEN	AVIBEN	337,600.00
2090	02/09/2024	A&LSYS	A & L SYSTEMS	499.56
2091	02/09/2024	ADVAUT	ADVANCED AUTO PARTS	91.99
2092	02/09/2024	AERIND	AERO INDUSTRIES, INC.	407.67
2093	02/09/2024	AISCON	AIS CONSTRUCTION EQ., INC	784,720.17
2094	02/09/2024	ALMBOL	ALMA BOLT COMPANY	694.33
2095	02/09/2024	ALRSTE	ALRO STEEL CORP.	2,274.99
2096	02/09/2024	SYNAMA	AMAZON CAPITAL SERVICES	57.98
2097	02/09/2024	AUTACC	AUTO ACCENTS, INC.	90.00
2098	02/09/2024	AUTON1	AUTO ONE OF BRIGHTON	599.95
2099	02/09/2024	KNABAR	BARBARA KNAPP	178.75
2100	02/09/2024	BEARES	BEAVER RESEARCH COMPANY	307.82
2101	02/09/2024	BIGWAT	BIG WATER TECHNOLOGIES CORP.	740.67
2102	02/09/2024	CINFAS	CINTAS FIRST AID & SAFETY	539.74
2103	02/09/2024	COMCAR	COMERICA COMMERCIAL CARD SRVC	4,495.80
2104	02/09/2024	COMBAT	COMPLETE BATTERY SOURCE	32.16
2105	02/09/2024	CONPO4	CONSUMERS ENERGY	8,179.76
2106	02/09/2024	CUMBRI	CUMMINS SALES AND SERVICE	673.60
2107	02/09/2024	D&KTRU	D & K TRUCK COMPANY	486.81
2108	02/09/2024	MACDEN	DENISE MACK	270.52
2109	02/09/2024	DETSAL	DETROIT SALT COMPANY	177,409.08
2110	02/09/2024	DORSIG	DORNBOS SIGN & SAFETY, INC	405.25
2111	02/09/2024	ELETER	ELECTRICAL TERMINAL	893.60
2112	02/09/2024	ESTSER	ESTATE SERVICES, INC.	350.00
2113	02/09/2024	FASIND	FASTENAL COMPANY	707.42
2114	02/09/2024	FLEADM	FLEX ADMINISTRATORS, INC.	60.00
2115	02/09/2024	FLINEW	FLINT NEW HOLLAND, INC.	332.34
2116	02/09/2024	FREMAR	FREDERICK MARR	300.00
2117	02/09/2024	GEEKOS	GE SOFTWARE	1,804.00
2118	02/09/2024	INTTRU	INTERSTATE TRUCK SOURCE, INC.	1,520.00
2119	02/09/2024	JACTRU	JACKSON TRUCK SERVICE, INC	898.50
2120	02/09/2024	HEIJEA	JEANNIE L. HEIER	205.90
2121	02/09/2024	HOSJER	JERRY HOSKINS	294.90
2122	02/09/2024	LACEQU	LACAL EQUIPMENT, INC.	3,614.88
2123	02/09/2024	LADTRU	LADD TRUCKING LLC	6,000.00
2124	02/09/2024	LOWESO	LOWE'S	71.24
2125	02/09/2024	LYDOIL	LYDEN OIL COMPANY	821.00
2126	02/09/2024	MARRUT	MARK RUTTMAN	178.75
2127	02/09/2024	CRAMIC	MICHAEL CRAINE	175.48
2128	02/09/2024	HOLMIC	MICHAEL HOLCOMB	286.52
2129	02/09/2024	LATMIC	MICHAEL LATTA	148.35
2130	02/09/2024	MICTRA	MICHIGAN CAT	735.33
2131	02/09/2024	MICHIG	MICHIGAN HIGHWAY HAZARD	4,250.00
2132	02/09/2024	NORSTA	NORTH STAR RANCH INC	10,305.84
2133	02/09/2024	OFFDEP	OFFICE DEPOT	324.94
2134	02/09/2024	ORCHIL	OHM ADVISORS, INC.	27,428.50
2135	02/09/2024	OPETEX	OPEN TEXT INC.	10.61
2136	02/09/2024	OREAUT	OREILLY AUTO PARTS	100.62
2137	02/09/2024	PAURIS	PAUL RISNER	146.09

Date 02/07/2024
Time 12:07:32

Livingston County Road Commission
AP - ACH Remittance Register

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sarah

-----Remittance -----		----- Vendor -----		Remittance
Number	Date	Number	Name	Amount
2138	02/09/2024	POMTIR	POMP'S TIRE - FLINT	13,226.60
2139	02/09/2024	PRECOM	PRECISION COMPUTER SOLUTIONS,	256.50
2140	02/09/2024	PURCYL	PURITY CYLINDER GASES, INC.	200.77
2141	02/09/2024	RWMERC	R. W. MERCER	1,000.00
2142	02/09/2024	REEPET	REEFER PETERBILT	2,512.34
2143	02/09/2024	SISRIC	RICHARD SISSON TRUCKING, INC.	3,086.00
2144	02/09/2024	ROAEQU	ROAD EQUIPMENT PARTS	2,298.03
2145	02/09/2024	ROSPES	ROSE PEST SOLUTIONS	62.00
2146	02/09/2024	SAFKLE	SAFETY-KLEEN	395.38
2147	02/09/2024	SCHULT	SCHULTZ INC	894.94
2148	02/09/2024	SINSOU	SINGLE SOURCE BRIGHTON MI-9011	743.05
2149	02/09/2024	SNAEQU	SNAP-ON INDUSTRIAL	450.86
2150	02/09/2024	STAADV	STAPLES ADVANTAGE	82.37
2151	02/09/2024	TERPAL	TERRY PALMER	198.64
2152	02/09/2024	TETTEC	TETRA TECH INC.	63,670.14
2153	02/09/2024	TRUTR1	TRUCK & TRAILER	4,866.51
2154	02/09/2024	UPS000	UPS	53.63
2155	02/09/2024	NEWWAL	WALTON A. NEWTON	292.97
Report Total				1,477,012.14

February 8, 2024

BALANCE ON HAND AND INVESTED	02/01/2024	\$23,479,237.43
PAYROLL WEEK ENDING	01/28/2024	(\$237,498.14)
GENERAL -	02/08/2024	(\$1,715,739.35)
CASH RECEIPTS, REVENUE VOUCHERS - INTEREST		\$3,090,170.06
AVAILABLE		\$24,616,170.00
PAYROLL WEEK ENDING	02/11/2024	
GENERAL -	02/29/2024	
CASH RECEIPTS, REVENUE VOUCHERS - INTEREST		\$24,616,170.00
BALANCE ON HAND AND INVESTED		\$24,616,170.00

INVESTMENTS

AMOUNT	TERMS	INTEREST	MATURITY DATE
\$300,000	134 DAYS @ 5.07%	5,661.50	02/15/24
\$1,600,000	153 DAYS @ 5.30%	36,040.00	02/29/24
\$800,000	35 DAYS @ 5.05%	8,480.56	02/29/24
\$300,000	148 DAYS @ 5.07%	6,253.00	02/29/24
\$1,700,000	162 DAYS @ 5.30%	40,545.00	03/14/24
\$160,000	42 DAYS @ 5.30%	896.00	03/14/24
\$275,000			03/28/24
\$1,500,000	168 DAYS @ 5.30%	37,100.00	03/28/24
\$500,000	182 DAYS @ 5.26%	13,113.97	04/11/24
\$1,000,000	168 DAYS @ 5.00%	23,013.70	04/11/24
\$1,000,000	182 DAYS @ 5.40%	26,926.03	04/25/24
\$1,800,000	174 DAYS @ 5.30%	46,110.00	04/25/24
\$300,000	147 DAYS @ 5.25%	6,431.25	05/09/24
\$1,100,000	182 DAYS @ 5.00%	27,805.55	05/09/24
\$550,000	94 DAYS @ 5.19%	7,351.32	05/09/24
\$2,275,000	170 DAYS @ 4.80%	51,566.66	05/23/24
\$300,000	175 DAYS @ 5.30%	7,729.16	06/06/24
\$2,000,000	168 DAYS @ 5.13%	47,224.10	06/13/24
\$250,000	175 DAYS @ 5.13%	6,148.97	06/20/24
\$800,000	182 DAYS @ 5.02%	19,009.71	06/27/24
\$2,100,000	175 DAYS @ 5.15%	51,852.74	06/27/24
\$300,000	181 DAYS @ 5.03%	8,480.56	07/03/24
\$1,650,000	182 DAYS @ 4.60%	38,371.66	07/11/24
\$250,000	189 DAYS @ 4.60%	6,037.50	07/18/24
\$1,600,000	171 DAYS @ 5.19%	38,903.67	07/25/24
\$250,000	203 DAYS @ 4.60%	6,484.72	08/01/24
\$24,660,000	TOTAL	525,835.83	

MTF Performance

Month Received	Collections Representing	2020	2021	2022	2023 Forecast	2023 Actual	Variance from Forecast	Percent Variance from Forecast
March	January	\$2,256,225	\$2,287,996	\$2,339,263	\$2,339,263	\$2,439,338	\$100,075	4.28%
April	February	\$2,438,983	\$2,239,770	\$2,487,707	\$2,487,707	\$2,482,448	(\$5,259)	-0.21%
May	March	\$1,880,178	\$2,125,038	\$2,263,752	\$2,263,752	\$2,334,026	\$70,274	3.10%
June	April	\$1,570,019	\$2,255,782	\$2,204,804	\$2,204,804	\$2,212,081	\$7,277	0.33%
July	May	\$1,365,447	\$2,002,715	\$2,008,607	\$2,008,607	\$2,431,592	\$422,985	21.06%
August	June	\$1,893,240	\$2,188,606	\$2,209,837	\$2,209,837	\$2,407,298	\$197,461	8.94%
September	July	\$1,885,354	\$1,874,496	\$1,910,986	\$1,910,986	\$2,154,989	\$244,003	12.77%
October	August	\$2,276,932	\$2,325,094	\$2,213,462	\$2,213,462	\$2,284,125	\$70,663	3.19%
November	September	\$2,073,405	\$2,368,872	\$2,360,066	\$2,360,066	\$2,187,529	(\$172,537)	-7.31%
December	October	\$1,787,740	\$1,683,755	\$1,816,017	\$1,816,017	\$2,111,088	\$295,071	16.25%
January	November	\$1,816,356	\$2,061,702	\$2,045,495	\$2,061,702	\$2,253,211	\$191,509	9.29%
February	December	\$2,070,418	\$2,670,078	\$2,952,108	\$2,070,418	\$3,090,170	\$1,019,752	49.25%
Total for Budget Year		\$23,314,297	\$26,083,904	\$26,812,104	\$25,946,621	\$28,387,895	\$2,441,274	9.41%

Current Annualized Vehicle Registration Average Livingston County, Michigan

