

**Board of County Road Commissioners
Livingston County, Michigan
Application for Permit to Construct a Private Road Approach**

Township: _____ Section: _____
 Roadway On: _____ Side of Road: North South East West
 Crossroad Reference: _____ feet mile N S E W of _____
 (Distance) (Direction) (Nearest Crossroad)

Proposed Private Road Name(s): _____
 Is private road located in a site condominium or subdivision? Yes No
If yes, indicate name of site condominium or subdivision _____

Property Owner: _____ Contractor: _____
 Current Address: _____ Address: _____
 City, State, Zip: _____ City, State, Zip: _____
 Day Phone: _____ Day Phone: _____
 Email: _____ Email: _____

Applicant Requirements

1. A copy of the site plan is required to be submitted electronically to permits@livingstonroads.org.
2. Property corners and centerline of approach must be clearly staked. Indicate date when stakes will be placed: _____
3. Prior to issuance of a construction permit, Contractor information must be completed and a certificate of insurance (with the Livingston County Road Commission named as an additional insured) is required. Please check on box below that applies:
 - Contractor has not been selected. Information and insurance will be provided at later date.
 - Contractor information is complete. Certificate of insurance will be provided at later date.
 - Contractor information is complete. Certificate of insurance is attached or on file with LCRC.
4. Is the applicant the property owner? Yes No

 (If no, print name, company and phone number/email of applicant)

By checking this box, the Property Owner, Contractor and Applicant are hereby accepting the terms and conditions as outlined on the permit and approved plans.

LCRC Use Only

*Initial Application Fee =	\$ 200.00	Payment #1	Payment #2
**Additional Fees (determined by the LCRC)		____/____/____ Date Received	____/____/____ Date Received
Plan Review(s) = _____ @ \$40.00 = \$ _____		<input type="checkbox"/> Cash	<input type="checkbox"/> Cash
Inspection(s) = _____ @ \$40.00 = \$ _____		<input type="checkbox"/> Check No. _____	<input type="checkbox"/> Check No. _____
Total Additional Fees = \$ _____		<input type="checkbox"/> Credit Card	<input type="checkbox"/> Credit Card
Total Fees =	\$ _____	____ \$ _____ Receipt No. Amount	____ \$ _____ Receipt No. Amount

***Application Fee** includes initial plan review, initial field inspection, construction permit, compliance inspection and compliance report.

****Additional Fees** may be required if services exceed the scope associated with the Application Fee and will be determined by the LCRC.

1/2023

Applicant: _____
Township: _____
Review No: _____