

**Board of County Road Commissioners  
Livingston County, Michigan  
Application for Permit to Construct a Commercial Driveway Approach**

Name of Proposed Development: \_\_\_\_\_

Township: \_\_\_\_\_ Section: \_\_\_\_\_

Roadway On: \_\_\_\_\_ Side of Road:  North  South  East  West

Crossroad Reference: \_\_\_\_\_  feet  mile  N  S  E  W of \_\_\_\_\_  
 (Distance) (Direction) (Nearest Crossroad)

Property Owner: \_\_\_\_\_ Contractor: \_\_\_\_\_

Current Address: \_\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

**Applicant Requirements**

1. A copy of site plan is required to be submitted electronically to [permits@livingstonroads.org](mailto:permits@livingstonroads.org).
2. Property corners and centerline of approach must be clearly staked. Indicate date when stakes will be placed: \_\_\_\_\_
3. Prior to issuance of a construction permit, Contractor information must be completed and a certificate of insurance (with the Livingston County Road Commission named as an additional insured) is required. Please check on box below that applies:
  - Contractor has not been selected. Information and insurance will be provided at later date.
  - Contractor information is complete. Certificate of insurance will be provided at later date.
  - Contractor information is complete. Certificate of insurance is attached or on file with LCRC.
4. Is the applicant the property owner?  Yes  No

\_\_\_\_\_  
 (If no, print name, company and phone number/email of applicant)

**By checking this box, the Property Owner, Contractor and Applicant are hereby accepting the terms and conditions as outlined on the permit and approved plans.**

**LCRC Use Only**

<b>*Initial Application Fee =</b>	<b>\$ 200.00</b>	<b>Payment #1</b>	<b>Payment #2</b>
<b>**Additional Fees (determined by the LCRC)</b>		_____/_____/_____ Date Received	_____/_____/_____ Date Received
Plan Review(s) = _____ @ \$40.00 = \$ _____		<input type="checkbox"/> Cash	<input type="checkbox"/> Cash
Inspection(s) = _____ @ \$40.00 = \$ _____		<input type="checkbox"/> Check No. _____	<input type="checkbox"/> Check No. _____
Total Additional Fees = \$ _____		<input type="checkbox"/> Credit Card	<input type="checkbox"/> Credit Card
<b>Total Additional Fees =</b>	<b>\$ _____</b>	_____ Receipt No.	_____ Receipt No.
		\$ _____ Amount	\$ _____ Amount

**\*Application Fee** includes application, initial field inspection, construction permit, compliance inspection and compliance report.

**\*\*Additional Fees** may be required if services exceed the scope associated with the Application Fees and will be determined by the LCRC.

1/2023

Property Owner: \_\_\_\_\_

Township: \_\_\_\_\_

Review No: \_\_\_\_\_