

April 28, 2011

THAT the meeting was called to order by Commissioner Peckens at 9:30 A.M. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Jodie Tedesco, County Highway Engineer
Steve Wasyk, Director of Operations

Others Present: Hank Vaupel, Handy Township Supervisor

B. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

C. CALL TO THE PUBLIC (1)

No Response

D. ACTION ITEMS

1. Project Funding Agreement
 - Wiggins Road, Deerfield Township
(Resolution 1104-018)

Staff provided Board members with copies of a funding agreement recently authorized by Deerfield Township for improvements to Wiggins Road between Lannen and Dean Roads. The proposed improvements include limestone resurfacing, tree work and some drainage work. Staff recommended Board approval.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1104-018. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. West Grand River Safety Project
 - Section 20, Howell Township
 - Approval of Plans and Specifications, Center Left Turn Lane
(Resolution 1104-018)

Mike Craine reviewed the plans and specifications for a center left turn lane between Fleming and Burkhart Roads in Howell Township. This project received funding through a federal hazard elimination program which will cover 80%, or \$379,100, of the estimated \$473,875

cost of the project. The Road Commission will pick up the difference of \$94,775 and cover the cost of design and construction engineering. Staff recommended Board approval of the project.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1104-018. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. **Annual Financial Report**

• **Act 51 Report for 2010**

(Resolution 1104-019)

Staff prepared the annual report for fiscal year 2010 as required under Act 51 of 1951 and requested Board authorization for its submittal to the Michigan Department of Transportation

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1104-019. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. **Survey Questionnaire re: Annual Meeting Consolidation**

• **Northern and Southern Associations**

Board members discussed the questionnaire recently received from the Association of Southern Michigan Road Commissions regarding combining its annual conference with that of the Northern Association. The Board concluded that the combining of the meetings would not affect the Livingston County Road Commission in terms of the frequency of its attendance at these meetings or its perception of the costs of the meetings. Board members would prefer that the meetings be held at a central location.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to have the Managing Director direct these comments to the Southern Michigan Association.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

5. **Primary Pavement Program**

• **Staff Recommendations**

Mr. Craine made a presentation to the Board of project options to consider. As had been discussed at earlier meetings, one-half of the available money will be directed at crack sealing roads that are in pavement condition 7 or 8. This will be approximately a 50-mile program.

The balance of the funds is approximately \$225,000. There is no practical way to make this amount of money available county-wide and the Board did not feel holding it out for the highest match was a practical option. Staff recommended four candidate projects for either rehabilitation or preventative maintenance. The rehabilitation candidates were:

- Bennett Lake Road in Tyrone Township, and
- South Fowlerville Road in Handy Township.

The candidates for preventative maintenance were:

- D-19 in Marion and Putnam Townships, and
- Latson Road in Genoa and Oceola Townships.

There was detailed discussion of both options. Although the Board's asset management principals generally remained important, it was felt that the repair of an existing poor condition roadway was a part of the message that the Board wanted to send to the public. There was a lengthy discussion on the opportunities and challenges presented by the Bennett Lake project and by the South Fowlerville project. In the end, Board members felt that the higher traffic volume on South Fowlerville Road warranted its selection. Staff would prepare the necessary documents to take this forward.

6. **Employee Recognition**
● **Margaret Cosgray**
(Resolution 1104-020)

Board members took a few moments to thank Margaret Cosgray for her diligent and gracious contributions to the Livingston County community during her more than 30 years with the Road Commission. Margaret will be retiring soon and the Board sent her off with their best wishes for a long and happy retirement.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1104-020. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

E. INFORMATION ITEMS

The following items were presented to the board as information only:

1. Clip Sheets (April 14-20, 2011)
2. Clip Sheets (April 21-27, 2011)
3. LCRC Salt Usage by Month
4. 2011-2012 Winter Season Salt Bid

F. CALL TO THE PUBLIC (2)

Henry Vaupel thanked the Board for its consideration of South Fowlerville Road. He indicated that the Township Board appreciated how difficult this decision was.

G. LEGAL

No Report

H. ADMINISTRATIVE BUSINESS

1. Minutes
 - a. Regular Board Meeting
April 14, 2011

The proposed minutes of the meeting of April 14, 2011, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the meeting minutes of April 14, 2011.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve vouchers 070236 through 070320 in the net amount of \$253,361.95.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

- a. **Next Regular Board Meeting**
May 12, 2011 - 9:30 a.m.

4. Financial Reports Reviewed

- a. **Cash Position Statement**

5. Miscellaneous Road Items

Jodie Tedesco provided an update on the status of construction of the Latson Road bridge. Curb and gutter has been completed and it was anticipated that the hot mix asphalt paving would be completed in mid-May. The project has a contractual completion date of June 30, which it clearly will be able to satisfy.

I. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:45 a.m. Motion carried.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director