

April 14, 2011

THAT the meeting was called to order by Commissioner Peckens at 9:30 A.M. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Jodie Tedesco, County Highway Engineer
Steve Wasyk, Director of Operations

Others Present: Ken Cheyne, 5289 Pentwater Drive, Howell
Mark Fosdick, Cohoctah Township Supervisor
Greg Good, 3231 Lakewood Shores Drive, Howell
Bob Hanvey, Marion Township Supervisor
Larry McColl, 5313 Pentwater, Howell
Bob Nash, 4594 Bull Run Road, Gregory
Jodi Reighard, Your Peace of Mind, Howell
Mike Rife, Conway Township Supervisor
Greg Shevchik, 3587 Woodridge Dr., Howell
Linda Walker, Unadilla Township Supervisor

B. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

C. CALL TO THE PUBLIC (1)

Mr. Greg Shevchik introduced himself as the President of the Northshore Community Association. He came before the Board to discuss the dedication of Edgewood Shores Drive and Aspen Ridge Court. He also indicated that Jodi Reighard, a representative of the management company, also was in attendance along with other board members. He stated that the representatives of the community appeared before the Board of Road Commissioners in the fall of 2009 requesting that the Board accept the streets that had been built in 1999. He indicated that many improvements had been undertaken at the suggestion of the Road Commission staff in 2010 but that dedication and acceptance had not been completed. He indicated that his board wanted to ascertain whether the delays were something that the Association needed to do or things that the original developer needed to do. Mr. Shevchik was particularly concerned about the intersection sight distance criteria.

Mr. Craine responded that he understood the frustration over the long time it has taken to complete the necessary activities for dedication. The intersection sight distance was important. He stated that intersection sight distance needed to be established so that the height of maintained vegetation did not block a clear view of approaching traffic. He stated that the sight distance standards had been set to those requirements for a residential area but none-the-less, strict conformity was required for dedication. He recommended that Ms. Reighard contact Jodie Tedesco to arrange an on-site meeting to review those open issues.

Mr. Craine stated that there were a number of issues in the proposed dedication documents that needed to be sorted through. The easements granted to other utilities and authorities had to be examined as to how they affected the road right-of-way. The Road Commission must be able complete all of its required legal obligations in the road right-of-way and some of the documents seem to conflict. He stated that the Road Commission was very interested in concluding this matter also and that every effort would be to bring it to a close as soon as possible. Mr. Schevchik thanked the Board for their time.

Bob Hanvey of Marion Township indicated that his board would consider a resolution to support the replacement of the Jewell Road bridge and furnish a copy of that resolution to the Road Commission.

D. ACTION ITEMS

1. Capital Outlay
 - Office Copier Replacement
(Resolution 1104-011)

Staff provided Board members with documentation detailing the need to replace the current office copier. The current copier is approximately 12 years old and has a copy count of 1.5 million. Funding for a replacement was included in the 2011 budget. Staff received bids from several vendors and did hands-on evaluation of four copiers. Based on price, performance, and service level, staff recommended the purchase of a Toshiba 455SE from Hasselbring-Clark.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1104-011. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Project Funding Agreement
 - Fairlane Road, Green Oak Township
(Resolution 1104-012)

Steve Wasylk reviewed with the Board a proposed project agreement with Green Oak Township for improvements to approximately 2,500 feet of Fairlane Road east of Fieldcrest Road. The township gave its approval for the project and staff recommended LCRC approval as well.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1104-012. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Local Bridge Applications, Fiscal Year 2014

Mr. Craine reviewed his memorandum to the Board detailing four bridges as candidates for MDOT's Local Bridge Program. The program considers bridges for federal and/or state funding based upon a complex set of numerical base line conditions and the impressions of a ranking committee that reviews applications for a ten-county area. Staff recommended submitting applications for the following bridges.

- Jewell Road over Marion Drain #2
(Resolution 1104-013)

This bridge was temporarily closed in 2007 due to the failure of beams on the south side of the bridge. Staff undertook repairs to the north side and the bridge has

operated as a single lane structure since that time. Deterioration continues and the structure is checked frequently.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1104-013 (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

- **Dean Road over the Yellow River Drain
(Resolution 1104-014)**

The Dean Road bridge was closed in January of 2006 due to failure of the deck and beams. The closure of this bridge has created east-west travel difficulties and is of particular concern for fire protection due to the concentration of population at Hidden Lake west of the fire department located on Center Road.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1104-014. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

- **Faussett Road over Ore Creek
(Resolution 1104-015)**

The Faussett Road bridge substructure remains in reasonably good condition. Two repair scenarios are proposed. The first would replace the deck and beams with modifications to the abutments to provide for a standard width bridge. The second alternative would do a deep deck overlay only with some limited repair of structural steel. The MDOT and regional bridge committee would consider both options.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1104-015. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

- **Hartland Road over Ore Creek
(Resolution 1104-016)**

The Hartland Road side-by-side box bridge is starting to exhibit the transverse and longitudinal cracking associated with this type of stringer system. An epoxy overlay would seal the cracks on the deck and prevent water from causing deterioration.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1104-016 (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. Primary Pavement Preservation

Mr. Craine recapped discussions at the prior two meetings concerning Michigan Transportation Fund (MTF) revenues as they may be impacted by fuel prices and registration trends along with the mix of fixes necessary to respond to pavement conditions found in Livingston County. A brief presentation was given that showed that vehicle registration fees are on a mild uptick compared to the last two years and that they may be reaching 2004 levels this year. He also reviewed with the Board the seasonal fluctuation in the sale of gasoline from 2008 to the present. Although there is considerable variability between summer and winter driving habits, the drop in consumption associated with the winter months of 2011 did not seem to go to the levels of the prior periods.

Mr. Craine then reviewed the revenue assumptions upon which the original budget was established and the variation in that forecast that is now apparent. He stated that the original forecast was based on ten months of actual data and two months of forecast data. As a result, it needed to be adjusted once all twelve months of actual receipts were booked. He displayed a decision matrix that compared various revenue forecasts with possible pavement preservation strategies. The same matrix identified year-end fund balances that would result from the revenue assumptions and expenditure size. He stated that staff felt comfortable with a revenue forecast reflecting an assumption that 2011 revenues would be down 1% from 2010. He also said that staff believed that the \$450,000 pavement program scenario still yielded a reasonable year-end balance of \$1.9 million. He did indicate that virtually all the choices in the matrix were reasonable choices and that he was only indicating a staff preference.

There was discussion among the commissioners regarding the program and resulting year-end balances. There was a general consensus that there was a desire to do more but that financial prudence suggested that a limited program be considered. Commissioner Crane indicated that he was comfortable with the \$450,000 program. Chairman Peckens asked to hear from the township supervisors who were in attendance.

Linda Walker of Unadilla Township reminded the Board that the township spent almost \$500,000 in 2010. She felt that this considerable overmatch was a reason to consider a program with further investment in Unadilla Township.

Mark Fosdick of Cohoctah Township indicated that his township had been steadily participating in the primary preservation activities, even before there was a program with county participation in 2010. He cautioned the Board that no program should create winners and losers.

Mike Rife of Conway Township indicated that his township wanted to do a piece of Chase Lake Road, largely out of safety concerns.

Robert Hanvey of Marion Township reported to the Board that his township and many others were facing the problems associated with special assessment district defaults and the downturn in the state equalized valuation. He stated that it was unlikely that Marion Township would be able to participate.

The Board directed staff to develop a program utilizing the \$450,000 target value. Approximately one-half of the money would be spent on overband crack sealing and the other half on either pavement restoration or pavement preservation. It is anticipated that a staff recommendation will be available on April 28.

E. INFORMATION ITEMS

The following items were presented to the board as information only:

1. Clip Sheets (March 24-30, 2011)
2. Clip Sheets (March 31-April 6, 2011)
3. Clip Sheets (April 7-13, 2011)

F. CALL TO THE PUBLIC (2)

Bob Nash of 4594 Bull Run Road in Gregory indicated that he found the discussion very interesting. He stated that Bull Run Road in Iosco Township was in poor condition. He felt that something needed to be done to move the Road Commission's status from dead last in funding on a per capita basis in the state of Michigan.

G. LEGAL

No Report

H. ADMINISTRATIVE BUSINESS

1. Minutes

**a. Regular Board Meeting
March 24, 2011**

The proposed minutes of the meeting of March 24, 2011, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the meeting minutes of March 24, 2011.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve vouchers 070150 through 070235 in the net amount of \$723,627.35.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

**a. Next Regular Board Meeting
April 28, 2011 - 9:30 a.m.**

**b. Seven County Council Quarterly Meeting
Tuesday, April 26, 2011-9:00 a.m.
Hosted by Ionia County Road Commission**

4. Financial Reports Reviewed

a. Cash Position Statement

b. MTF Comparison Report

5. Miscellaneous Road Items

Jodie Tedesco provided information on the construction status of the Latson Road bridge. The project is nearing completion and certainly will be done prior to the June 30 contract date.

I. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 11:45 a.m. Motion carried.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director