

December 9, 2010

THAT the meeting was called to order by Commissioner Peckens at 9:30 A.M. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

**A. ROLL CALL**

Commissioners Present: Stephen F. Crane  
David R. Peckens

Commissioners Absent: John T. Dunleavy

Staff Present: Michael Craine, Managing Director  
Kim Hiller, Utilities and Permits Engineer  
Donald Kuchnicki, Finance & Policy Director  
Jodie Tedesco, County Highway Engineer  
Steve Wasyk, Director of Operations

Others Present: Les Andersen, Marion Township Trustee

**B. APPROVAL OF AGENDA**

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve the agenda as presented.

Ayes: Commissioners Crane, Peckens.

Nays: None.

Motion Carried.

**C. CALL TO THE PUBLIC (1)**

No Response

**D. ACTION ITEMS**

1. Budget Review
  - Fiscal Year 2011

Mr. Craine presented a preview of 2011 budget issues. He stated that Michigan Transportation Fund revenues seemed to be falling less precipitously. He noted that vehicle registrations are stable and improving and that there was a summer peak probably due to tourism. He indicated that staff was considering recommending a budget plan based upon a 2% decrease from the adjusted 2010 revenues. He pointed out that 2011 will be a significant year in terms of personnel. The Union collective bargaining agreement is expiring. The PPACA reforms likely will have some impact on health insurance premiums. He observed that it was anticipated that there would be some key retirements over the next 12 to 15 months and some decisions would need to be made regarding which jobs are filled.

He stated that he observed that the Board at the prior meeting had discussed capital outlay items. There were a few minor changes to that list. He also said that routine maintenance will be steady in 2011 but that winter expenses will control what we are able to do for the balance of the year. He described some of the bridge issues including the construction of the Latson Road Bridge as well as design for bridges that have been awarded for future years. He also reviewed the possible road design list for the next 12 months.

There are a number of uncertainties affecting 2011. Certainly the overall shape of the Michigan economy is important to whatever affects the Livingston County Road Commission.

The continued cost of litigation over the North Street facility, changes in Phase II water quality, and political impacts resulting from changes at the federal and state level also will affect the 2011 budget year. A detailed discussion of these items will be an important part of the public hearing to be held on December 28.

2. **2010-2011 Budget**
  - **Establish a Public Hearing**  
(Resolution 1012-071)

The Board authorized a public hearing for the Road Commission's 2011 fiscal year budget as provided for in Act 43 of 1963. The Board further authorized the advertisement of the hearing which will be held on December 28, 2010 at 9:30 a.m. in the Board Room of the Livingston County Road Commission.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1012-071. (Certified Copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Crane, Peckens.  
**Nays:** None.  
**Motion Carried.**

3. **2011 Board Meeting Calendar**
  - **Proposed Regular Meeting Calendar**  
(Resolution 1012-072)

Staff submitted to the Board for approval a proposed schedule for the regular meetings of the Board in 2011.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1012-072. (Certified Copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Crane, Peckens.  
**Nays:** None.  
**Motion Carried.**

#### **E. INFORMATION ITEMS**

The following items were presented to the board as information only:

1. Clip Sheets (November 25-December 1, 2010)
2. Clip Sheets (December 2-8, 2010)

#### **F. CALL TO THE PUBLIC (2)**

Les Andersen, trustee from Marion Township, discussed the recent effort to raise additional road funding through a millage. He also asked about the status of the Jewell Road Bridge. Mr. Craine responded that the Jewell Road Bridge was unfunded at this time but that staff would be doing a survey to determine if a multi-plate culvert could be placed in the county drain. He stated that he looked forward to better news for Mr. Andersen and the users of Jewell Road in 2011.

#### **G. LEGAL**

1. **MDNRE Phase II Storm Water Permit Withdrawal**

Kim Hiller provided Board members with copies of a letter from the Michigan Department of Natural Resources (MDNRE) announcing that they will withdraw the 2008

NPDES Municipal Separate Storm Sewer System General Watershed Permit. The ramifications of this change for agencies operating under the permit, such as the LCRC, are unclear. The MDNRE will host an informational session on the matter on December 20.

## H. ADMINISTRATIVE BUSINESS

### 1. Minutes

#### a. Regular Board Meeting November 23, 2010

The proposed minutes of the meeting of November 23, 2010, were presented to the Board for its review and approval.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve the meeting minutes of November 23, 2010.

**Ayes:** Commissioners Crane, Peckens.  
**Nays:** None.  
**Motion Carried.**

### 2. Bills

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve vouchers 069496 through 069568 in the net amount of \$158,750.32.

**Ayes:** Commissioners Crane, Peckens.  
**Nays:** None.  
**Motion Carried.**

### 3. Meetings Announced

#### a. Next Regular Board Meeting December 28, 2010 - 9:30 a.m.

### 4. Financial Reports Reviewed

- a. Cash Position Statement
- b. MTF Comparison Report

### 5. Miscellaneous Road Items

There was a brief discussion regarding the possibility of a December 22 meeting. It was determined that none would be necessary.

## I. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:55 a.m. Motion carried.

Signed \_\_\_\_\_  
David R. Peckens, Chairman

Signed \_\_\_\_\_  
Michael Craine, Managing Director