

September 23, 2010

THAT the meeting was called to order by Commissioner Peckens at 9:30 A.M. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Kim Hiller, Utilities and Permits Engineer
Donald Kuchnicki, Finance & Policy Director
Jodie Tedesco, County Highway Engineer
Steve Wasyk, Director of Operations

Others Present: Shannon Filaredi, 2655 Clark Road, Hartland
Bob Hanvey, Marion Township Supervisor
Mike Rife, Conway Township Supervisor

B. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

C. CALL TO THE PUBLIC

1. Public Hearing: Construction and Post Construction Runoff Control Changes

At 9:31 a.m., Chairman Peckens recommended recessing the regular board meeting in order to conduct a public hearing on proposed amendments to driveway and plat specifications governing runoff control at construction sites.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to recess the meeting as recommended.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

Kim Hiller, Utilities and Permits Engineer, made a presentation regarding proposed changes to the Road Commission's driveway and plats specifications. She stated that the purpose of the changes was compliance with the Phase II water quality requirements for post construction runoff control. She stated that an added benefit of the changes is that the Road Commission, the Drain Commission, and the Michigan Department of Transportation would be on the same specifications. This will reduce complexity for site plan submittal and reduce the amount of time spent in design.

The presentation began with a discussion of those elements that are being retained. These include minimum culvert size and moderate ditch cleanout associated with installing driveway culverts or approach-road culverts.

Ms. Hiller also reviewed the specifications that are being retained with some clarification. These include discharges to a county drain and the applicant's responsibility to restore the roadside upon completion of an approach. She then discussed what is new in the driveway specifications. Most of what is new is generally housekeeping related to specific construction criteria and accountability for actions undertaken by permit. The plat specifications are being amended to reference the soil erosion/sedimentation controls that are required, and providing to the Road Commission as-built drawings for updating the inventories of the so-called MS4 mapping required by the National Pollutant Discharge Eliminations System.

She stated that the notice of a public hearing was advertised in the Daily Press & Argus and notice was provided to all townships, the Home Builders Association, and the Livingston County Association of Realtors. She further stated that two comments were received prior to the public hearing. One was from Mark St. Charles of Green Oak Township regarding maintenance agreements for detention/retention basins. She stated that the plat specifications require that any subdivisions that were dedicated to the Road Commission be within a county drainage district. A maintenance agreement would be unnecessary under those circumstances. In the case of private or commercial developments, the basins typically are located on private property and the Road Commission will not have the authority to require a maintenance agreement for out-of-right-of-way facilities.

A second comment was received from David LeClair regarding the requirement that there be no net increase in the volume of runoff entering the county road drainage system. Ms. Hiller said that this is not a change in Road Commission policy and that it has been part of the specifications since 1999.

Commissioner Crane asked if there were circumstances under which the no net increase policy might make a piece of property undevelopable. Ms. Hiller said that she has been involved in the review of many site plans and none was unbuildable as a result of this drainage requirement. Mr. Craine asked Steve Wasylk if he encountered any projects during his experience that couldn't be built as a result of this requirement. His answer was the same as Ms. Hiller's.

There being no further comments addressed to the Board during the public hearing, Chairman Peckens called for reconvening the regularly scheduled board meeting at 9:56 a.m.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to reconvene the regularly scheduled board meeting.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Call for Public Comment (1)

Bob Hanvey reminded Board members of the Human Service Agency transportation meeting the afternoon of September 23. Board members would be welcome.

D. ACTION ITEMS

1. Approval of Amendments
 - *LCRC Specifications and Administrative Rules Regulating Driveways...*
 - *LCRC Specifications for Plat Development*(Resolution 1009-060)

Proposed amendments to the Road Commission's driveway and plat specifications were reviewed and discussed during the public hearing as noted previously. Staff recommended approval of the changes as proposed.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1009-060. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. **Employee Recognition**

- Dave Hroba
(Resolution 1009-061)

Dave Hroba, District Foreman, announced that he would retire on October 1, 2010, after nearly 35 years with the Road Commission. Staff and Board members joined together in wishing Dave a long and happy retirement. Board members approved a resolution honoring Dave for his long and successful service to the residents of Livingston County.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1009-061. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. **Latson Road Bridge
Section 8, Deerfield Township**

- Plans and Specifications
(Resolution 1009-062)

Mr. Craine reviewed with the Board proposed plans for the Latson Road Bridge replacement. Corrosion and use have taken their toll on the current bridge which was constructed in 1914. The proposed bridge consists of a total replacement and a minor realignment of the road centerline. The project has been reviewed and approved by all necessary agencies. Total cost is estimated to be \$510,492 with a federal share of \$407,913 and a state share of \$76,484. LCRC will be responsible for \$26,095 and all design and construction engineering costs as well as maintenance of the detour route. Staff recommended approval of the project and authorization to submit the project for bid letting.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1009-062. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. **Authorization to Award Service Contract**

- 2011 Mineral Well Brine Prices
(Resolution 1009-063)

Steve Wasylyk provided Board members with a proposal from Michigan Chloride Sales to extend the 2010 mineral well brine prices for the 2011 dust control season. He noted that the Road

Commission has been completely satisfied with this company's product and service. Staff recommended continuing to use this firm as LCRC's dust control provider.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1009-063. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

E. INFORMATION ITEMS

The following items were presented to the board as information only:

1. Clip Sheets (September 2-8, 2010)
2. Clip Sheets (September 9-15, 2010)
3. Clip Sheets (September 16-22, 2010)

F. CALL TO THE PUBLIC (2)

No Response

G. LEGAL

No Report

H. ADMINISTRATIVE BUSINESS

1. Minutes

- a. Regular Board Meeting
September 7, 2010

The proposed minutes of the meeting of September 7, 2010, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve the meeting minutes of September 7, 2010.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve vouchers 069085 through 069161 in the net amount of \$681,649.07.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. **Meetings Announced**
 - a. **Next Regular Board Meeting**
October 14, 2010 - 9:30 a.m.

4. **Financial Reports Reviewed**
 - a. **Cash Position Statement**

5. **Miscellaneous Road Items**

Jodie Tedesco informed the Board that the engineering staff was involved in completing the pavement marking program, designing turn lanes for the west Grand River project in Howell Township next year, conducting pavement evaluations, and performing surveys for project designs that could be let to bid if and when money becomes available.

Commissioner Peckens asked Steve Wasylk to evaluate the visibility of the stop sign at Sherwood Road at Fowlerville Road

I. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:28 a.m. Motion carried.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director