

January 14, 2010

THAT the meeting was called to order by Commissioner Peckens at 9:30 A.M. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. ROLL CALL

Commissioners Present: John T. Dunleavy
 David R. Peckens
 Richard I. Slayton

Staff Present: Michael Craine, Managing Director
 Kim Hiller, Utilities and Permits Engineer
 Donald Kuchnicki, Finance & Policy Director
 George Messner, Equipment Supervisor
 Jodie Tedesco, County Highway Engineer
 Steve Wasyk, Director of Operations

Others Present: Chris Behnan, Daily Press & Argus
 Tom Darling, WHMI

B. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Slayton, seconded by Commissioner Dunleavy, to approve the agenda as presented.

Ayes: Commissioners Dunleavy, Peckens, Slayton.
Nays: None.
Motion Carried.

C. CALL TO THE PUBLIC (1)

No Response

D. ACTION ITEMS

1. Authorization of Bridge Design Proposal
 - Latson Road Bridge over Yellow River Drain
(Resolution 1001-001)

Mr. Craine reviewed with the Board his memorandum to them regarding the design of the Latson Road Bridge over the Yellow River Drain. LCRC received funding for replacement of this bridge from the 2007 round of applications to MDOT for Michigan Local Bridge Funds. The 96-year-old bridge has reached the end of its design life and is operated with a maximum load limitation of three tons. Staff has initiated some preliminary activities necessary for bridge replacement and examined its list of seasoned designers. Staff believes that Brechting Bridge & Engineering, Inc. of Spring Lake, MI is a good match for this project and met on site with the Brechtings to evaluate design and construction issues.

Commissioner Slayton asked about the two different scopes of work that were part of the proposal submitted by Brechting. Mr. Craine stated that they represented different concepts. Scope of Work A was a longer project and would improve a curve approximately 400 feet south of the bridge. Scope of Work B addresses the bridge only and the curve that intersects in the center of the existing bridge. Mr. Craine assured Commissioner Slayton that either option would meet

MDOT and federal standards and that staff was recommending the reduced scope for economic reasons.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Slayton, to approve Resolution 1001-001. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Dunleavy, Peckens, Slayton.

Nays: None.

Motion Carried.

2. Authorization of Bridge Inspection and Management Services

• 2010-2013

(Resolution 1001-002)

Mr. Craine provided Board members with a proposal from Orchard, Hiltz & McCliment, Inc. (OHM) for bridge engineering services for the years 2010 through 2013. OHM's renewal proposal details the scope of services along with quality assurance on the services to be provided.

OHM has provided bridge services for the Livingston County Road Commission since 2005 when it was determined that it was necessary to obtain independent inspection and evaluation on the condition of its bridge infrastructure. An in-depth evaluation process led to the selection of OHM.

Staff has worked with OHM for the past four years and believes it to be a successful relationship. Bridge inspections have been completed consistently and on time, maintenance recommendations that prevented small problems from growing larger were identified and have been completed by in-house staff, assistance in specifying work for contractor provided repairs has allowed us to keep structures in service that otherwise might have been closed, and we were assisted in developing applications for bridge funding. A key element of OHM's service has been the development of a database that improves our bridge management and information retrieval process.

Staff thinks this has been a strong and effective arrangement for LCRC and recommended approval of the renewal proposal from OHM.

In response to a question from Commissioner Dunleavy, Mr. Craine clarified that the bridge inspection services were for a four year period.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Slayton, to approve Resolution 1001-002. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Dunleavy, Peckens, Slayton.

Nays: None.

Motion Carried.

3. Tandem Truck Chassis

• Purchase Recommendation

(Resolution 1001-003)

Mr. Craine reviewed with the Board staff's recommendation on the purchase of a replacement truck for the Road Commission fleet. George Messner, Equipment Supervisor, was present to assist the Board in its deliberations. He pointed out that in the bid proposal for 2009 truck chassis, all vendors were asked to commit to a time during which they would honor the price of the chassis they bid. Reefer Peterbilt indicated that it was possible it could hold its price for one year for subsequent purchases if any. They recently confirmed that they would in fact honor the 2009 chassis price should we decide to order an additional unit at this time. Mr. Messner indicated that to re-bid the chassis would likely result in an increase of \$5,000 to \$11,000 per unit.

During the discussion, a question arose regarding the model year of the chassis. The line sheet from the vendor stated that it was a 2011 chassis while Mr. Messner believed it was a 2010. Staff will resolve this issue.

Staff also recommended that since the recently adopted budget allowed for the purchase of a replacement truck, that the pricing offered by Reefer Peterbilt is advantageous, and that the chassis under consideration is compatible with the current fleet, that the Board authorize staff to make the purchase at this time.

ACTION: It was moved by Commissioner Slayton, seconded by Commissioner Dunleavy, to approve Resolution 1001-003. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Dunleavy, Peckens, Slayton.

Nays: None.

Motion Carried.

E. INFORMATION ITEMS

The following items were presented to the board as information only:

1. Clip Sheets (December 24-31, 2009)
2. Clip Sheets (January 1-6, 2010)
3. Clip Sheets (January 7-13, 2010)
4. High Impact Permits

Kim Hiller, Utilities and Permits Engineer, reviewed high impact permits with the Board.

F. CALL TO THE PUBLIC (2)

No Response

G. LEGAL

No Report

H. ADMINISTRATIVE BUSINESS

1. Minutes
 - a. Regular Board Meeting
December 29, 2009

The proposed minutes of the meeting of December 29, 2009, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Slayton, seconded by Commissioner Dunleavy, to approve the meeting minutes of December 29, 2009.

Ayes: Commissioners Dunleavy, Peckens, Slayton.

Nays: None.

Motion Carried.

2. Bills

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Slayton, to approve vouchers 067713 through 067784 in the net amount of \$422,872.70.

Ayes: Commissioners Dunleavy, Peckens, Slayton.

Nays: None.

Motion Carried.

3. Meetings Announced

- a. Next Regular Board Meeting
January 28, 2010 - 9:30 a.m.
- b. Seven County Council Meeting
January 19, 2010 - 9:00 a.m.
Montcalm County Road Commission

4. Financial Reports Reviewed

- a. Cash Position Statement
- b. MTF Comparison Report

5. Miscellaneous Road Items

Jodie Tedesco informed the Board that there had been a preconstruction meeting for the Old 23 project between Faussett and Center Roads. The contractor has established a schedule consistent with the LCRC proposal. She also said that the engineering staff was working on proposals for three subdivision special assessment districts which would go out to bid in the next few weeks.

I. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:15 a.m. Motion carried.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director