

June 25, 2009

THAT the meeting was called to order by Commissioner Peckens at 9:30 A.M. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

**A. ROLL CALL**

Commissioners Present:                    John T. Dunleavy  
    David R. Peckens  
    Richard I. Slayton

Staff Present:                                Michael Craine, Managing Director  
    Donald Kuchnicki, Finance & Policy Director  
    Jodie Tedesco, County Highway Engineer  
    Steve Wasylk, Director of Operations

Others Present:                              Chris Behnan, Daily Press & Argus  
    Doug Fuller, 555 N. Zeeb Rd, Ann Arbor

**B. APPROVAL OF AGENDA**

**ACTION:**     It was moved by Commissioner Dunleavy, seconded by Commissioner Slayton, to approve the agenda as presented.

Ayes: Commissioners Dunleavy, Peckens, Slayton.

Nays: None.

Motion Carried.

**C. CALL TO THE PUBLIC (1)**

No Response

**D. ACTION ITEMS**

1.     Project Agreement
  - Spears Road East of Gregory Road, Unadilla Township (Resolution 0906-045)

Steve Wasylk briefly reviewed with the Board a tentative project agreement with Unadilla Township for improvements to Spears Road east of Gregory Road. The agreement would provide for the addition of gravel to the roadway to raise the grade. Unadilla Township officials approved the agreement and staff recommended LCRC Board approval as well.

**ACTION:**     It was moved by Commissioner Slayton, seconded by Commissioner Dunleavy, to approve Resolution 0906-045. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Dunleavy, Peckens, Slayton.

Nays: None.

Motion Carried.

2. **Project Agreement**  
● Sections of Hayner Road, Fleming Road, Gannon Road  
Cohoctah Township

Mr. Craine presented to the Board the proposed project agreement for improvements to sections of Hayner, Fleming, and Gannon Roads in Cohoctah Township. He stated that the township had selected this option from several presented to it by road commission staff. He indicated that he thought it was appropriate to have a discussion about pavement condition on primary roads because of an offer to improve Argentine Road initiated by Deerfield Township.

Mr. Craine showed the Board the results of the most recent pavement evaluations. He indicated that primary road conditions, and in fact, all paved road conditions, continue to deteriorate due to the lack of funding for improvements. He provided the Board with a detailed analysis of roadway conditions in each of the sixteen townships. It demonstrated that there were many opportunities for project development in both rural and urban townships. He stated that it was clear, however, that there were not adequate resources to address problems of this magnitude in the next several years.

He stated that he had heard from Commissioner Slayton regarding the dilemma. He developed a spreadsheet with treatment alternatives for discussion with the Board. There was a long and detailed discussion regarding the use of chip seals in place of hot mix asphalt. There was also discussion of the importance of having a consistent policy to guide investment received from local communities. After a long and thorough discussion, it was agreed to move this item to the July 9 agenda in order to provide staff with adequate time to develop a policy context for this matter.

**ACTION:** It was moved by Commissioner Dunleavy, seconded by Commissioner Slayton, to table the project agreement with Cohoctah Township until the meeting of July 9.

**Ayes:** Commissioners Dunleavy, Peckens, Slayton.

**Nays:** None.

**Motion Carried.**

3. **Project Agreement**  
● Hartland Shores Subdivision  
(Resolution 0906-046)

Jodie Tedesco reviewed with the Board the tentative project agreement with Hartland Township for pavement rehabilitation in Hartland Shores Subdivision. She reminded the Board that the construction contract with Ace Asphalt had been approved at a prior meeting, pending receipt of the project agreement with Hartland Township. She said that a preconstruction meeting was scheduled for June 26 pending approval of this agreement by the Board. Hartland Township officials approved the agreement and staff recommended it for Board approval.

**ACTION:** It was moved by Commissioner Slayton, seconded by Commissioner Dunleavy, to approve Resolution 0906-046. (Certified Copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Dunleavy, Peckens, Slayton.

**Nays:** None.

**Motion Carried.**

4. **Electronic Transactions Policy**  
● Authorization  
(Resolution 0906-047)

Don Kuchnicki reviewed his memorandum to the Board regarding the establishment of a policy for conducting electronic transactions. Automated clearing house (ACH) payments have become an accepted practice by many financial institutions and are sometimes required for

federally mandated transactions. Public Act 738 of 2002 regulates such transactions. Staff recommended approval of a resolution establishing a policy consistent with Public Act 738.

Commissioner Slayton had a few questions. He asked if the Board would continue to approve every bill regardless of whether it was paid through an ACH facility or by traditional paper check. Mr. Kuchnicki indicated that the Board would always be presented with every expense under the terms of the proposed policy. Commissioner Slayton also asked about employee bonding requirements. Mr. Kuchnicki indicated that he would check with adjacent county road commissions and determine what practices they utilize for employee bonding.

**ACTION:** It was moved by Commissioner Dunleavy, seconded by Commissioner Slayton, to approve Resolution 0906-047. (Certified Copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Dunleavy, Peckens, Slayton.

**Nays:** None.

**Motion Carried.**

#### **E. INFORMATION ITEMS**

The following items were presented to the board as information only:

1. Clip Sheets (June 11-17, 2009)
2. Clip Sheets (June 18-24, 2009)
3. Ramco/Hartland Road Escrow Release

#### **F. CALL TO THE PUBLIC (2)**

No Response

#### **G. LEGAL**

No Report

#### **H. ADMINISTRATIVE BUSINESS**

##### **1. Minutes**

- a. Regular Board Meeting  
June 11, 2009

The proposed minutes of the meeting of June 11, 2009, were presented to the Board for its review and approval.

**ACTION:** It was moved by Commissioner Slayton, seconded by Commissioner Dunleavy, to approve the meeting minutes of June 11, 2009.

**Ayes:** Commissioners Dunleavy, Peckens, Slayton.

**Nays:** None.

**Motion Carried.**

2. Bills

**ACTION:** It was moved by Commissioner Slayton, seconded by Commissioner Dunleavy, to approve vouchers 066580 through 066658 in the net amount of \$200,430.07.

**Ayes:** Commissioners Dunleavy, Peckens, Slayton.

**Nays:** None.

**Motion Carried.**

3. Meetings Announced

- a. Next Regular Board Meeting  
July 9, 2009 - 9:30 a.m.
- b. Seven County Council Quarterly Meeting  
July 21, 2009 - 9:00 a.m.  
Ionia County

4. Financial Reports Reviewed

- a. Cash Position Statement

5. Miscellaneous Road Items

Jodie Tedesco provided the Board with progress updates on the Winans Lake at Hamburg Roundabout and Hamburg Road Bridge. She stated that the projects were approximately two weeks in and the relocation of the intersection was now built in its stone course. She encouraged the Board to visit the site. Bridge work is scheduled to start after the Fourth of July. She also indicated that Clyde Road was under construction. The stripping of topsoil and clearing of trees was underway.

Commissioner Dunleavy indicated that a constituent called regarding potholes on Winter Lane in the Osborn Lake Subdivision.

I. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:45 a.m. Motion carried.

Signed \_\_\_\_\_  
David R. Peckens, Chairman

Signed \_\_\_\_\_  
Michael Craine, Managing Director