

February 9, 2017

THAT the meeting was called to order by Commissioner Dunleavy at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioner Dunleavy assumed the Chair in the absence of Commissioner Crane.

Commissioners Present: David R. Peckens  
John T. Dunleavy

Staff Present: Michael Craine, Managing Director  
Terry Palmer, Accounting Supervisor  
Jodie Tedesco, County Highway Engineer  
Steve Wasyk, Deputy Managing Director of Operations

Others Present: Brian Hitchcock, MBH Trucking  
Jessica Matthews, WHMI FM 95.3

D. APPROVAL OF AGENDA

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve the agenda as presented.

Ayes: Commissioners Dunleavy, Peckens  
Nays: None  
Motion: Carried

E. CALL TO THE PUBLIC (1)

No Response

F. ACTION ITEMS

1. Employee Recognition – 30 year
  - Mike Goryl  
(Resolution 1702-005)

The Board reviewed and considered the resolution prepared for Mike Goryl. Commissioner Dunleavy, on behalf of the Board, conveyed gratitude to Mike for his many years of service to the Livingston County Road Commission. Staff recommended approval.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy to approve Resolution 1702-005. (Certified copy available in the Board Meeting Resolutions)

AYES: Commissioners Dunleavy, Peckens  
NAYS: None  
MOTION: Carried

2. Cost Agreement Traffic Signal Maintenance
- Latson Road/Grand Oaks Drive, Genoa Township  
(Resolution 1702-006)

Mr. Goryl presented a cost agreement for traffic signal maintenance at the intersection of Latson Road and Grand Oaks Drive in Genoa Township. Mr. Goryl stated that the Road Commission is required to complete the remaining traffic signal work at this intersection per a previous agreement. This agreement reflects the Road Commission's responsibility for 100% of the signal construction. However, since future maintenance costs will be shared, the Road Commission will have a 75% responsibility for those costs. Staff recommended approval.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1702-006. (Certified copy on file in the Board Meeting Resolutions.)

**AYES:** Commissioners Dunleavy, Peckens  
**NAYS:** None  
**MOTION:** Carried

3. Corrugated Steel Pipe Bids 2017
- Low Bid, Contech Engineered Solutions  
(Resolution 1702-007)

Mr. Wasyk provided bid tabulations for the 2017 corrugated steel pipe purchase. The low bidder for all pipe sizes was Contech Engineered Solutions. The Road Commission has used this vendor in the past with very good results.

The prices are slightly lower for most of the pipe sizes and based on projected purchases for 2017, the Road Commission anticipates a decrease of approximately \$1000.00 from last year's annual purchase. Staff recommended accepting their bid.

**ACTION:** It was moved by Commissioner Dunleavy and seconded by Commissioner Peckens to approve Resolution 1702-007. (Certified copy available in the Board Meeting Resolutions)

**AYES:** Commissioners Dunleavy, Peckens  
**NAYS:** None  
**MOTION:** Carried

4. Float Blades Bids 2017
- Low bid, Shults Equipment  
(Resolution 1702-008)

Mr. Wasyk provided bid tabulations for the 2017 float blades purchase and this year's low bidder was Shults Equipment. The Road Commission has used this vendor in the past with positive results.

The 2017 low bid price is \$18.60 is higher than the 2016 low bid price affecting an increase of \$5580.00 for this year's purchase. The Road Commission plans to order 300 blades. Staff recommended accepting their bid.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1702-008. (Certified copy available in the Board Meeting Resolutions)

**AYES:** Commissioners, Dunleavy, Peckens  
**NAYS:** None  
**MOTION:** Carried

5. Mineral Well Brine Bids 2017

- Low bid, Chloride Solutions, LLC  
(Resolution 1702-009)

Mr. Wasyk provided bid tabulations for the 2017 natural mineral well brine purchase and this year's low bidder was Chloride Solutions, LLC. The Road Commission has used this vendor in the past and has been completely satisfied with their product and service.

The Road Commission accepted bids in 2012 for natural well brine and at that time Michigan Chloride Sales was awarded the bid, which was extended through 2016. This year they were unable to maintain those prices; therefore due to the new bid price the Road Commission anticipates an increase of approximately \$10,000.00 over last year's total brine purchase. Staff recommended accepting the bid.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1702-009. (Certified copy available in the Board Meeting Resolutions)

**AYES:** Commissioners, Dunleavy, Peckens  
**NAYS:** None  
**MOTION:** Carried

#### G. INFORMATION ITEMS

Clips Sheets (01/26/2017 – 02/01/2017)  
Clips Sheets (02/02/2017 – 02/08/2017)

#### H. CALL TO THE PUBLIC (2)

No Response

#### I. LEGAL

No Resport

#### J. ADMINISTRATIVE BUSINESS

##### 1. Minutes

###### a. Regular Board Meeting, January 23, 2017

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Januray 23, 2017 minutes with the scriviner corrections as noted.

**AYES:** Commissioners Dunleavy, Peckens  
**NAYS:** None  
**MOTION:** Carried

##### 2. Bills

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve vouchers #82446 through #82545 in the net amount of \$283,420.77

**AYES:** Commissioners Dunleavy, Peckens  
**NAYS:** None  
**MOTION:** Carried

##### 3. Meetings Announced

- a. Next Regular Board Meeting - February 23, 2017- 9:30 a.m.  
Commissioner David Peckens is excused due to other commitments and will not be in attendance.

4. Financial Reports Reviewed

- a. Cash Position Statement
- b. MTF Report

5. Miscellaneous Road Items

Ms. Tedesco discussed the development of projects for 2017.

Mr. Craine took note of a warming trend that is expected to continue into March, which may affect the imposition of frost laws prior to the March 1<sup>st</sup> statutory beginning.

K. ADJOURNMENT

There being no further business to come before the Board, Vice Chairman Dunleavy declared the meeting adjourned at 10:02 a.m.

Signed \_\_\_\_\_  
John T. Dunleavy, Vice Chairman

Signed \_\_\_\_\_  
Michael Craine, Managing Director

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