

January 26, 2017

THAT the meeting was called to order by Commissioner Crane at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**Commissioners Present:** Stephen F. Crane  
David R. Peckens  
John T. Dunleavy

**Staff Present:** Michael Craine, Managing Director  
Terry Palmer, Accounting Supervisor  
Jodie Tedesco, County Highway Engineer  
Steve Wasylk, Deputy Managing Director of Operations  
Kim Hiller, Utilities & Permits Engineer

**Others Present:**

**D. APPROVAL OF AGENDA**

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve the agenda as presented.

**Ayes:** Commissioners Crane, Dunleavy, Peckens  
**Nays:** None  
**Motion:** Carried

**E. CALL TO THE PUBLIC (1)**

No Response

**F. ACTION ITEMS**

1. Employee Recognition - Retirement
  - Barbara Knapp  
(Resolution 1701-003)

The Board reviewed and considered the resolution prepared for Barbara Knapp and on behalf of the Board. Commissioner Peckens, on behalf of the Board, conveyed their gratitude for her many years of service to the Livingston County Road Commission. Staff recommends approval.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy to approve Resolution 1701-001 (Certified copy available in the Board Meeting Resolutions)

**AYES:** Commissioners Crane, Dunleavy, Peckens  
**NAYS:** None  
**MOTION:** Carried

2. **Rieth-Riley Construction Contract**

- **Extension request  
(Resolution 1701-004)**

There was discussion of the contract provided for in the original hot mix overlay construction bid by the Rieth-Riley Construction Company. Staff reported on the evaluation of the market and the bids received by other agencies. Ms. Tedesco stated that it was very beneficial to have these prices in hand and has prepared a letter for the Townships to consider for the Pavement Preservation Program.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1701-004. (Certified copy on file in the Board Meeting Resolutions.)

**AYES:** Commissioners Crane, Dunleavy, Peckens  
**NAYS:** None  
**MOTION:** Carried

3. **County Road Association (CRA) amendments to the bylaws and the constitution.**

- **Four proposed amendments**

The Board discussed the four proposed amendments to the bylaws and the constitution. They were in agreement with all four proposals noting that none of them affected the LCRC in an adverse way.

**ACTION:** It was moved by Commissioner Dunleavy and seconded by Commissioner Peckens to approve all four amendments to the County Road Association Constitution (CRA) constitution and bylaws as outlined in the letter received from Denise Donahue, dated January 13, 2017.

**AYES:** Commissioners Crane, Dunleavy, Peckens  
**NAYS:** None  
**MOTION:** Carried

4. **Distributed Antenna Systems (DAS) information**

- **Proposed action for County Road Commission**

Mr. Craine discussed the issues raised by the Distributed Antenna Systems (DAS) for wireless networks. A new industry is implementing the concept of a DAS while operating it as a public utility. A detailed discussion ensued of some of the potential issues arising if these antenna systems are located within road rights-of-way. Staff recommended that a policy be distributed to townships for their consideration and that the Board would then revisit this issue during the meeting of March 9<sup>th</sup> based upon the feedback received from the Townships.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to endorse the staff proposal.

**AYES:** Commissioners Crane, Dunleavy, Peckens  
**NAYS:** None  
**MOTION:** Carried

**G. INFORMATION ITEMS**

Clips Sheets (01/12/2017 – 01/25/2017)

**H. CALL TO THE PUBLIC (2)**

No Response

**I. LEGAL**

No Resport

**J. ADMINISTRATIVE BUSINESS**

**1. Minutes**

**a. Regular Board Meeting, January 12, 2016**

Commissioner Crane noted some non-substantive issues related to the identification of the newly appointed Chair of the Board within the heading and the adjournment of the minutes.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Januray 12, 2017 minutes with the scriviner corrections as noted.

**AYES:** Commissioners Crane, Dunleavy, Peckens

**NAYS:** None

**MOTION:** Carried

**2. Bills**

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve vouchers #82360 through #82445 in the net amount of \$344,838.93

**AYES:** Commissioners Crane, Dunleavy, Peckens

**NAYS:** None

**MOTION:** Carried

**3. Meetings Announced**

**a. Next Regular Board Meeting - February 9, 2017- 9:30 a.m.**

**4. Financial Reports Reviewed**

**a. Cash Position Statement**

**5. Miscellaneous Road Items**

Ms. Tedesco stated that staff was involved with the completion of design work related to:

- Brighton Road, (between Bauer road and the Brighton City limits)
- Spencer Road and its two approaches to US-23
- Burkhart Road (between M-59 and the CSX Railroad)
- D-19 (between Shafer Road and Triangle Lake Road)

Commissioner Crane enquired about the status of the Rushton Road project and was informed that the road work has been stopped due to seasonal limitations. It will be restarted once the asphalt plants reopen. The grade work by the culvert would be completed and paved and the

leveling course would be complete. There are some small areas for improvement of side slopes and this work will be completed before the top course of asphalt is placed.

**K. ADJOURNMENT**

There being no further business to come before the Board, Chairman Crane declared the meeting adjourned at 10:05 a.m.

Signed \_\_\_\_\_  
Stephen F. Crane Chairman

Signed \_\_\_\_\_  
Michael Craine, Managing Director

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