

January 12, 2017

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Commissioners Present: Stephen F. Crane  
David R. Peckens  
John T. Dunleavy

Staff Present: Michael Craine, Managing Director  
Terry Palmer, Accounting Supervisor  
Jodie Tedesco, County Highway Engineer  
Steve Wasylk, Deputy Managing Director of Operations

Others Present: James Gardner, 9601 Kress Rd. Lakeland, Mi.  
Harold Melton, 3408 Cheryl Dr., Howell, Mi.  
Bob West, DPW Director, Hartland Township

**D. APPROVAL OF AGENDA**

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens  
Nays: None  
Motion: Carried

**E. CALL TO THE PUBLIC (1)**

Mr. Harold Melton of 3408 Cheryl Drive in Howell introduced himself as the new Trustee in Howell Township. He inquired about whether there is a standard width for gravel road improvements. Mr. Wasylk responded that generally the Road Commission tries to match the existing width unless it is a major reconstruction. Standard re-graveling would be at the same width unless there is an excessively narrow spot that we are requested to attend.

Mr. James Gardner of 9601 Kress Road in Lakeland distributed to the Board some suggestions for improvements to Cress and Cordly Lake Roads in Hamburg Township. He attended a Township Board meeting requesting input on the use of millage funds. He is a proponent of spending mileage funds on Cordly Lake and Cress roads but would encourage everyone involved to consider some changes of width and perhaps incorporating non-motorized transportation.

**F. ACTION ITEMS**

1. Auditor Terms of Engagement 2016
  - Bredernitz, Wagner, and Co.  
(Resolution 1701-001)

Mr. Craine presented to the Board the Bredernitz, Wagner and Co. proposal for the audit engagement for the 2016 fiscal year. The audit would be done under the terms established under the State of

Michigan and will be communicated under the AICPA professional standards. The fees for the audits will not exceed the amount of \$19,750.00, which is the same amount as it was for the 2015 audit.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy to approve Resolution 1701-001 (Certified copy available in the Board Meeting Resolutions)

**AYES:** Commissioners Crane, Dunleavy, Peckens  
**NAYS:** None  
**MOTION:** Carried

2. Traffic Control Order 17-001
  - Placement of stop sign, Oceola Twp. (Resolution 1701-002)

Mr. Goryl presented a proposed Traffic Control Order 17-001 for a stop sign in Oceola Township on Bonnybrook Drive and Maple Leaf Lane in the Autumn Creek site condominium. Currently this intersection is controlled with yield signs. Vegetation has increased since the original construction and as a result this location meets the warrants for stop signs.

**ACTION:** It was moved by Commissioner Dunleavy, seconded by Commissioner Peckens, to approve Resolution 1701-002. (Certified copy on file in the Board Meeting Resolutions.)

**AYES:** Commissioners Crane, Dunleavy, Peckens  
**NAYS:** None  
**MOTION:** Carried

#### G. INFORMATION ITEMS

The following items were presented as information only and the Board reviewed and discussed them.

Clips Sheets (12/22/16 – 12/28/16)

1. Correspondence, Handy Township (E. Alverson, resent 12/15/16)
3. Clip Sheets (12/29/16 – 01/04/17)
4. Clip Sheets (01/05/17 – 01/11/17)

#### H. CALL TO THE PUBLIC (2)

#### I. LEGAL

No Response

#### J. ADMINISTRATIVE BUSINESS

1. Minutes
  - a. Regular Board Meeting, December 22, 2016

**ACTION:** It was moved by Commissioner Dunleavy, seconded by Commissioner Peckens, to approve December 22, 2016, minutes.

**AYES:** Commissioners Crane, Dunleavy, Peckens  
**NAYS:** None  
**MOTION:** Carried

2. Bills

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve vouchers #82274 through #82359 in the net amount of \$403,729.17

**AYES:** Commissioners Crane, Dunleavy, Peckens

**NAYS:** None

**MOTION:** Carried

3. Meetings Announced

- a. Livingston County Transportation Coalition  
January 17, 2017, Cleary University
- b. Seven County Council Meeting  
January 17, 2017, Chemung Hills Golf Course & Banquet Center
- c. Next Regular Board Meeting  
January 26, 2017- 9:30 a.m.

4. Financial Reports Reviewed

- a. Cash Position Statement

5. Miscellaneous Road Items

Ms. Tedesco indicated that staff was working on the Pavement Preservation Program for 2017 and notices will be annexed to townships. Commissioner Peckens encouraged this action as well as clarified to townships when the cutoff date would be. Ms. Tedesco stated that Rieth-Riley Construction Company had requested a contract extension as provided for in the original proposal, which the Board agreed to review at the next meeting in January.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:13 a.m.

Signed \_\_\_\_\_  
Stephen F. Crane Chairman

Signed \_\_\_\_\_  
Michael Craine, Managing Director

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