

December 22, 2016

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
David R. Peckens
John T. Dunleavy

Staff Present: Michael Craine, Managing Director
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasylk, Deputy Managing Director of Operations

Others Present: Steve Schuknecht, Tanger Outlet Center, Howell, Michigan
Amy Stanton, Tanger Outlets, Howell, Michigan
Mike Horan, Livingston Concrete, Brighton, Michigan

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens
Nays: None
Motion: Carried

E. CALL TO THE PUBLIC (1)

1. Public Hearing – 2017 Budget
2. Call for Public Comment

F. ACTION ITEMS

1. Adoption of Budget
 - Fiscal Year 2017
(Resolution 1612-085)

Upon the request from Chairman Peckens to present the 2017 budget, Mr. Wasylk reviewed the proposed budget and supporting schedules in detail, while pointing out likely revenue adjustments for 2017. State aid will increase as a part of the new vehicle registration fees and fuel tax legislation. Local contributions will likely return to the normal average now that two large projects in Green Oak and Hartland/Oceola townships are complete. The balance of revenue items was unchanged from prior years. The review of the proposed expense budget included the adjustment of the budget minus the large road projects that have been completed as a part of the 2016 season and each of the primary and local road projects.

Mr. Wasylik informed the Board that he continued to strictly oversee administrative spending and it has remained the same for several years. He described the proposed capital outlay project with continuing emphasis on fleet replacement.

Further discussion ensued regarding the capital outlay project, including a conversation regarding the life of service vehicles and their usage rotation. There being no further questions, Chairman Peckens closed the budget discussion. Staff recommended approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy to approve Resolution 1612-085 (Certified copy available in the Board Meeting Resolutions)

AYES: Commissioners Crane, Dunleavy, Peckens
NAYS: None
MOTION: Carried

2. Non-Union Compensation

- Proposed 2017 Schedule
 (Resolution 1612-086)

Mr. Craine brought to the Board's attention the annual budget adjustment for salary increases. He noted that if the Board considers any increases, staff recommends they be consistent with the amount granted to the Union as part of their contract, which was a 2% increase. Commissioner Crane moved and supported to approve salary increases at 2%.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1612-086. (Certified copy on file in the Board Meeting Resolutions.)

AYES: Commissioners Crane, Dunleavy, Peckens
NAYS: None
MOTION: Carried

G. INFORMATION ITEMS

The following items were presented to the Board as information only and were reviewed:

1. Clips Sheets (December 8 – December 14))
2. Clips Sheets (December 15 – December 21)

H. CALL TO THE PUBLIC (2)

Mr. Schuknecht, and Ms. Stanton, representing Tanger Outlet Mall in Howell Michigan, said they were aware of the proposed project on Burkhardt Road, between M-59 and the CSX railroad. They indicated that they would like to coordinate the proposed construction timetable with their peak shopping schedule. Ms. Tedesco informed them about the scope of the project and that it is not expected to be a lengthy effort. Mr. Craine agreed to meet with them once the scope of the work has been determined and the preliminary project schedule has been established. They both thanked the Board for their time and are looking forward to the project.

I. LEGAL

No Response

J. ADMINISTRATIVE BUSINESS

1. Minutes

a. Regular Board Meeting, December 8, 2016

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve November 22, 2016, minutes as corrected.

AYES: Commissioners Crane, Dunleavy, Peckens

NAYS: None

MOTION: Carried

2. Bills

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve vouchers #82180 through #82273 in the net amount of \$944,409.68

AYES: Commissioners Crane, Dunleavy, Peckens

NAYS: None

MOTION: Carried

3. Meetings Announced

a. Next Regular Board Meeting – January 12, 2017- 9:30 a.m.

4. Financial Reports Reviewed

a. Cash Position Statement

5. Miscellaneous Road Items

Ms. Tedesco provided the Board with a brief summary regarding the road projects in design and the seasonal end of roadwork on Rushton Road. Mr. Craine discussed the upcoming Hamburg Road millage partnership. Mr. Crane felt that the snow removal during the last storm was very effective.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:50 a.m.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director

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