

June 9, 2016

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Tom Barron, Equipment Supervisor
Mike Goryl, Traffic and Safety Engineer
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasyk, Deputy Managing Director of Operations

Others Present: Jennifer Eberbach – Reporter, Livingston County Daily Press

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens
Nays: None
Motion: Carried

E. CALL TO THE PUBLIC (1)

No Response

F. ACTION ITEMS

1. Approval of Project Agreement, Brighton Township
 - Kensington Road, (Buno Road to Stobart Road))(Resolution 1606-054)

Ms. Tedesco provided a brief summary about the half mile repair of Kensington Road from Buno Road to Stobart Road. This contract is part of the PPP program. Staff recommended approval.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1606-054 (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens
Nays: None
Motion: Carried

2. Traffic Control Order 16-003
 - Annual placement of signs near Fowlerville Fairgrounds(Resolution 1606-055)

Mr. Goryl presented the Board with a proposed traffic control order for seasonal needs at the Fowlerville fairgrounds to include traffic restrictions for the fair and subsequent events at the fairgrounds through August 22nd. Staff recommended it for approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1605-055. (Certified copies are on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens

Nays: None

Motion: Carried

3. Capital Outlay

- R.W. Mercer Co. Fuel System Replacement
(Resolution 1606-056)

Mr. Craine provided an overview of the fuel system replacement proposal acknowledging that there are no known deficiencies present in the existing system. Yet, since this system is twenty-five years old, it should be replaced on a timely basis. After meeting with several vendors, the staff procured invitational bidding for replacement system proposals.

Mr. Wasyk detailed three proposals, which were reviewed for completeness, schedule, and cost. After a thorough assessment it was determined that the proposal from the R.W. Mercer Co. met staff required criteria and the cost of \$539,400.00 was in line with the current budget. Staff recommended that the budget authorization limit, per the resolution, be approved in total to accommodate any unforeseen costs that may occur during construction. Staff recommended that the R.W. Mercer proposal be approved.

Discussion ensued and comparisons were evaluated between the Mercer and Larson proposals specifically. It was unanimously concluded there was good value in the proposal from R.W. Mercer.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1605-056. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens

Nays: None

Motion: Carried

4. Michigan County Road Commission Self-Insurance Plan Ballot

- One at-large representative to serve three years

Mr. Craine presented to the Board the “2016 Official Voting Ballot” for the election of the at-large representative to serve on the Board of Directors of the Michigan County Road Commission Self-Insurance Pool (MCRCSIP). Commissioner Dunleavy acknowledged Ms. Pohl’s fine work and moved that the Board cast the ballot for her re-election, which was supported by Commissioner Crane. The vote was unanimous in support of re-electing Ms. Pohl for the at-large representative position to serve on the Board of Directors of MCRCSIP for three years.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve.

Ayes: Commissioners Crane, Dunleavy, Peckens

Nays: None

Motion: Carried

5. Authorization to Award, Green Oak Township
 - Rushton Road, (Doane Road to Silver Lake Road)
(Resolution 1606-057)

Staff reviewed with the Board the results of the bidding for the reconstruction and paving of Rushton Road from Doane Road to Silver Lake Road. It was observed that the earthmoving market was tightening and as a result there were fewer bidders. Staff felt the bid was within the margins of expectations for this time of year. Mr. Craine also observed the need to have an agreement in place with Green Oak Twp. Board prior to the resolution to awarding D & R Earthmoving, L.L.C. the project. Staff recommended approval.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1606-057. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens

Nays: None

Motion: Carried

6. Approval of Project Agreement, Oceola Township
(Resolution 1606-058)

The Board, having approved the prior agreement for the Hacker Road construction project with Hartland Twp., received a submission from Mr. Craine for a similar agreement for the Hacker Road construction project with Oceola Twp. Staff recommended approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1606-058. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens

Nays: None

Motion: Carried

G. INFORMATION ITEMS

The following items were presented to the Board as information only and were reviewed:

1. Lee Road/Whitmore Lake Road Roundabout Safety Study

Since the 2005/2006 Lee Road construction project, much has been learned about the development and design of roundabouts. Pavement performance issues should be scheduled so staff felt it important to re-examine the operations of roundabouts. Mr. Goryl has monitored the traffic operations at all three roundabouts in Green Oaks Township since their construction and noted they are performing well and that injury accidents are rare. There have been persistent patterns of property damage accidents at the Whitmore Lake circle. The concept of reducing the size of this circle to minimize problems of drivers turning from the wrong lane was considered by staff. With great cooperation from MDOT, new vehicle turning movement counts from the three roundabouts were collected, which allowed some preliminary traffic modeling to evaluate possible benefits of reducing the size of the Whitmore Lake circle.

Mr. Goryl reported that the in-house modeling software isn't the best at modeling complex multi-lane roundabouts. Therefore, it was decided to obtain operations analysis from an independent consultant with no prior involvement in the design construction and operation of this roundabout. Based upon their specialized services performed for other agencies, GHD Inc. of Madison Wisconsin was contracted. Their preliminary report identified some improvements that could be made and Mr. Goryl presented animations regarding these improvements that may lead to fewer conflicts in the circles.

Staff recommends obtaining price proposals from GHD Inc. as well as from a local delivery engineer to develop detailed construction plans and a staging plan for maintaining traffic in this busy area. An opportunity also may develop as a part of an adjacent bridge construction contract that MDOT expects to engage in 2017.

The consensus was to proceed with developing initial engineering costs to share with the Board at an upcoming meeting.

2. Clip Sheets (May 26 – June 8, 2016)
3. Brighton Road Bid Results

A copy of the “Apparent Bids for Letting of June 3, 2016” was shared with the Board. It was confirmed that the bid for the Brighton Rehabilitation Project in Genoa Township has been approved for \$1,726,868.16 and was awarded to Ajax Paving Industries, Inc.

H. **CALL TO THE PUBLIC (2)**
No response

I. **LEGAL**
No report

J. **ADMINISTRATIVE BUSINESS**

1. Minutes
 - a. Regular Board Meeting
May 26, 2016

The proposed minutes of the meeting of May 26, 2016, were presented to the Board for review and approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the meeting minutes of May 26, 2016.

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None
Motion: Carried

2. Bills
The Board took notice of a missing check #80949 in the amount of \$437.00. The check has been voided.

ACTION:
It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve vouchers 81068 through 81147 in the net amount of \$306,685.14

Ayes: Commissioners Crane, Dunleavy, Peckens
Nays: None
Motion: Carried

3. Meetings Announced
 - a. Next Regular Board Meeting
June 23, 2016 - 9:30 a.m.

The Board excused Commissioner Crane from attending this meeting.

4. Financial Reports Reviewed
 - a. Cash Position Statement
 - b. MTF Comparison Report

Miscellaneous Road Items

Ms. Tedesco updated the Board on the Whitmore Lake Road project, the Chilson/Coon Lake roundabout, the progress on Hacker Road, and the crack sealing work being done in Marion Twp. Ms. Tedesco responded to Commissioner Peckens inquiry about the status of Grand Oaks Drive stating the work was progressing nicely and that she was expecting base asphalt to be installed during the week of June 13th.

In response to Commissioner Crane's inquiry about whether the Spencer Road Park and Ride had been closed, staff didn't think it was but according to Mr. Goryl there could be some leftover signs still remaining in that area from the 2015 closure.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:31 a.m.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director