

April 14, 2016

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasylyk, Deputy Managing Director of Operations

Others Present: Jennifer Eberbach, Daily Press & Argus
Cam Gonzales, Tyrone Township Trustee
Paul Schifko, 700 Maxfield, Brighton

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

E. CALL TO THE PUBLIC (1)

Paul Schifko of 700 Maxfield Road addressed the Board regarding his concerns about Maxfield Road in Brighton and Hartland Townships. He indicated that the road elevation is in some locations below than that of adjacent ground. There is no outlet for water. He is frustrated by the fact that these conditions keep the road in perpetual and frequent disrepair. He has communicated his concerns with residents in the new subdivision at Commerce Road who also would like to see the road paved. Previous quotes from the Road Commission were that the project would cost approximately \$2,000,000. Mr. Schifko encouraged Road Commission staff to look for opportunities to improve drainage or to change elevations so that this road condition could be corrected. Mr. Craine said that staff would work with him and take advantage of those economic opportunities that it had to do this type of work. Mr. Schifko thanked the Board for its time.

F. ACTION ITEMS

1. Financial Report
 - Accept and Place on File
(Resolution 1604-022)

Mr. Craine shared highlights from the Act 51 report with the Board. He directed the Board's attention to the various fund balances and how they had been apportioned. The Board discussed various financial schedules including the non-motorized transportation calculations.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1604-022. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Local Bridge Applications, Fiscal Year 2019

• Mason Road over Shiawassee River

Section 34, Howell and Marion Townships
(Resolution 1604-023)

Annually, the Michigan Department of Transportation (MDOT) issues a call for projects to local agencies for bridge repair and replacement. This year, the Livingston County Road Commission is again recommending four bridges to be considered by MDOT for funding under this program in fiscal year 2019. Descriptions of the four recommended bridges in priority order are as follows:

- 1) Bridge superstructure replacement along with related approach work for Mason Road over the Shiawassee River
- 2) Preventive maintenance including deep deck overlay and miscellaneous repairs for Crouse Road over North Ore Creek
- 3) Replacement of the Cohoctah Road bridge over the Cohoctah-Deerfield Drain
- 4) Replacement of the McCabe Road bridge over the Huron River.

Staff recommended approval of resolutions authorizing the submittal of these four structures to MDOT for consideration.

• Crouse Road over North Ore Creek

Section 16, Hartland Township
(Resolution 1604-024)

• Cohoctah Road over Cohoctah-Deerfield Drain

Section 6, Deerfield Township
(Resolution 1604-025)

• McCabe Road over Huron River

Section 16, Green Oak Township
(Resolution 1604-026)

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolutions 1604-023, 1604-024, 1604-025, and 1604-026. (Certified copies on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Approval of Agreement, Livingston County Drain Commission

• Dault Drain Drainage District, Hacker Road Project

(Resolution 1604-027)

Mr. Craine advised the Board that as a part of the reconstruction of Hacker Road, it would be necessary to rebuild a county drain that exists within the road right-of-way. The Dault County Drain was established by petition years ago and essentially functions like a road-side ditch. Its reconstruction was included in the plans for the Hacker Road project. The proposed agreement with the Drain Commission simply formalizes that. Staff recommended approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1604-027. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. **Property Purchase Agreement**
 - 738 Rickett Road, Brighton, MI(Resolution 1604-028)

Mr. Craine informed Board members of his recent conversation with the pastor at St. Patrick's Church. The pastor indicated that, as we suspected, the sale should be between the Road Commission and the Bishop of Lansing.

He also indicated that in working with the Lansing Diocese, he learned that they want to do an environmental Phase 1 study. Mr. Craine stated that he does not believe that there are any downsides for the Road Commission in this. The Road Commission cleaned up any environmental contamination associated with an underground storage tank many years ago and has a complete closure package from the MDEQ.

Staff recommended approval of amendments to the purchase agreement to reflect these modifications.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1604-028. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (March 24-30, 2016)
2. Clip Sheets (March 31-April 6, 2016)
3. Clip Sheets (April 7-13, 2016)
4. LCRC Salt Usage
5. Bid Results, Chilson and Coon Lake Roundabout

H. CALL TO THE PUBLIC (2)

Cam Gonzales, Tyrone Township trustee, asked how MDOT and county road commissions shared responsibilities regarding the approaches to a state highway bridge. Mr. Craine responded that generally speaking, the MDOT was responsible for the bridge and local agencies were responsible for the approaches to the bridge including surface maintenance. There sometimes were minor disagreements between agencies and MDOT regarding some of the bridge appurtenances and their maintenance.

I. LEGAL

No report

J. ADMINISTRATIVE BUSINESS

1. Minutes

The proposed minutes of the meeting of the below listed minutes were presented to the Board for its review and approval.

- a. Regular Board Meeting
March 24, 2016
- b. Special Board Meeting
April 7, 2016
- c. Closed Session
April 7, 2016

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the regular meeting minutes of March 24, 2016 and the special and closed session minutes of April 7, 2016.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

Staff reported that check numbers 80591 through 80699 were voided due to a printer malfunction.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve vouchers 80700 through 80809 in the net amount of \$725,305.39.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

- a. Next Regular Board Meeting
April 28, 2016 - 9:30 a.m.

4. Financial Reports Reviewed

- a. Cash Position Statement
- b. MTF Comparison Report

5. Miscellaneous Road Items

Jodie Tedesco gave a report on projects. This report included the fact that the Whitmore Lake project has resumed and should be completed by the end of June. She also indicated that she will have the Primary Pavement Program ready for the Board's consideration on April 28th. Commissioner Crane commented on the recent installation of guard rail on Hilton Road. There was a brief discussion of how the length of need is determined by our Traffic and Safety Engineer.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:22 a.m.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director