

March 10, 2016

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasylk, Deputy Managing Director of Operations

Others Present: Gary Browning, Deal Road, Fowlerville
Ed Latson, Killin Road, Byron

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

E. CALL TO THE PUBLIC (1)

No response

F. ACTION ITEMS

1. Approve Bid Award
 - 2016 Pavement Marking Program
(Resolution 1603-013)

Staff provided the Board with the bid tabulation for the 2016 pavement marking program. The low bidder for 2016, M & M Pavement Marking, has frequently been awarded the contract for LCRC's annual pavement marking program and has done a good job for us over the years. Staff therefore recommended approval of the M & M bid.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1603-013. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

2. Approve Plans, Bid Submittal
 - Brighton Road Project, Genoa Township
(Resolution 1603-014)

Staff reviewed with the Board the plans for the Brighton Road project in Genoa Township. The project and programing are to be submitted to the Michigan Department of

Transportation for bidding which is expected to take place in May. Staff recommended approval of the plans and authorization for bid submittal.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1603-014. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. **Approve Bid Award**
 - **Hacker Road Tree Removal****Hartland and Oceola Townships**
(Resolution 1603-015)

Invitations to bid on tree clearing for the Hacker Road project were extended to those bidders who had bid the Rushton Road clearing project. Two bids were received. One was declared irregular. The other proposal, from Hoffman Brothers of Battle Creek, was regular in all regards and consistent with staff's estimate. Staff recommended awarding the bid to Hoffman Brothers.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1603-015. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. **Approve Project Agreement with Green Oak Township**
 - **Rushton Road Tree Clearing****(Resolution 1603-016)**

Board members reviewed a project agreement authorized by Green Oak Township. The agreement would fund the tree clearing plans prepared by Civil Engineering Solutions for the Rushton Road project. Staff recommended approving the agreement.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1603-016. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

5. **Employee Recognition**
 - **Lowell (Herbie) Nims Retirement****(Resolution 1603-017)**

Herbie Nims announced that he would be retiring at the end of March. He has worked for the Road Commission for more than 32 years. Herbie has been a capable and dependable employee who has shown how much he cares about the needs and concerns of motorists in Livingston County. The Board approved a resolution honoring Herbie for his years of dedication and commitment and wishing him well in retirement

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1603-017. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

6. **Right-of-Way Agreement, Hacker Road**
● Royce Development, Inc.
Oral Report by Staff

Staff reviewed with the Board the details of the proposed impacts for regrading Hacker Road on properties owned by Royce Development. This was the only portion of the Hacker project that has remained unresolved. Mr. Craine explained that changes of the road grade would considerably diminish the value of a barn located just west of the right-of-way line. Multiple efforts have been undertaken to consider mitigation including moving the building, constructing a new building, or demolishing the building. There was also discussion with Royce regarding the possible use of approximately 2 acres of their property as a contractor storage yard. These details were combined in a total settlement with Royce in the amount of \$30,000.

ACTION: It was moved by Commissioner Crane, supported by Commissioner Dunleavy, to approve the right-of-way agreement with Royce Development.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (February 25-March 2, 2016)
2. Clip Sheets (March 3-9, 2016)
No items were available this cycle.

H. CALL TO THE PUBLIC (2)

Ed Latson, a resident of Cohoctah Township, addressed the Board regarding the maintenance efforts over the last year. Mr. Latson said that he believes that the Road Commission has done a fine job year round. He knows that it is a difficult task and that very few members of the public are ever satisfied. He hoped that the Board would extend his commendation to the rest of the staff.

Gary Browning of Deal Road addressed the Board regarding the lack of a turnaround at the end of Deal Road. Mr. Browning recounted his prior efforts concerning this matter and his difficulties with his neighbors, Mr. and Mrs. Burns. He does not believe that the temporary turnaround that was constructed is useful. He requested that the Road Commission no longer use his driveway. Mr. Craine said that he did not believe there was any reason to be using Mr. Browning's driveway as a turnaround. He corrected Mr. Browning's earlier statement that MDOT had furnished \$5,000 to build a turnaround on Deal Road. He reported to Mr. Browning that no such transaction had ever occurred.

I. LEGAL

No report

J. ADMINISTRATIVE BUSINESS

1. Minutes
 - a. Regular Board Meeting
February 25, 2016

The proposed minutes of the meeting of February 25, 2016, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the meeting minutes of February 25, 2016.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve vouchers 80442 through 80514 in the net amount of \$345,580.68.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

- a. Next Regular Board Meeting
March 24, 2016 - 9:30 a.m.

4. Financial Reports Reviewed

- a. Cash Position Statement
- b. MTF Comparison Report: Deferred to meeting of March 24, 2016

5. Miscellaneous Road Items

Jodie Tedesco gave a brief update on current road projects.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:18 a.m.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director