

February 25, 2016

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Commissioners Present: Stephen F. Crane  
John T. Dunleavy  
David R. Peckens

Staff Present: Michael Craine, Managing Director  
Terry Palmer, Accounting Supervisor  
Jodie Tedesco, County Highway Engineer  
Steve Wasylk, Deputy Managing Director of Operations

Others Present: None

**D. APPROVAL OF AGENDA**

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the agenda as presented.

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

**E. CALL TO THE PUBLIC (1)**

No response

**F. ACTION ITEMS**

1. Authorization for Supplemental Services
  - Hacker Road Design(Resolution 1602-010)

Staff requested some additional engineering services for the Hacker Road project during the design phase amounting to approximately \$19,000. Staff also requested a budget of \$13,303 for additional engineering services to be supplied during construction. This would amend the contract for engineering services by a total of \$32,290 and bring the total contract amount to \$154,590. This is still consistent with the original estimate for the work and staff recommended approval.

**ACTION:** It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1602-010. (Certified copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

2. Receipt of Bids
  - Rushton Road Clearing(Resolution 1602-011)

Staff reviewed with the Board the bid results for the clearing of trees for the Rushton Road project. Board members took note of the differences in the total prices. Mr. Craine informed the Board that the low bidder, Kivisto Tree Service, was prequalified by the Michigan Department of Transportation and had sufficient bonding available to support a bid award.

**ACTION:** It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1602-011. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Approval of Tree Removal Plan

- Hacker Road  
(Resolution 1602-012)

Mr. Craine reviewed with the Board the plans for tree removal on Hacker Road as a part of the construction project. He indicated that this again was a case where trees had to be removed by March 31 in order to comply with the requirements of the Endangered Species Act. Staff was requesting approval of the plans.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1602-012. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (February 11-17, 2016)
2. Clip Sheets (February 18-24, 2016)

H. CALL TO THE PUBLIC (2)

No response

I. LEGAL

No report

J. ADMINISTRATIVE BUSINESS

1. Minutes

- a. Regular Board Meeting  
February 11, 2016

The proposed minutes of the meeting of February 11, 2016, were presented to the Board for its review and approval.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the meeting minutes of February 11, 2016.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

Accounting staff reported that check number 80013 was returned by the USPS mostly destroyed. Check number 80364 was issued as a replacement.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve vouchers 80365 through 80441 in the net amount of \$387,143.11.

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

3. Meetings Announced

- a. Next Regular Board Meeting  
March 10, 2016 - 9:30 a.m.

4. Financial Reports Reviewed

- a. Cash Position Statement
- b. MTF Comparison Report

5. Miscellaneous Road Items

Commissioner Dunleavy inquired about the status of the closing for the sale of the Rickett Road property. Mr. Craine provided an update.

**K. ADJOURNMENT**

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:07 a.m.

Signed \_\_\_\_\_  
David R. Peckens, Chairman

Signed \_\_\_\_\_  
Michael Craine, Managing Director