

February 11, 2016

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasylk, Deputy Managing Director of Operations

Others Present: Jennifer Eberbach, Daily Press & Argus
Robert West, Hartland Township Director of Public Works

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

E. CALL TO THE PUBLIC (1)

No response

F. ACTION ITEMS

1. Approval of Project Agreement
 - Dunham Road, Hartland Township
(Resolution 1602-005)

Mr. Wasylk reviewed with the Board a project agreement authorized by Hartland Township for limestone, tree work and limited drainage work on Dunham Road.

Mr. Craine pointed out that the township requested that the portion of Dunham Road from Clark Road to a point just east of the bridge be paved as part of this project. He said some soil sampling would be required but that this could be included within the prices established by the agreement.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1602-005. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. **Board of Directors' Ballot**
 - **County Road Association of Michigan**

Mr. Craine said that once again, the County Road Association had been able to recruit some well qualified candidates for the position of board representative from the Association of Southern Michigan Road Commissions. He said that all candidates were well qualified and noted that Blair Ballou from Eaton County was part of our Seven County Council and familiar to Board members.

ACTION: There being no further discussion, it was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to cast the Livingston County Road Commission ballot for Blair Ballou.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. **Act 51 Mileage Certifications**
 - **Year Ending December 31, 2015**
 - (Resolution 1602-006)**

Mr. Craine said the Act 51 mileage certifications did not show any changes in the overall mileage. He did point out to the Board that we had just been notified that we were approved to convert two local roads to primary in Genoa Township. These roads are Challis between Bauer and the Brighton city limits and Bauer between Brighton Road and Challis. He said that this classification change had been requested by staff in anticipation of the greatly increased traffic associated with the U of M health center that is being planned for Challis Road.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1602-006. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. **Approval of Bid Award**
 - **2016 Float Blades**
 - (Resolution 1602-007)**

Mr. Wasylk provided bid tabulations for the 2016 float blade purchase. The low bidder was Valk Manufacturing Company. Mr. Wasylk said that the Road Commission had not purchased blades from this company before. After discussing the product with the company, he was satisfied that their proposed blade would meet the Road Commission's requirements and recommended accepting their bid.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1602-007. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

5. **Approval of Bid Award**
 - **2016 Grader Blades**
 - (Resolution 1602-008)**

Mr. Wasylk also provided the bid tabulation for grader blade purchases in 2016. Valk Manufacturing Company was the low bidder. As with the float blades, the grader blades were discussed with Valk Manufacturing staff with satisfactory results. Mr. Wasylk recommended accepting the grader blade bid from Valk Manufacturing.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1602-008. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

6. Employee Recognition, 30-Year Anniversary

• Tracey Hines

(Resolution 1602-009)

Mr. Craine indicated that he was pleased to present to the Board a proposed resolution honoring Tracey Hines for her thirty years of service. Tracey has been an important part of our Engineering Department for many years and we are happy to honor her many contributions.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1602-009. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (January 28-February 3, 2016)
2. Clip Sheets (February 4-10, 2016)

H. CALL TO THE PUBLIC (2)

Bob West, Director of Public Works for Hartland Township, addressed the Board regarding his interactions with Wayne Moulton, District Supervisor for the area that includes Hartland Township. He said that he has found Wayne to be engaged and responsive. He says that Wayne does a good job in addressing township concerns. He informed the Board that he recognizes that not all requests can be satisfied but that Wayne does a great job responding and explaining when they cannot be done. Overall, he said that Wayne has been a good partner for the township. Chairman Peckens thanked Mr. West for his remarks.

I. LEGAL

No report

J. ADMINISTRATIVE BUSINESS

1. Minutes

- a. Regular Board Meeting
January 28, 2016

The proposed minutes of the meeting of January 28, 2016, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the meeting minutes of January 28, 2016.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve vouchers 80282 through 80363 in the net amount of \$306,075.91.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

a. Next Regular Board Meeting
February 25, 2016 - 9:30 a.m.

b. Partners in Excellence
2016 CRA of Michigan Highway Conference
Lansing Convention Center, Lansing MI
March 15-17, 2016

4. Financial Reports Reviewed

a. Cash Position Statement

b. MTF Comparison Report: Deferred to the meeting of March 25, 2016

5. Miscellaneous Road Items

Jodie Tedesco gave the Board an update on design projects. Mr. Craine gave a brief update on activities regarding the Hacker Road project.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:05 a.m.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director