

January 14, 2016

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasylk, Deputy Managing Director of Operations

Others Present: Les Andersen, Marion Township Trustee
Jennifer Eberbach, Daily Press & Argus

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

E. CALL TO THE PUBLIC (1)

No response

F. ACTION ITEMS

1. Approve Contract Extension Offer
 - 2016 Mineral Well Brine(Resolution 1601-001)

Steve Wasylk advised the Board that Michigan Chloride Sales offered to extend the 2015 price for mineral well brine for the 2016 dust control season. He noted that this was actually an extension of the 2012 price. The Road Commission has been completely satisfied with the company and its product and staff therefore recommended accepting the extension offer.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1601-001. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Authorization to Amend Constitution and Bylaws
 - County Road Association of Michigan

Mr. Craine reviewed with the Board the two constitutional amendment questions posed by the County Road Association of Michigan (Association). The first dealt with the establishment of a process and committee structure to handle requests for legal assistance, including amicus

briefs. Mr. Craine said that this had been somewhat a point of contention over the years and the Association board was attempting to clarify the matter. The second amendment was a minor one to reflect the fact that not all road agencies have the commission structure as originally established. Mr. Craine said that he recommended approval of both constitution changes.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve these proposed amendment changes to the County Road Association Constitution and Bylaws.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

3. Eager Road Over Bogue Creek, Oceola Township
● Bridge Replacement and Realignment
(Resolution 1601-002)

Mr. Craine reviewed the history of the culvert closure on Eager Road and subsequent discussions of the matter with the Oceola Township Board of Trustees. He indicated that there was considerable public interest in getting a replacement structure in place as soon as possible. He also stated that the township was committed to exploring the realignment of the roadway at the same time. Mr. Craine said that he had erred in the original budget estimate for this work and that the quotation for engineering services from OHM Advisors was in line with the number of hours required to complete all tasks associated with the road, bridge, and right-of-way that would need descriptions to acquire. Mr. Craine said that although there was a difference from the budgeted amount, he was comfortable that there was adequate capacity in the budget to fund this design. He said that this way, progress could be made quickly to get at the core issues that will need careful analysis such as the existing water main.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1601-002. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (December 29, 2015-January 6, 2016)
2. Clip Sheets (January 7-13, 2016)

H. CALL TO THE PUBLIC (2)

Les Andersen, Marion Township Trustee, had several questions regarding proposed road work in Marion Township for 2016. He clarified the work needed at the Norton Road bridge. He said that the township concern was actually the bridge approach and some damage that had occurred earlier during utility construction. Mr. Craine stated that this might require some initial exploration to determine the exact nature of the subgrade failure in order to make a repair that would be permanent. He also stated that it would be a difficult item to bid competitively without a complete design of the repair and all the items necessary for payment to the contractor. Mr. Andersen asked if the Road Commission would have its annual pavement preservation program. Mr. Craine responded that it would and would have the same limitation to primary roads only. There also was discussion of Jewell Road repaving. Mr. Andersen reported that the township engineer had informed the township board of the results of soil borings done by the Road Commission. He said he understood that the work required varied in different sections of Jewell Road because of the methods of original construction. There was a discussion of options available for this type of repair. Mr. Craine again thanked Marion Township for their years of investment in county roads.

I. LEGAL

No report

J. ADMINISTRATIVE BUSINESS

1. Minutes

**a. Regular Board Meeting
December 29, 2015**

The proposed minutes of the meeting of December 29, 2015, were presented to the Board for its review and approval.

ACTION: Chairman Peckens noted that in item K. Adjournment, the term "Motion carried" should be eliminated. Staff also noted that the check sequencing numbers in item J. 2. should have been 80007-80097. It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the meeting minutes of December 29, 2015 subject to these corrections.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

Staff reported that check number 80081 was replaced by check numbers 80098 and 80099 to correct an accounting error.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve vouchers 80100 through 80201 in the net amount of \$400,982.65.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

**a. Next Regular Board Meeting
January 28, 2016 - 9:30 a.m.**

4. Financial Reports Reviewed

- a. Cash Position Statement**
- b. MTF Comparison Report**

5. Miscellaneous Road Items

Jodie Tedesco reported that the engineering staff was working on finalizing designs for the 2016 construction season.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:09 a.m.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director