

December 10, 2015

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Michael Goryl, Traffic and Safety Engineer
Terry Palmer, Accounting Supervisor
Steve Wasylk, Deputy Managing Director of Operations

Others Present: Denise Smith, WHMI

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

E. CALL TO THE PUBLIC (1)

No response

F. ACTION ITEMS

1. 2016 Board Meeting Calendar
 - Proposed Regular Meetings (Resolution 1512-071)

Staff provided the Board with a proposed schedule for their regular meetings in 2016. The schedule follows the pattern of prior years in meeting on the second and fourth Thursdays of the month at 9:30 a.m. An adjustment was made for the last meeting in November due to the Thanksgiving holiday. Staff recommended approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1512-071. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Authorization to Extend Contract
 - Corrugated Steel Pipe (Resolution 1512-072)

Steve Wasyk advised the Board that Cadillac Culvert, Inc. offered to extend their 2015 prices for corrugated steel pipe to 2016. He stated that staff has been completely satisfied with this company and product and therefore recommended accepting their offer.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1512-072. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. **Traffic control Order 15-004, Placement of Stop Signs**
• Silver Lake Road East and West of Fieldcrest Road
Green Oak Township
(Resolution 1512-073)

Mike Craine reported to the Board regarding the increase in traffic on Fieldcrest Road since it was resurfaced as part of the Green Oak Township millage program. It appears that some additional crashes have accumulated as a result of the dramatic increase in traffic on the roadway. Mike Goryl presented to the Board the results of his analysis of the intersection. He stated that the analysis was part of the annual county-wide evaluation of intersection crashes.

The nature and frequency of the crashes allows us to consider a four-way as a method to reduce crashes. Mr. Goryl has reviewed the possible establishment of a four-way stop with the Michigan Department of Transportation which operates on and off ramps for US-23 at an adjacent location. Mr. Goryl presented the Board with a variety of traffic modeling showing that overall delays would not appreciably increase with a four-way stop. He cautioned that there would be a learning curve for motorists as they attempted to rebalance whether they were using Whitmore Lake or Fieldcrest on their commutes. Staff recommended approval of the Traffic Control Order establishing the four-way stop.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1512-073. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. **Establish Public Hearing**
• Hacker Road, Golf Club Road to 1,000 Feet North of M-59
Hartland and Oceola Townships
(Resolution 1512-074)

Staff advised the Board that a public hearing for the project to improve Hacker Road could be held on January 18 at 7:00 p.m. at the Road Commission. This date would meet the provisions of county road law and staff recommended approval.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1512-074. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

5. **Employee Recognition**
• Scott Buell Retirement
(Resolution 1512-075)

Mr. Craine informed the Board that Scott Buell would be retiring from the Road Commission in January. Scott has been a committed and effective employee for over 29 years and we are grateful for his contributions. Staff recommended approval of Resolution 1512-075.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1512-075. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

6. Approval of Contract Extension

• **Description**

(Resolution 1512-076)

Mr. Craine stated that the bid proposal for the 2015 hot mix asphalt pavement program contained a clause that the contract could be extended upon mutual agreement of the parties. Rieth-Riley has indicated their willingness to extend their prices into 2016. Mr. Craine stated that there is no reason to believe that prices will be going down from 2015 to 2016. In fact, it is likely that the cost of hot mix asphalt would rise if it were bid again this spring. Mr. Craine said that there were many advantages to being able to continue this pricing and it allowed us to have early conversation with our township customers. Staff is satisfied with the mix quality and the responsiveness of Rieth-Riley and recommended extension of their contract into 2016.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1512-076. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

7. Interim Voucher

• **Payment of Anticipated Invoices**

(Resolution 1512-077)

Mr. Craine indicated that there would be some minor bills that would be due before the meeting of December 29. He recommended that as in past years there be limited blanket voucher approval not to exceed \$5,000. Any payments made under this limited voucher will be reported to the Board at their meeting of December 29.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1512-077. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (November 24-December 2, 2015)
2. Clip Sheets (December 3-9, 2015)

H. CALL TO THE PUBLIC (2)

No response

I. LEGAL

No report

J. ADMINISTRATIVE BUSINESS

1. Minutes

a. **Regular Board Meeting**
November 24, 2015

The proposed minutes of the meeting of November 24, 2015, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the meeting minutes of November 24, 2015.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. **Bills**

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve vouchers 79912 through 80003 in the net amount of \$360,836.36.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. **Meetings Announced**

- a. **Next Regular Board Meeting**
December 29, 2015 - 9:30 a.m.

4. **Financial Reports Reviewed**

- a. **Cash Position Statement**
b. **MTF Comparison Report**

5. **Miscellaneous Road Items**

No report.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:08 a.m. Motion carried.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director