

November 24, 2015

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Commissioners Present: Stephen F. Crane  
John T. Dunleavy  
David R. Peckens

Staff Present: Michael Craine, Managing Director  
Terry Palmer, Accounting Supervisor  
Steve Wasyk, Deputy Managing Director of Operations

Others Present: Denise Smith, WHMI

**D. APPROVAL OF AGENDA**

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the agenda as presented.

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

**E. CALL TO THE PUBLIC (1)**

No response

**F. ACTION ITEMS**

1. 2016 Budget
  - Establish Public Hearing  
(Resolution 1511-069)

Staff provided the Board with a proposed resolution to conduct a public hearing for the 2016 budget on December 29, 2015 at 9:30 a.m. Staff recommended approval.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1511-069. (Certified copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

2. County Road Association Self-Insurance Fund Proposal
  - Conversion to Mutual Insurance Company Structure  
(Resolution 1511-070)

Mr. Craine presented the materials received from the County Road Association Self-Insurance Fund (CRASIF) regarding a proposal to consider conversion of the corporate governance to that of a mutual insurance company. CRASIF is looking for a show of interest in pursuing this form of organization. Staff indicated that the details of the conversion will not be available until late spring of 2016. Mr. Craine said that generally speaking the CRASIF trustees

have been prudent and likely have a solid rationale for this business operation change. The proposed resolution agrees in principle to the change but reserves final decision making until a formal proposal is available from CRASIF. Staff recommended approval of Resolution 1511-070.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1511-070. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

#### G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (November 12-18, 2015)
2. Clip Sheets (November 19-23, 2015)

#### H. CALL TO THE PUBLIC (2)

No response

#### I. LEGAL

No report

#### J. ADMINISTRATIVE BUSINESS

##### 1. Minutes

- a. Regular Board Meeting  
November 12, 2015

The proposed minutes of the meeting of November 12, 2015, were presented to the Board for its review and approval.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the meeting minutes of November 12, 2015.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

##### 2. Bills

**ACTION:** It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve vouchers 79834 through 79911 in the net amount of \$1,425,170.46.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

##### 3. Meetings Announced

- a. Next Regular Board Meeting  
December 10, 2015 - 9:30 a.m.

##### 4. Financial Reports Reviewed

- a. Cash Position Statement

5. **Miscellaneous Road Items**

Mr. Craine reviewed with the Board projects that should be considered for 2016. He stated that there would have to be some revision because funding of all of the projects would eliminate any fund balance by the end of the year 2016. New revenues from the legislative road package will not start becoming available until 2017. It is important that the Road Commission avoid a cash dilemma for these two budget years.

K. **ADJOURNMENT**

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:08 a.m. Motion carried.

Signed \_\_\_\_\_  
David R. Peckens, Chairman

Signed \_\_\_\_\_  
Michael Craine, Managing Director