

July 9, 2015

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasylk, Deputy Managing Director of Operations

Others Present: Danica Katnik, WHMI

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

E. CALL TO THE PUBLIC (1)

No response

F. ACTION ITEMS

1. 2014 Audit
 - Accept and Place on File(Resolution 1507-053)

The Board reviewed with staff the audit for the fiscal year ending on December 31, 2014. The Board formally received the audit and directed staff to place it on file.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1507-053. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Approval of MDOT Contract 15-5312
 - Grand River Avenue, Handy TownshipWest of Wallace Road to East of Nicholson Road
(Resolution 1507-054)

The Board reviewed a proposed contract from the Michigan Department of Transportation (MDOT) for the resurfacing project on Grand River Avenue. Plans for the project were

approved and submitted to MDOT for bidding earlier in the year. Staff recommended approval of the contract.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1507-054. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. **Approval of MDOT Contract 15-5325**
 - Whitmore Lake Road, Green Oak Township**Eight Mile Road Northerly to Winans Lake Road**
(Resolution 1507-055)

The Board reviewed a contract proposed by MDOT for the resurfacing project on Whitmore Lake Road. The plans for this project were also submitted to MDOT for bidding. Staff recommended approval of the contract.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1507-055. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. **Approval of Project Agreement, Brighton Township**
 - Hyne, Pleasant Valley, Spencer Roads(Resolution 1507-056)

Brighton Township approved a proposed agreement with the Road Commission for improvements on Hyne Road from Old US-23 to Pleasant Valley Road, on Pleasant Valley Road between the I-96 overpass and Spencer Road, and on Spencer Road between Van Amberg Road and Pleasant Valley Road. The Board reviewed and approved the project agreement.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1507-056. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

5. **Grand Oaks Drive Special Assessment District**
 - Authorize Participation(Resolution 1507-057)

Staff provided the Board with copies of a draft communication received from Genoa Township. The communication outlined proposed improvements to a segment of Grand Oaks Drive and the establishment of a Special Assessment District to fund the improvements. The Board approved a commitment of \$50,000 to the project and authorized staff to execute any petitions or documents needed to take the project to construction.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1507-057. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

6. **Authorization for Design Engineering and Survey Services**
 - Hacker Road, Hartland, Oceola Townships(Resolution 1507-058)

Staff and representatives from Hartland and Oceola Townships reviewed responses to a request for proposal for design services for the Hacker Road paving project. The review team concluded that the proposal from Tetra Tech represented the best value for stakeholders in the project. Staff recommended accepting the proposal from Tetra Tech.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1507-058. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

7. **Authorization of Temporary Construction Easement**
● Sidewalk/Bike Path, Grand River Avenue, Genoa Township
(Resolution 1507-059)

Staff presented the Board with a request from Genoa Township for a temporary construction easement to facilitate construction of a sidewalk/bike path. The township has been constructing a sidewalk along the north side of Grand River Avenue and a portion of it will cross properties owned by the Road Commission at the roadside park at Lake Chemung. A temporary 10-foot construction easement will provide additional room to grade and prepare for the sidewalk. Staff recommended approval of the easement request.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1507-059. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (June 25- July 1, 2015)
2. Clip Sheets (July 2-8, 2015)

H. CALL TO THE PUBLIC (2)

No response

I. LEGAL

No report

J. ADMINISTRATIVE BUSINESS

1. Minutes

- a. Regular Board Meeting
June 25, 2015

The proposed minutes of the meeting of June 25, 2015, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the meeting minutes of June 25, 2015.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve vouchers 79026 through 79107 in the net amount of \$250,730.12.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

- a. Next Regular Board Meeting
July 23, 2015 - 9:30 a.m.

4. Financial Reports Reviewed

- a. Cash Position Statement
- b. MTF Comparison Report

5. Miscellaneous Road Items

Jodie Tedesco reported that the Oak Grove project in Cohoctah Township was completed. She stated that the final course of asphalt was being applied to Fenton Road and that it should be completed sometime the week of July 13. The D-19 project is ongoing south of I-96. The east side paving for that project is also expected to be accomplished the week of July 13. The preventative maintenance project on the Hamburg Road bridge will begin August 3. The pavement preservation program will now transition from overlay work to the crushing and/or milling that have been set up with Rieth-Riley.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:25 a.m. Motion carried.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director