

June 25, 2015

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Kim Hiller, Utilities and Permits Engineer
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer

Others Present: Jennifer Eberbach, Livingston County Daily Press & Argus
Cam Gonzales, Tyrone Township Trustee
Basil Kittell, Old Plank Road, Brighton

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

E. CALL TO THE PUBLIC (1)

No response

F. ACTION ITEMS

1. Authorization to Amend
 - Title VI Non-Discrimination Plan
(Resolution 1506-049)

Staff reviewed with the Board proposed amendments to the Road Commission's Title VI Non-Discrimination Plan (Plan). The Plan was adopted in 2004 and amended in 2012. Current standards established by the U.S. Department of Transportation and the Federal Highway Administration necessitate further amendments. Staff worked with the Michigan Department of Transportation to bring the Plan documents up to date. Staff recommended approval of the changes.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1506-049. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

2. **Accept Project Agreement – Iosco Township**
 - **Gregory Road, South of Roberts Road**(Resolution 1506-050)

Iosco Township requested improvements to Gregory Road south of Roberts Road. Work will include surface gravel, tree work, and limited drainage work. The Township approved a project agreement authorizing the work and staff recommended approval of the agreement as well.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1506-050. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

3. **Conceptual Approval – Sandila Estates**
 - **Section 8, Brighton Township**(Resolution 1506-051)

Kim Hiller presented the Board with a request from Progressive Properties for conceptual approval of the Sandila Estates project in Brighton Township. She noted that the original proposed access for the subdivision raised public concerns so the proprietor changed the access location from Old Plank Lane to Hyne Road. She indicated that the proposed road cross-section meets minimum requirements and the proposed street design is in substantial compliance with specifications. Staff therefore recommended granting conceptual approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1506-051. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

4. **Authorization to Amend/Update**
 - **FOIA Policy and Procedures**(Resolution 1506-052)

Board members and staff reviewed proposed Freedom of Information Act (FOIA) policies that include procedures and guidelines. The documents were developed in cooperation with legal counsel to meet technical requirements set forth in Public Act 563 of 2014. Staff recommended approval of the FOIA documents and authorization to designate the Managing Director as FOIA Coordinator.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1506-052. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (June 11-17, 2015)
2. Clip Sheets (June 18-24, 2015)

H. CALL TO THE PUBLIC (2)

No response

I. LEGAL

No report

J. ADMINISTRATIVE BUSINESS

1. Minutes

**a. Regular Board Meeting
June 11, 2015**

The proposed minutes of the meeting of June 11, 2015, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve the meeting minutes of June 11, 2015.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve vouchers 78936 through 79025 in the net amount of \$1,271,586.65.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

**a. Next Regular Board Meeting
July 9, 2015 - 9:30 a.m.**

**b. Seven County Council Meeting
July 21, 2015 – 9:00 A.M., Montcalm County Hosts**

**c. County Road Commissioners' Joint Insurance Conference
July 22-23, Soaring Eagle, Mr. Pleasant**

4. Financial Reports Reviewed

a. Cash Position Statement

5. Miscellaneous Road Items

Jodie Tedesco reported that D-19 north of I-96 is now opened. She stated that the next stage which is reconstructing the east side of D-19 between Schroeder Park Drive and the east-bound ramps will be underway. This work is expected to take approximately three weeks. There will be no closure but traffic will be operating on temporary lanes and under flag control when appropriate. She also reported that Fenton Road is receiving its leveling course of asphalt and will receive shoulders before the Fourth of July. A final course of asphalt is planned after that. Chase Lake Road is receiving its shoulders now that the paving is complete.

Terry Palmer told the Board that approximately \$600,000 of the \$934,000 paid to Rieth-Riley would be coming back pursuant to township agreement.

Mr. Craine gave a brief update regarding the upcoming Grand Oaks Drive meeting.

Commissioner Crane inquired about the Hilton Road project. Jodie Tedesco informed him it is scheduled to begin after Spencer Road is reopened.

Commissioner Peckens asked about mowing. Mr. Craine said mowing is underway and that we are entering the stage where we can mow wider when statutory pheasant breeding limitations have ended.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:08 a.m. Motion carried.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director