

March 12, 2015

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Michael Goryl, Traffic and Safety Engineer
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasylyk, Deputy Managing Director of Operations

Others Present: Les Andersen, Marion Township Trustee
Mike Cunningham, Tyrone Township Supervisor
Brenda Meek, Cohoctah Township Clerk
Larry Parsons, Conway Township Trustee
Gary Topping, Unadilla Township
Robert West, Hartland Township Director of Public Works

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

E. CALL TO THE PUBLIC (1)

Mike Cunningham, Tyrone Township Supervisor, indicated to the Board that he had previously distributed to staff a proposal for alternate methods of distributing the Board's primary pavement preservation funding. Mr. Craine said that it had also been distributed to the Board and it would be discussed in Action Item number four.

F. ACTION ITEMS

1. 2015 Pavement Marking Program
 - Bid Award(Resolution 1503-016)

Mike Goryl provided the Board with the bid tabulations for the 2015 pavement marking program. The low qualified bidder, M& M Pavement Marking, has frequently been awarded the contract for the Road Commission's annual pavement marking program. M&M has done a good job in the past and staff recommended accepting their bid.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1503-016. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. **Intersection of Chilson and Coon Lake Roads**

● **Project Scope**

Mr. Goryl reported that the Michigan Department of Transportation approved LCRC's application for federal safety funds for construction of a single-lane roundabout in 2016 at the intersection of Chilson and Coon Lake Roads.

DLZ Michigan, Inc. has provided design services for three of LCRC's other single-lane roundabouts. Staff requested and received a proposal from DLZ for design services for the Chilson/Coon Lake intersection. Mr. Goryl said staff was negotiating details of the proposal and expected to have a resolution for the Board to consider at its meeting on March 26.

3. **Act 51 Mileage Certifications**

● **Year Ending December 31, 2014**

(Resolution 1503-017)

Act 51 of the Public Acts of 1951 requires road agencies to annually certify the mileage of public road systems under their control. There were no changes to the Livingston County Road Commission's road mileage for the year 2014. Staff requested Board authorization to submit LCRC's 2014 certification indicating no change to the Michigan Department of Transportation as required.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1503-017. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. **2015 Primary Pavement Program**

● **Recommendations**

Mr. Craine distributed to Board members a spreadsheet that showed submittals received from the townships for primary road improvements under the primary pavement preservation program. This sheet also included previously discussed Livingston County Road Commission priorities.

Mr. Craine said staff recognized that everyone wanted to participate in this program. He said that the original intent of the program was to pick those projects that would provide the most service to Livingston County residents. Staff had attempted to balance the program by geographic area and address only those roads where the traffic warranted it. He stated that he appreciated the hard work that Mike Cunningham had put into the per capita distribution program that he developed. The difficulty in applying the formula is that some townships may have roads with higher traffic volumes independent of their population size. Accordingly, staff felt that the best approach was to continue to look at pavement condition, route connectivity, safety, and traffic volume.

Mr. Craine stated that the requests that had been received were all good projects. There were two that did not present the results typical of this program. The first was a widening of D-19 and Old Pinckney Road. The Road Commission had the resurfacing money completely covered through the Road and Risk Reserve Fund grant awarded through the State of Michigan. Accordingly, the request for additional funding was really for the geometric widening of the roadway rather than pavement resurfacing. The other project was on Faussett Road that did not service a significant amount of traffic whereas any other location on Faussett Road between Linden and Old 23 would.

Mr. Craine said with that adjustment, the total of requests submitted by townships was \$865,000. This was extremely close to the original budget amount. It would require that the two LCRC priorities of Hilton Road and Hamburg Road be done outside the pavement preservation program. Mr. Craine felt that there was adequate funding to make these changes but that Steve Wasylk would update them with these figures at the meeting of April 9. There was a consensus of the Board that based upon staff's recommendation, it was appropriate to go out for bids based upon the estimated quantities developed through this program. Obviously, final decision on that matter would not be made until bids were received and reviewed at the meeting of April 23.

5. Approve Plans, Authorize Submittal for Bidding
- Hamburg Road Bridge over Ore Creek
(Resolution 1503-018)

Staff presented the Board with plans for capital preventive maintenance on the bridge carrying Hamburg Road over Ore Creek in Hamburg Township. Staff also requested authorization to submit the plans to the Michigan Department of Transportation for a final project agreement and bid letting.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1503-018. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (February 26-March 4, 2015)
2. Clip Sheets (March 5-11, 2015)
3. Livingston County Road Commission Salt Usage

H. CALL TO THE PUBLIC (2)

Les Andersen, Trustee-Marion Township, asked some questions to clarify the position regarding the D-19 project. Mr. Craine said that the Road Commission was prepared to cooperate fully with the township in this matter but had no funds to participate in the widening. If the township limited their contribution to the widening to a cost figure less than its estimated or actual cost, the Road Commission would go forward with the resurfacing only. Mr. Craine indicated that he would attempt to contact the township supervisor before the scheduled meeting of March 26 in order to clarify the same with him. Mr. Andersen said that the township board was interested in prior cost estimates that had been furnished to the township for maintenance improvements to County Farm Road between Coon Lake and Sexton as well as between Sexton and M-155. The board was further interested in maintenance improvements to Norton Road. The previous estimates from the Road Commission were from February of 2014. Mr. Craine said that these estimates could be updated and the Road Commission looked forward to working with the township. There was also discussion of options for resurfacing Jewell Road.

I. LEGAL

No report

J. ADMINISTRATIVE BUSINESS

1. Minutes
 - a. Regular Board Meeting
February 26, 2015

The proposed minutes of the meeting of February 26, 2015, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the meeting minutes of February 26, 2015.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

Staff reported that check number 78317 was destroyed in the mail system and replaced by check number 78323.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve vouchers 78324 through 78394 in the net amount of \$299,302.20.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

- a. Next Regular Board Meeting
March 26, 2015 - 9:30 a.m.

4. Financial Reports Reviewed

- a. Cash Position Statement
- b. MTF Comparison Report

5. Miscellaneous Road Items

Jodie Tedesco gave the Board a report regarding construction on the Dean Road bridge.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:55 a.m. Motion carried.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director