

February 26, 2015

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasylik, Deputy Managing Director of Operations

Others Present: Robert West, Hartland Township Public Works Director

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

E. CALL TO THE PUBLIC (1)

No response

F. ACTION ITEMS

1. 2015 Grader Blade Bids
 - Authorization to Award
(Resolution 1502-011)

A bid tabulation for grader blades was provided to the Board. St. Regis Culvert, Inc. was the low bidder. Because the Road Commission has purchased blades from this vendor in the past with good results, staff recommended accepting the St. Regis bid.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1502-011. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. 2015 Float Blade Bids
 - Authorization to Award
(Resolution 1502-012)

Bids for float blades were also provided to the Board. The low bidder was Shults Equipment, LLC. The Road Commission has used this vendor in the past good results and staff recommended accepting their bid.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1502-012. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. 2015 Corrugated Steel Pipe Bids

- Authorization to Award
(Resolution 1502-013)

Bids for corrugated steel pipe were reviewed by the Board. Cadillac Culvert, Inc. was the low bidder for all pipe sizes except the 24" diameter pipe. Cadillac's bid on the 24" was very competitive however, and since the Road Commission didn't anticipate purchasing a significant quantity of this size pipe, staff recommended awarding the 2015 bid for all sizes to Cadillac Culvert, Inc.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1502-013. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. Interim Blank Voucher

- Accept Report
(Resolution 1502-014)

At its meeting on February 5, 2015, the Board authorized an interim blank voucher with certain stipulations to allow for payment of invoices coming due prior to its next meeting on February 26. In accordance with those stipulations, staff provided the Board with a full reporting of checks issued under the blank voucher. Staff requested acceptance of the report.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1502-014. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

5. LCRC Section 457 Plan

- Change of Administration
(Resolution 1502-015)

Steve Wasylyk reviewed with the Board an analysis staff completed of its 457 Deferred Compensation Program and associated fees. Staff solicited the advice of independent consultants in identifying providers. Through its search, staff identified Morgan Stanley as the desired plan consultant and Lincoln Financial Group as the desired provider. Staff felt that lower fees, increased employee education and guidance, and significant administrative support warranted moving the 457 program to Morgan Stanley. There would be no financial impact to the Road Commission. Staff requested Board authorization to make the change.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1502-015. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (February 5-11, 2015)
2. Clip Sheets (February 12-18, 2015)
3. Clip Sheets (February 19-25, 2015)

H. CALL TO THE PUBLIC (2)

No response

I. LEGAL

1. Walton v Livingston County Road Commission
 - Motorcycle Accident, 4/12/2014

This matter was referred to legal counsel.

J. ADMINISTRATIVE BUSINESS

1. Minutes

- a. Regular Board Meeting
February 5, 2015

The proposed minutes of the meeting of February 5, 2015, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the meeting minutes of February 5, 2015.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

Staff reported that check number 78176 was not received by the vendor and was replaced with check 78214. In Action Item F.4 of these minutes, staff also reported on the disbursement of check numbers 78215 through 78222.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve vouchers 78223 through 78322 in the net amount of \$472,747.84.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

- a. Next Regular Board Meeting
March 12, 2015 - 9:30 a.m.

4. Financial Reports Reviewed

- a. Cash Position Statement

5. Miscellaneous Road Items

Commissioner Crane gave a report regarding his attendance at the Brighton Township Board of Trustees. He thought the meeting was helpful and opened new lines

of communication. He also asked staff to look at the intersection of M-59 and Old U.S. 23 where some construction joints may be raveling.

Commissioner Dunleavy observed that there were some trees on Pleasant Valley Road south of M-59 located on the west side that appear to be dead and need to be removed.

Mr. Craine made a brief presentation on Proposal 1 to be voted on in the May ballot. He stated that although it appeared to be very complex, Proposal 1 could be distilled down to some basic fundamentals that could be easily communicated and understood.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:33 a.m. Motion carried.

Signed _____
David R. Peckens, Chairman

Signed _____
Michael Craine, Managing Director