

February 5, 2015

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Tom Barron, Equipment Supervisor
Michael Goryl, Traffic and Safety Engineer
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasylk, Deputy Managing Director of Operations

Others Present: Mike Cunningham, Tyrone Township Supervisor
Cam Gonzalez, Tyrone Township Trustee
Chris Robinson, AIS Construction Equipment

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

E. CALL TO THE PUBLIC (1)

Mike Cunningham, Tyrone Township Supervisor, stated that he had prepared a proposal regarding an equitable distribution of the Livingston County Road Commission's budgeted pavement preservation program funds. Commissioner Peckens stated that the Road Commission and the Board are very open to all suggestions and directed Mr. Cunningham to forward his proposal to staff for review.

F. ACTION ITEMS

1. 2015 Mineral Well Brine Prices
 - Approval of Contract Extension Offer
(Resolution 1502-004)

Steve Wasylk presented the Board with a proposal from Michigan Chloride Sales to extend the 2014 mineral well brine service contract for the 2015 dust control season. Mr. Wasylk commented that the quoted price has been extended since the 2012 dust control season.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1502-004. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. **Approval of Traffic Control Orders**
 - **Traffic Signal Cost Agreements**
M-59/Byron Road, Howell Township
M-59/Oak Grove Road, Howell Township
(Resolution 1502-005)
(Resolution 1502-006)

Mike Goryl presented the Board with two MDOT cost sharing agreements for signals that have been in place for many years (M-59 at Byron Road and M-59 at Oak Grove Road). Mr. Goryl explained that cost sharing agreements had not been executed for these signals in the past, but the Road Commission has been sharing the maintenance costs over the years. Because of this, Mr. Goryl stated that the agreements are more or less a formality.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolutions 1502-005 and 1502-006. (Certified copies on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

3. **Capital Outlay**
 - **Gradall Hydraulic Excavator**
(Resolution 1502-007)

Steve Wasylyk presented the Board with a recommendation to purchase a new 2015 Model XL4100 Gradall Hydraulic Excavator from AIS Construction Equipment through the National Joint Powers Alliance pricing contract at a cost of \$363,622.00. This purchase was identified as part of the 2015 capital outlay budget.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1502-007. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

4. **Mileage Reimbursement**
 - **Rate Adjustment**
(Resolution 1502-008)

Steve Wasylyk presented the Board with a proposed resolution to increase the mileage reimbursement rate from 56 cents to 57.5 cents in order to comply with the Internal Revenue Service's recently issued notice IR-2014-114.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1502-008. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

5. **Proposed Increase in Compensation**
 - **Janitorial Services**
(Resolution 1502-009)

Steve Wasylyk presented the Board with a proposed resolution to increase the compensation for janitorial services by \$100.00 per week. Mr. Wasylyk stated that Mark Gross, who has been providing janitorial services at the Road Commission building since it was built, has not had a compensation increase since 2004.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve Resolution 1502-009. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

6. Interim Blank Voucher
- Payment of Estimated Invoices
- (Resolution 1502-010)

Steve Wasyk presented the Board with a proposed resolution to approve an interim blanket voucher for the purpose of paying bills that may be due prior to the next Board meeting. Terry Palmer stated that he expects the total amount to be under \$50,000.00, and he will issue a full report of the payments to the Board at its meeting on February 26, 2015.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve Resolution 1502-010. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (January 22-28, 2015)
2. Clip Sheets (January 29-February 4, 2015)
3. LCRC Salt Usage

H. CALL TO THE PUBLIC (2)

Mike Cunningham questioned where the Road Commission buys and stores its road salt. Steve Wasyk stated that the salt is purchased from Detroit Salt Company through a joint bid with the Genesee County Road Commission. Mr. Wasyk also stated that the salt is stored at the main Road Commission facility in Howell.

I. LEGAL

No report

J. ADMINISTRATIVE BUSINESS

1. Minutes
 - a. Regular Board Meeting
January 22, 2015

The proposed minutes of the meeting of January 22, 2015 were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve the meeting minutes of January 22, 2015.

Ayes: Commissioners Crane, Dunleavy.

Abstained: Commissioner Peckens.

Nays: None.

Motion Carried.

- b. Special Board Meeting
January 29, 2015

The proposed minutes of the special meeting of January 29, 2015 were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve the special meeting minutes of January 29, 2015.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

c. **Closed Session Board Meeting**
January 29, 2015

The proposed minutes of the closed session meeting of January 29, 2015 were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Crane, to approve the closed session minutes of January 29, 2015.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. **Bills**

Staff notified the Board that check number 76892 was not received by the vendor and a stop payment was placed on the check.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Dunleavy, to approve vouchers 78134 through 78213 in the net amount of \$305,311.84.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. **Meetings Announced**

- a. **Next Regular Board Meeting**
February 26, 2015 - 9:30 a.m.

4. **Financial Reports Reviewed**

- a. **Cash Position Statement**
b. **MTF Comparison Report**

5. **Miscellaneous Road Items**

Jodie Tedesco updated the Board on the progress of the Dean Road bridge. Ms. Tedesco also stated that the engineering department is currently working on plans for the Whitmore Lake Road project, the West Grand River Avenue project, and the overlay program.

Commissioner Crane expressed his thanks to the road crews for their efforts clearing the roads after the recent snow storm.

K. **ADJOURNMENT**

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:00 a.m. Motion carried.

Signed _____
David R. Peckens, Chairman

Signed _____
Steven Wasylk, Deputy Managing Director