

December 30, 2014

THAT the meeting was called to order by Commissioner Dunleavy at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Tom Barron, Equipment Supervisor
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasylk, Deputy Managing Director of Operations

Others Present: Jessica Mathews, WHMI

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

E. CALL TO THE PUBLIC (1)

1. Public Hearing – 2015 Budget

Chairman Dunleavy declared the Public Hearing open at 9:35 A.M.

Steve Wasylk gave a presentation on the proposed 2015 budget. He noted that total projected revenues for 2015 are less than the prior year due to the fact that there are not many commitments from the townships for road improvement projects at the time of the budget hearing.

The Michigan Transportation Fund (MTF) is the major source of revenue for the Road Commission. Mr. Wasylk said that staff is comfortable with assuming relatively flat growth in the MTF from 2014 to 2015 and would therefore maintain the revised 2014 revenue projections for the 2015 budget with a slight increase to account for minor adjustments in the final two MTF payments of 2014. Staff will monitor receipts and make adjustments if necessary.

Expenditures are reported by road system (primary or local) and type of expense, where appropriate. Primary road projects in 2015 include pavement improvement projects on Grand River Avenue, D-19, and Whitmore Lake Road. In addition, a new signal installation at the Grand Oaks Drive/Latson Road intersection is planned. Lastly, the Road Commission is designating \$800,000 for its pavement improvement program.

One project is currently planned in 2015 on the local road system. This is a pavement improvement project on Grand Oaks Drive in Genoa Township, which will primarily be funded through the establishment of a special assessment district. Additional local road projects are anticipated once contracts with individual townships start to develop in April and May.

Three bridge projects are included in the 2015 budget. This list includes preventive maintenance on the Hamburg Road Bridge, project completion of the new Dean Road Bridge, and improvements to the Rushton Road Bridge. The Rushton Road Bridge project is associated with the proposed paving project on Rushton Road, which is part of the planned work identified in the Green Oak Township road millage.

Mr. Wasyk stated that routine road and bridge maintenance typically consumes almost half of the actual budget, and staff anticipates that trend to continue in 2015. Mr. Wasyk also stated that staff anticipates the 2015 equipment and administrative budgets to be comparable to those of 2014.

The 2015 capital outlay budget includes the replacement of one Cat grader with the highest engine hours, a Gradall excavator, three light vehicles, a patch trailer, office equipment, and engineering lab equipment. Lastly, funds have been designated to replace significant components of the fuel tank farm.

The Public Hearing was declared closed at 10:00 A.M.

2. Call for Public Comment

No Response

F. ACTION ITEMS

1. Adoption of Budget
 - Fiscal Year 2015(Resolution 1412-074)

The proposed 2015 budget and revisions to the 2014 budget were reviewed during the Public Hearing and staff recommended its approval.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1412-074. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Election of Officers
 - Year 2015(Resolution 1412-075)

The Board elected to name Commissioner Peckens as Chairman, Commissioner Crane as Vice Chairman, and Commissioner Dunleavy as Member.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1412-075. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (December 11-17, 2014)
2. Clip Sheets (December 18-24, 2014)
3. Fiscal Forum: Motor Fuel Taxes, Sales Tax on Motor Fuels...

H. CALL TO THE PUBLIC (2)

No response

I. LEGAL

No report

J. ADMINISTRATIVE BUSINESS

1. Minutes

a. Regular Board Meeting
December 11, 2014

The proposed minutes of the meeting of December 11, 2014, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve the meeting minutes of December 11, 2014.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve vouchers 77923 through 77997 in the net amount of \$347,165.04.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

a. Next Regular Board Meeting
January 8, 2015 - 9:30 a.m.

4. Financial Reports Reviewed

- a. Cash Position Statement
- b. MTF Comparison Report

5. Miscellaneous Road Items

Commissioner Peckens commented that it appeared that the Dean Road Bridge project was ahead of schedule. Jodie Tedesco commented that it may be a bit ahead of schedule, but not much construction will occur over the winter once the footings have been poured.

Ms. Tedesco stated that the engineering department is working on projects for 2015 with the townships. She commented that they are scheduled to meet with Brighton Township and Hartland Township in January. Ms. Tedesco also stated that she is hopeful to have the overlay package out to bid in March.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Dunleavy declared the meeting adjourned at 10:15 a.m. Motion carried.

Signed _____
John T. Dunleavy, Chairman

Signed _____
Steven Wasylik, Deputy Director