

December 11, 2014

THAT the meeting was called to order by Commissioner Dunleavy at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Commissioners Present: Stephen F. Crane  
John T. Dunleavy  
David R. Peckens

Staff Present: Michael Craine, Managing Director  
Terry Palmer, Accounting Supervisor  
Jodie Tedesco, County Highway Engineer  
Steve Wasyk, Deputy Managing Director of Operations

Others Present: Robert West, Hartland Director of Public Works

**D. APPROVAL OF AGENDA**

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

**E. CALL TO THE PUBLIC (1)**

No response

**F. ACTION ITEMS**

1. 2015 Board Meeting Calendar
  - Proposed Regular Meetings  
(Resolution 1412-071)

Staff provided the Board with a proposed calendar for its regularly scheduled meetings in 2015. The calendar continued the practice of meeting at 9:30 a.m. on the second and fourth Thursdays of the month except for November and December. The last meeting of November is moved from Thursday to Tuesday due to the Thanksgiving holiday. The last meeting of December is moved from Thursday to Tuesday to accommodate year-end accounting tasks. Staff recommended approval of a resolution accepting the proposed calendar and authorizing its publication.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1412-071. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Employee Recognition – Thirty Years
  - Timothy Johnson(Resolution 1412-072)

The Board approved a resolution honoring Timothy Johnson who has served the Road Commission and the Livingston County community for 30 years. Tim has served in a number of semi-skilled and skilled roles during his tenure and is currently District Supervisor and General Foreman. Tim was recognized for his dedication and commitment, which often means working long hours under extreme weather conditions. The Board joined staff in extending congratulations to Tim on his achievement.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1412-072. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Non-Union Compensation
  - Proposed 2015 Schedule(Resolution 1412-073)

Given the expected stability in the 2015 budget, the Board implemented a 2% salary increase for non-union employees for the year 2015.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1412-073. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

#### G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (November 25-December 3, 2014)
2. Clip Sheets (December 4-10, 2014)

#### H. CALL TO THE PUBLIC (2)

No response

#### I. LEGAL

1. Dunn v John T. Dunleavy, et al
  - Petition to VacateGalatian Drive, Hamburg Township

**ACTION:** Mr. Craine briefed the Board of his understanding of the facts in the case of Dunn v John T. Dunleavy, et al. The Road Commission is a statutory defendant in these types of proceedings. The matter has been referred to counsel.

#### J. ADMINISTRATIVE BUSINESS

1. Minutes
  - a. Regular Board Meeting  
November 25, 2014

The proposed minutes of the meeting of November 25, 2014, were presented to the Board for its review and approval.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve the meeting minutes of November 25, 2014.

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

2. **Bills**

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve vouchers 77830 through 77922 in the net amount of \$468,503.03.

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

3. **Meetings Announced**

- a. **Next Regular Board Meeting**  
Tuesday, December 30, 2014 - 9:30 a.m.
- b. **County Road Association of Michigan**  
2015 Highway Conference  
February 17-19, 2015  
Lansing Convention Center, Lansing

4. **Financial Reports Reviewed**

- a. **Cash Position Statement**
- b. **MTF Comparison Report**

5. **Miscellaneous Road Items**

Steve Wasylik, Jodie Tedesco, and Terry Palmer thanked the Board for its consideration in granting a salary increase for 2015. Jodie Tedesco provided a roundup of engineering activities, including the Dean Road bridge construction, year-end close-out of construction records, and developing estimates and bid specifications for 2015 work.

K. **ADJOURNMENT**

There being no further business to come before the Board, Chairman Dunleavy declared the meeting adjourned at 10:10 a.m. Motion carried.

Signed \_\_\_\_\_  
John T. Dunleavy, Chairman

Signed \_\_\_\_\_  
Michael Craine, Managing Director