

November 25, 2014

THAT the meeting was called to order by Commissioner Dunleavy at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Commissioners Present: Stephen F. Crane  
John T. Dunleavy  
David R. Peckens

Staff Present: Michael Craine, Managing Director  
Kim Hiller, Utility and Permits Engineer  
Terry Palmer, Accounting Supervisor  
Steve Wasyk, Deputy Managing Director of Operations

Others Present: Danica Katnik, WHMI  
Justin Schenkel, Forest Ponds Drive, Howell

**D. APPROVAL OF AGENDA**

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve the agenda as presented.

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

**E. CALL TO THE PUBLIC (1)**

Justin Schenkel of Forest Ponds Drive in Howell spoke to the Board regarding snow plowing in his subdivision. He indicated that his neighbors felt that the frequency and response time needed improvement. Mr. Schenkel went to say that he understood that it was really a funding problem because he works for a road agency. He hoped that the revenue problems would improve so that there could be additional plow time available. The Board thanked him for his comments.

**F. ACTION ITEMS**

1. 2015 Budget
  - Establish Public Hearing  
(Resolution 1411-069)

Board members authorized that a public hearing be held for the Road Commission's 2015 budget. The hearing will be held on December 30 at 9:30 a.m. in the Board Room of the Livingston County Road Commission.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1411-069. (Certified copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

2. Grand River Avenue Access Management Study
  - Presentation

Kim Hiller gave a presentation on an access management study undertaken jointly by the Southeast Michigan Council of Governments, the Michigan Department of Transportation (MDOT), the Livingston County Road Commission, and local governments. The study focused on Grand River Avenue from M-59 to Kensington Road. The study identified areas of concern and put forth a plan for improving and harmonizing access points and intersections along the corridor. The plan serves as a guide for MDOT, the Road Commission, and local communities when undertaking reconstructions projects and updating master plans.

3. 2014 Audit
  - Letter of Engagement  
(Resolution 1411-070)

The Board reviewed a letter of engagement submitted by Bredernitz, Wagner & Co., P.C. The letter outlined proposed audit services for fiscal year 2014 and included assistance with preparation of the Act 51 report. Staff recommended approval of the proposal.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1411-070. (Certified copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Crane, Dunleavy, Peckens.  
**Nays:** None.  
**Motion Carried.**

#### G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (November 13-19, 2014)
2. Clip Sheets (November 20-24, 2014)

#### H. CALL TO THE PUBLIC (2)

Justin Schenkel indicated that he appreciated the discussion of the Grand River Access Management Study. He stated that MDOT could perform safety studies for the county if this were needed. Mr. Craine indicated that the county had worked with Dale Lighthizer and had done some safety scoping but that the Safety Engineer at the Road Commission was by and large able to manage the work load for traffic safety.

#### I. LEGAL

No report

#### J. ADMINISTRATIVE BUSINESS

1. Minutes
  - a. Regular Board Meeting  
November 13, 2014

The proposed minutes of the meeting of November 13, 2014, were presented to the Board for its review and approval.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve the meeting minutes of November 13, 2014.

**Ayes:** Commissioners Crane, Dunleavy, Peckens.  
**Nays:** None.  
**Motion Carried.**

2. Bills

Accounting staff reported that check number 77764 was lost. A stop payment order was issued for check 77764 and it was replaced by check number 77767.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve vouchers 77768 through 77829 in the net amount of \$1,745,316.68.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

- a. Next Regular Board Meeting  
December 11, 2014 - 9:30 a.m.

4. Financial Reports Reviewed

- a. Cash Position Statement

5. Miscellaneous Road Items

Mr. Craine informed the Board that the Jewell Road bridge would be open to traffic shortly. Only sweeping and pavement marking remained to be completed before the bridge would be opened.

Commissioner Crane asked about the status of repairs for the Pleasant Valley culvert. Mr. Craine responded that they were still working through the MDEQ issues and there was no immediate solution to the financial cost of the replacement structure and the additional work that MDEQ is suggesting. Currently, staff estimated the cost somewhere between \$600,000 and \$1.2 million depending on the details of the requirements.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Dunleavy declared the meeting adjourned at 10:18 a.m. Motion carried.

Signed \_\_\_\_\_  
John T. Dunleavy, Chairman

Signed \_\_\_\_\_  
Michael Craine, Managing Director