

November 13, 2014

THAT the meeting was called to order by Commissioner Dunleavy at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane  
John T. Dunleavy  
David R. Peckens

Staff Present: Michael Craine, Managing Director  
Terry Palmer, Accounting Supervisor  
Jodie Tedesco, County Highway Engineer  
Steve Wasyk, Deputy Managing Director of Operations

Others Present: Stewart Oldford, Hartland Township

D. APPROVAL OF AGENDA

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve the agenda as presented.

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

E. CALL TO THE PUBLIC (1)

Stewart Oldford of Cullen Road in Hartland Township addressed the Board on several subjects. He recalled for the Board a project that he did in Hartland in 1998. He stated that with the cooperation of the Road Commission and the township, Odette and Remsing Roads were paved as a part of a larger subdivision that he was constructing. He asked the Board to consider putting them on its list for crack sealing in 2015. He also told the Board that he was a member of the Citizen's Task Force for Hartland Township roads. He hoped that the Board would be able to participate in the cost of some of the projects as the township was interested in doing both primary and local roads. As a final note, Mr. Oldford stated that the District Supervisor for District 2, Wayne Moulton, was doing a very good job and was quite responsive. The Board thanked Mr. Oldford for his comments.

F. ACTION ITEMS

1. Employee Recognition – Retirement
  - Jack Marshall(Resolution 1411-068)

Staff and family gathered to honor Jack Marshall as he prepared to retire after more than 30 years with the Livingston County Road Commission. Jack served with distinction in all phases of the repair and maintenance of Livingston County's road. He served with professionalism, taking the extra time required to help his co-workers, citizens, and public officials. Board members extended to Jack their wish that he enjoy a long, happy, and healthy retirement.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1411-068. (Certified copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

2. **2015 Budget Update**

• **Description**

Steve Wasylyk gave a short presentation to update the Board on progress made on the 2015 budget in preparation for the public hearing in December.

There was a detailed focus on routine maintenance expenditures. Steve indicated that the budget for these items had been held for several years at the same amount. He did not feel that it was possible to do so any longer. He recommended that the Board consider increasing the amount to \$9.6 million which represents a total increase of \$600,000 over prior years. The amount would be split equally between local and primary roads. He reviewed with the Board the expected allocation of routine maintenance expenditures, although he cautioned that weather conditions would dictate some expenses and allocation would have to be adjusted accordingly.

He also presented the potential road projects for 2015. He was joined in this conversation by Mike Craine and Jodie Tedesco. There was a detailed discussion of individual projects. Mr. Craine observed that there likely was more money represented in this project budget than is available and that staff had some trimming to do. There was a further discussion of staffing for inspection of these and other projects such as the ambitious programs adopted through township millages like Hartland's. It was agreed that staffing needed to be increased in order to meet these needs.

**G. INFORMATION ITEMS**

The following items were presented to the Board as information only:

1. Clip Sheets (October 23-29, 2014)
2. Clip Sheets (October 30-November 5, 2014)
3. Clip Sheets (November 6-12, 2014)
4. MDOT Traffic Summit-Livingston County
5. Work Accomplished/Planned with Township, County, State, and Federal Cooperation

**H. CALL TO THE PUBLIC (2)**

No response

**I. LEGAL**

No report

**J. ADMINISTRATIVE BUSINESS**

1. **Minutes**

- a. **Regular Board Meeting  
October 23, 2014**

The proposed minutes of the meeting of October 23, 2014, were presented to the Board for its review and approval.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve the meeting minutes of October 23, 2014.

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

2. Bills

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve vouchers 77655 through 77766 in the net amount of \$390,025.21.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

- a. Next Regular Board Meeting  
November 25, 2014 - 9:30 a.m.

4. Financial Reports Reviewed

- a. Cash Position Statement
- b. MTF Comparison Report

5. Miscellaneous Road Items

Jodie Tedesco reported that the East Grand River project was winding down. There were some punch list items that may have to be completed in the spring. She also said that the pavement overlay program was complete. She stated that the Jewell Road bridge project was nearing completion and that the road would be paved. There would be a final concrete wall placed along with the necessary guardrail and the road would be open to traffic. Seeding and other restoration items would be completed in the spring. The Dean Road bridge is expected to start in the next several weeks.

**K. ADJOURNMENT**

There being no further business to come before the Board, Chairman Dunleavy declared the meeting adjourned at 10:47 a.m. Motion carried.

Signed \_\_\_\_\_  
John T. Dunleavy, Chairman

Signed \_\_\_\_\_  
Michael Craine, Managing Director