

July 10, 2014

THAT the meeting was called to order by Commissioner Dunleavy at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Commissioners Present: Stephen F. Crane  
John T. Dunleavy  
David R. Peckens

Staff Present: Michael Craine, Managing Director  
Terry Palmer, Accounting Supervisor  
Steve Wasylk, Deputy Managing Director of Operations

Others Present: None

**D. APPROVAL OF AGENDA**

The agenda was approved as amended with the addition of item F.5

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve the agenda as amended.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

**E. CALL TO THE PUBLIC (1)**

No response

**F. ACTION ITEMS**

1. 2013 Audit
  - Accept and Place on File  
(Resolution 1407-047)

Staff presented the Board with the completed audit for the fiscal year ending December 31, 2013. The Board formally received the report and directed staff to place it on file.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1407-047. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. **Project Agreements-Green Oak Township**
  - Fieldcrest Road, Nine Mile to Silver Lake Road
  - Fieldcrest Road, Silver Lake to Lee Road
  - Nine Mile Road, East of Stillsonburg Station to Marshall Road
  - Winans Lake Road, Hamburg Township Line to Rickett Road(Resolution 1407-048)

Staff reviewed with the Board the above listed project agreements for road improvements in Green Oak Township. The township approved the agreements and staff recommended Board approval as well.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1407-048. (Certified copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

3. **Project Agreement, Tyrone Township**
  - Hartland Road, North from White Lake Road(Resolution 1407-049)

Tyrone Township requested improvements on Hartland Road north from White Lake Road approximately 4,320 lineal feet. The township approved an agreement for the work and staff recommended Board approval also.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1407-049. (Certified copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

4. **Employee Recognition, Retirement**
  - Paul Risner(Resolution 1407-050)

Paul Risner announced that he would retire from the Road Commission on August 1. Paul has been with the Road Commission for over 16 years, serving as a skilled Highway Worker. He provided leadership at work as a union official and in the community as a township supervisor. His courage and determination were displayed during in his recovery from a near fatal work zone accident in 2012. The Board extended their thanks to Paul for his service and wished him the best in retirement.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1407-050. (Certified copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

5. **Approval of Bridge Plans and Specifications**
  - Dean Road over the Yellow River Drain
  - Jewell Road over Marion Drain #2(Resolution 1407-051)

There was a brief discussion of the plans and specifications for reconstruction of the bridge carrying Dean Road over the Yellow River Drain and the bridge carrying Jewell Road over Marion Drain #2. Mr. Craine reviewed the proposed plans and schedule for the projects. Staff recommended approval of a resolution authorizing both projects.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1407-051. (Certified copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

**G. INFORMATION ITEMS**

The following items were presented to the Board as information only:

1. Clip Sheets (June 26-July 3, 2014)
2. Clip Sheets (July 4-10, 2014)

**H. CALL TO THE PUBLIC (2)**

No response

**I. LEGAL**

No report

**J. ADMINISTRATIVE BUSINESS**

1. Minutes

- a. Regular Board Meeting  
June 26, 2014

The proposed minutes of the meeting of June 26, 2014, were presented to the Board for its review and approval.

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve the meeting minutes of June 26, 2014.

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

2. Bills

**ACTION:** It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve vouchers 76867 through 76962 in the net amount of \$296,859.86.

**Ayes:** Commissioners Crane, Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

3. Meetings Announced

- a. Next Regular Board Meeting  
July 24, 2014 - 9:30 a.m.

4. Financial Reports Reviewed

- a. Cash Position Statement
- b. MTF Comparison Report

5. Miscellaneous Road Items

Mr. Craine reviewed with the Board the status of construction projects in Brighton and Green Oak Townships and other areas affected by the primary pavement preservation program.

Commissioner Peckens noted that there was some staking on Crouse Road between Cullen Road and Old 23 and inquired if this was done at the request of the Road Commission. Staff indicated that they were not aware of any staking requests made by the Road Commission for Crouse Road.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Dunleavy declared the meeting adjourned at 10:20 a.m. Motion carried.

Signed \_\_\_\_\_  
John T. Dunleavy, Chairman

Signed \_\_\_\_\_  
Michael Craine, Managing Director