

November 26, 2013

THAT the meeting was called to order by Commissioner Dunleavy at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Mike Goryl, Traffic and Safety Engineer
Kim Hiller, Utility and Permits Engineer
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasyk, Deputy Managing Director of Operations

Others Present: Danica Katnik, WHMI

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

E. CALL TO THE PUBLIC (1)

No Response

F. ACTION ITEMS

1. 2014 Budget
 - Establish Public Hearing
(Resolution 1311-064)

The Board authorized a public hearing and advertisement of the hearing for the 2014 budget as provided for in Act 43 of 1963. The hearing will be held on December 12 at 9:30 a.m. in the Board Room of the Livingston County Road Commission.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1311-064. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

2. Authorize Change in Meeting Date
 - December 30, 2013(Resolution 1311-065)

Due to scheduling conflicts, the Board authorized a change in the date of the final board meeting in 2013. The meeting will now be held on December 30 at 9:30 a.m. in the offices of the Board at 3535 Grand Oaks Drive, Howell.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1311-065. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Approve Intergovernmental Agreements
 - Phase II Storm Water Management(Resolution 1311-066)

Kim Hiller presented the Board with an intergovernmental agreement and a work plan to address storm water pollution and watershed management requirements established by the Department of Environmental Quality (DEQ). The Livingston County Drain Commission is facilitating the efforts of local communities and the Road Commission to comply with the DEQ requirements. The intergovernmental agreement and work plan outline the operation, responsibilities, and allocation of costs associated with this effort. Staff recommended approval.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1311-066. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. Non-Union Compensation
 - Year 2014(Resolution 1311-067)

There was discussion of non-union salary adjustments for 2014. Board members feel that compensation changes can be considered as MTF revenues have stabilized after several years of freefall. Board members took note that it had been five years since there was any increase for non-union personnel. There were also considerable changes in benefit levels as part of the overall belt-tightening required by the shrinking economy. Board members felt that a 2% general salary increase was appropriate at this time. Chairman Dunleavy asked that the thanks of the Board be extended to these personnel, particularly since some were working with fewer people and still expected to get the same amount of work done.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1311-067. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

5. Adopt Traffic Control Order 13-008
 - Placement of Stop Signs – Chilson Road, Genoa Township(Resolution 1311-068)

Mr. Goryl presented a computer model of traffic along South Latson Road at the intersection with Crooked Lake and the intersection with Chilson. He also had a computer model

to show the operation of the adjacent Coon Lake/Chilson intersection. He stated that these areas would be monitored fairly heavily for the next 12 months because of the obvious change in traffic patterns that the new interchange and roadway improvements will generate.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1311-068. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (November 14-20, 2013)
2. Clip Sheets (November 21-25, 2013)

H. CALL TO THE PUBLIC (2)

No Response

I. LEGAL

No Report

J. ADMINISTRATIVE BUSINESS

1. Minutes

- a. Regular Board Meeting
November 14, 2013

The proposed minutes of the meeting of November 14, 2013, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve the meeting minutes of November 14, 2013.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

Accounting staff advised the Board that check number 75567 to the County Road Association of Michigan was issued for an incorrect amount and was voided. A corrected payment will be included in the next check run.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve vouchers 75649 through 75718 in the net amount of \$720,262.14.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. **Meetings Announced**
 - a. **Next Regular Board Meeting**
December 12, 2013 - 9:30 a.m.
4. **Financial Reports Reviewed**
 - a. **Cash Position Statement**
5. **Miscellaneous Road Items**

Commissioner Peckens stated that he looked forward to reviewing the proposed projects and allocation system for the pavement preservation program for 2014. An early start would be ideal.

Steve Wasyk stated that he is grateful for the Board's action for non-union compensation. He knows it will mean much to his district supervisors. The rest of staff joined with him in expressing their gratitude to the Board.

Jodie Tedesco reviewed the ongoing signal jobs at Grand River and Old 23 and Grand River at Kensington. She described the design efforts going into Grand River between Hacker and Hilton and D-19 south of Howell. She also indicated that staff would be busy on various traffic studies and road ratings.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Dunleavy declared the meeting adjourned at 10:11 a.m. Motion carried.

Signed _____
John T. Dunleavy, Chairman

Signed _____
Michael Craine, Managing Director