

June 27, 2013

THAT the meeting was called to order by Commissioner Dunleavy at 9:30 A.M. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Kim Hiller, Utilities and Permits Engineer
Terry Palmer, Accounting Supervisor
Steve Wasyk, Deputy Managing Director of Operations

Others Present: Chris Behnan, Daily Press & Argus
Mike Cunningham, Tyrone Township Supervisor
Cam Gonzalez, Tyrone Township Trustee

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

E. CALL TO THE PUBLIC (1)

No Response

F. ACTION ITEMS

1. Approval of TCO 13-003
 - Annual Placement of Signs, Fowlerville Fairgrounds
(Resolution 1306-033)

Staff reviewed with the Board a Traffic Control Order for placing various no parking, speed limit, and turn restriction signs along Grand River Avenue and Gregory Road. These signs are placed annually in conjunction with summer events at the Fowlerville Fairgrounds. Staff recommended approval.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1306-033. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

2. Approval of Plans/Submittal for Bidding – Traffic Signal Upgrades
- Grand River at Borderline Drive, Brighton Township
 - Brighton road at Bauer Road, Genoa Township
- (Resolution 1306-034)

Mike Goryl provided the Board with plans and specifications for modernizing traffic signals at the intersection of Grand River Avenue and Borderline Drive and the intersection of Brighton and Bauer Roads. Equipment will be upgraded and about 100 feet of pedestrian/bike path will be reconstructed to meet Americans with Disabilities Act guidelines. Federal safety funds will cover about 75% of the \$235,000 project cost. The Grand River/Borderline project is scheduled for construction this year from mid-October through mid-December while the Brighton/Bauer project is scheduled to start in June of 2014 after school is out. Staff recommended approval of the plans and specifications and authorization to submit the project for bidding.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1306-034. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Road Name/Spelling Change
- Knolson Drive to Knowlson Drive, Section 33, Brighton Township
- (Resolution 1306-035)

The Livingston County GIS Department contacted the Road Commission recently with regard to a discrepancy in the spelling of a road name. Knolson Drive in Section 33 of Brighton Township is currently identified as Knowlson Drive by all eleven residents on the road, on LCRC certification maps, and on the road name sign. The database used by Emergency Services (911) still lists the roadway as Knolson Drive. Emergency Services expressed concern about potential delays in response times due to the spelling discrepancy. After reviewing the history of this road name and the request to resolve the conflicting information and in light of the substantial benefit to residents, staff requested Board approval to change the spelling of Knolson Drive to Knowlson Drive.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1306-035. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. Accept and Place on File
- 2012 Audit
- (Resolution 1306-036)

Bredernitz, Wagner & Company has delivered its audit of the Road Commission's financial statements for the year ending December 31, 2012 and filed it with the Department of Treasury of the State of Michigan. The Board approved a resolution to formally receive the 2012 Financial Report and directed staff to place it on file.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1306-036. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

5. **Rescind TCO P-R 47-11-13**
● **No Stopping, Standing, Parking, Grand River Avenue, Green Oak Township**
(Resolution 1306-037)

At the request of a local resident, an engineering review was recently completed with the Michigan State Police to determine the necessity of an existing parking prohibition on Grand River Avenue near Pleasant Valley Road. The prohibition dates back to 1977 when it was approved due to frequent truck parking along the roadway near a company specializing in automobile work. Since the company has been closed for many years and no problems with parking have been observed or reported, it was determined that the existing parking prohibition is no longer need. The Michigan State Police issued Rescinding Order P-R 47-11-13 to that effect. Staff recommended that the Board approve Rescinding Order P-R 47-11-13.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1306-037. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

6. **Primary Pavement Program Agreements**
● **Cohoctah Township – Cohoctah and Hayner Roads**
(Resolution 1306-038)

Cohoctah Township approved project agreements for work on two roads. Cohoctah Road between the southern and northern segments of Oak Grove Road was approved for HMA wedging and overlay. Hayner Road from Owosso Road to the electrical transmission lines was approved for HMA wedging and single chip seal with fog seal. Staff recommended Board authorization for both projects.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1306-038. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

- **Iosco Township – Elliott, Gregory, and Iosco Roads**
(Resolution 1306-039)

Iosco Township approved three road projects as follows: Elliot Road (Iosco to Mason), HMA wedging and single chip seal with fog seal; Gregory Road (Iosco to Mason), single chip seal with fog seal; Iosco Road (Elliot to Gregory), HMA wedging and single chip seal with fog seal. Staff recommended Board approval of all projects.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1306-039. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

- **Marion Township – Coon Lake Road**
(Resolution 1306-040)

Marion Township approved HMA wedging and overlay for Coon Lake Road from D-19 to the township line. Staff recommended the project for Board approval

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1306-040. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

● **Unadilla Township – Dexter Trail**

(Resolution 1306-041)

Unadilla Township wishes to improve Dexter Trail between the county line and M-36. The township approved an agreement for HMA wedging and single chip seal and fog seal. Staff recommended approval of the project.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1306-041. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

7. **Project Agreement, Oceola Township**

● **Kellogg Road – Golf Club Road to Bergin Road**

(Resolution 1306-042)

Oceola Township requested limestone resurfacing of Kellogg Road between Golf Club Road and Bergin Road. Staff recommended approval of the project.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1306-042. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (June 13-19, 2013)
2. Clip Sheets (June 20-26, 2013)

H. CALL TO THE PUBLIC (2)

Cam Gonzales, Trustee, Tyrone Township, thanked the Board for working with him to improve his understanding of the pavement program and individual project development. He stated that he looked forward to working with the Road Commission in the future. Commissioner Peckens said that it has been a pleasure to work with Tyrone Township throughout this process.

I. LEGAL

No Report

J. ADMINISTRATIVE BUSINESS

1. Minutes

**a. Regular Board Meeting
June 13, 2013**

The proposed minutes of the meeting of June 13, 2013, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve the meeting minutes of June 13, 2013.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve vouchers 074749 through 074828 in the net amount of \$759,476.09.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

**a. Next Regular Board Meeting
July 11, 2013 - 9:30 a.m.**

4. Financial Reports Reviewed

- a. Cash Position Statement**
- b. MTF Comparison Report**

5. Miscellaneous Road Items

Mr. Craine provided an update to the Board on several projects. He stated that the Pavement Preservation Program and the Green Oak millage program were proceeding. He also provided an update on the Latson/Nixon project.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Dunleavy declared the meeting adjourned at 10:15 a.m. Motion carried.

Signed _____
John T. Dunleavy, Chairman

Signed _____
Michael Craine, Managing Director