

February 14, 2013

THAT the meeting was called to order by Commissioner Dunleavy at 9:30 A.M. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasyk, Deputy Managing Director of Operations

Others Present: Cam Gonzalez, Tyrone Township Trustee
Mike Rife, Conway Township Supervisor
Marna Smith, Tyrone Township Treasurer

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

E. CALL TO THE PUBLIC (1)

Marna Smith, Treasurer of Tyrone Township, related her recent experience regarding the registration of vehicles in Tyrone Township. Ms. Smith checked on the registration of vehicles as the result of a citizen inquiry. She determined that many vehicles in the Fenton zip code are registered in Genesee County. This has the effect of crediting revenues to the wrong county. Mr. Craine explained that these are very important revenues as they are the source for 75% of the income for county primary roads. Ms. Smith indicated that the township is going to be reminding people to check this element of their vehicle registrations going forward because of the need to make sure we get every penny needed for Livingston County roads.

Mike Rife, Supervisor of Conway, asked how mileage certifications are accorded to townships along common townline roads. Mr. Craine responded that the certifications along townline roads have not been changed in many years. The initial allocation of road mileage was done so that each township ended up with approximately the same mileage within its community. Mr. Rife used the example of recent negotiations with Cohoctah Township for improvements to Owosso Road. Mr. Craine said that townships did not receive Act 51 allocations based upon certified mileage and so therefore this should not affect the conversation and negotiations regarding road improvements.

F. ACTION ITEMS

1. Board of Directors Ballot
 - County Road Association of Michigan

The County Road Association of Michigan (CRAM) provided a ballot with the names of those nominated to serve a three-year term on the CRAM Board of Directors. The LCRC Board cast their vote for Blair Ballou of Eaton County.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to vote for Blair Ballou to serve as a director on the County Road Association Board of Directors.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. **Property Insurance**

- 918 North Street
(Resolution 1302-007)

A review of the Road Commission's insurance needs for 2013 included the North Street property. Appraising this property is complicated by the age of the buildings, their use, and tenancy. As an alternative to an appraisal, staff reached a determination with the Michigan County Road Commission Self-Insurance Pool that physical damage coverage could be done with an endorsement based upon agreed values established for each of the buildings. This endorsement will stay in effect until such time as the Board acts to remove the property or to insure it at an appraised value.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1302-007. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. **Contingent Fee Agreement**

- Insurance Coverage, Environmental Contamination
918 North Street
(Resolution 1302-008)

Mr. Craine and the Board reviewed a proposed contingent fee agreement with Hooper, Hathaway, P.C. and the Law Offices of Paul E. Burns. The agreement would allow the attorneys to represent the Road Commission in approaching its insurers regarding environmental contamination at the North Street property. The attorneys have agreed to take the insurance coverage matter on a contingent fee basis as chances of recovery are limited.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve Resolution 1302-008. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. **2013 Carbide Tool bit Bids**

- Authorization to Award
(Resolution 1302-009)

Bids for carbide tool bits were opened on February 12. The low bidder was Winter Equipment Company with a bid price of \$12.22. Last year, the bid price was \$12.73. Assuming an estimated purchase quantity of 3,000 units, the total cost to the Road Commission would be approximately \$1,530 less than the 2012 annual tool bit cost. Winter Equipment has been the Road Commission's supplier in the past with good results. Staff therefore recommended awarding the 2013 bid to this firm.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1302-009. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

5. **2013 Corrugated Steel Pipe Bids**

- **Authorization to Award**

(Resolution 1302-010)

Bids for corrugated steel pipe were also opened on February 12. St. Regis Culvert, Inc. was the low bidder for all pipe sizes. Compared to last year prices are slightly less for all pipe sizes. Based on the projected 2013 purchase, the Road Commission could see a \$2,000 decrease from the 2012 annual cost. St. Regis has been an excellent supplier in the past and staff recommended awarding the bid to St. Regis.

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Peckens, to approve Resolution 1302-010. (Certified copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the Board as information only:

1. Clip Sheets (January 24-30, 2013)
2. Clip Sheets (January 31-February 6, 2013)
3. Clip Sheets (February 7-13, 2013)
4. LCRC Salt Usage by Month

H. CALL TO THE PUBLIC (2)

Mike Rife asked if citizens could track snow plow positions using the Road Commission's software. Mr. Craine acknowledged that a few counties have made their GPS systems available on their websites. This poses additional burdens on the service provider who expects to be compensated for the additional bandwidth required to provide access. He further explained that people tend to want to access that information at periods of peak snowfall so that the bandwidth requirements were excessive and timed only to weather events. He stated that the Road Commission had no current plans to make this available on the Internet although it would be glad to respond to queries about specific truck activities during storms.

I. LEGAL

No Report

J. ADMINISTRATIVE BUSINESS

1. **Minutes**

- a. **Regular Board Meeting**
January 24, 2013

The proposed minutes of the meeting of January 24, 2013, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve the meeting minutes of January 24, 2013.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Crane, to approve vouchers 073997 through 074113 in the net amount of \$609,030.80.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

- a. Next Regular Board Meeting
February 28, 2013 - 9:30 a.m.

4. Financial Reports Reviewed

- a. Cash Position Statement
- b. MTF Comparison Report

5. Miscellaneous Road Items

Jodie Tedesco reported that the muck holes on Nixon Road have been completed except ones located adjacent to Three Fires Elementary School. This type of work is on hold for Nixon Road until after frost laws. She told the Board that the Layton Road beams were set on February 12. The contractor is performing some incidental work and plans to complete the balance of construction activities after frost laws. She also stated that the engineering staff was working on projects for 2013-2014 construction seasons.

Mike Craine indicated to the Board that it would be possible for frost laws to go into effect before the March 1 statutory date. Weather forecasts for the last week in February suggest that frost pattern changes will begin around that time. Further updates will be available.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Dunleavy declared the meeting adjourned at 10:12 a.m. Motion carried.

Signed _____
John T. Dunleavy, Chairman

Signed _____
Michael Craine, Managing Director