

November 8, 2012

THAT the meeting was called to order by Commissioner Dunleavy at 9:30 A.M. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Commissioners Present: John T. Dunleavy  
David R. Peckens

Commissioners Absent: Stephen F. Crane

Staff Present: Michael Craine, Managing Director  
Terry Palmer, Accounting Supervisor  
Jodie Tedesco, County Highway Engineer  
Steve Wasyk, Deputy Managing Director of Operations

Others Present: None

**D. APPROVAL OF AGENDA**

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve the agenda as presented.

**Ayes:** Commissioners Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

**E. CALL TO THE PUBLIC (1)**

No Response

**F. ACTION ITEMS**

1. Fiscal Year 2012
  - Audit Engagement (Resolution 1112-058)

Mr. Craine reviewed with the Board correspondence from Bredernitz, Wagner & Co. confirming their understanding of the services they are to provide in auditing the Road Commission's 2012 financial statements. Staff requested Board authorization to sign a letter of engagement with Bredernitz, Wagner & Co.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1112-058. (Certified Copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

2. 2012 Mineral Well Brine Prices
  - Service Contract(Resolution 1112-059)

Steve Wasylyk presented Board members with an offer from Michigan Chloride Sales to extend the 2012 mineral well brine prices for the 2013 dust control season. He noted that staff has been completely satisfied with this company and this product and recommended acceptance of their offer.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1112-059. (Certified Copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

3. Lakeland Trail, Putnam Township
  - Plans, Specifications, Estimates(Resolution 1112-060)

Mr. Craine presented the plans, specifications, and estimates for the Lakeland Trail project in Putnam Township. The documents were prepared and reviewed by the township's consultant, the Livingston County Road Commission, and the Michigan Department of Transportation. Adequate funds have been included in the 2012 and 2013 operating budgets. Staff recommended Board authorization to submit the project for bid letting and to secure the necessary project agreements with Putnam Township and the Michigan Department of Transportation.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1112-060. (Certified Copy on file in the Board Meeting Resolutions.)

**Ayes:** Commissioners Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

## G. INFORMATION ITEMS

The following items were presented to the board as information only:

1. Clip Sheets (October 25-31, 2012)
2. Clip Sheets (November 1-7, 2012)
3. Bid Results, Layton Road Bridge
4. Correspondence, John and Patti Latson

## H. CALL TO THE PUBLIC (2)

No Response

## I. LEGAL

No Report

## J. ADMINISTRATIVE BUSINESS

1. Minutes
  - a. Regular Board Meeting  
October 25, 2012

The proposed minutes of the meeting of October 25, 2012, were presented to the Board for its review and approval.

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve the meeting minutes of October 25, 2012.

**Ayes:** Commissioners Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

2. **Bills**

**ACTION:** It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve vouchers 073533 through 073604 in the net amount of \$447,928.64.

**Ayes:** Commissioners Dunleavy, Peckens.

**Nays:** None.

**Motion Carried.**

3. **Meetings Announced**

- a. **Next Regular Board Meeting**  
November 20, 2012 - 9:30 a.m.

4. **Financial Reports Reviewed**

- a. **Cash Position Statement**
- b. **MTF Comparison Report**

5. **Miscellaneous Road Items**

Jodie Tedesco updated the Board on the completion of the Dexter-Pinckney at Darwin intersection as well as other small paving projects for this year. She also stated that the signal replacement work was preparing to start. Staff continues as to work on the Latson and Nixon project as it progresses. A pre-construction meeting for the replacement of the Layton Road bridge will be scheduled for next week.

Mike Craine stated that he will be on leave for the week of November 19.

Commissioner Peckens inquired about the filling of employee replacements in the shop and on the road. Steve Wasyk told him that all vacancies have been filled and all new employees are on-board. Their training on winter maintenance has begun.

**K. ADJOURNMENT**

There being no further business to come before the Board, Chairman Crane declared the meeting adjourned at 9:56 a.m. Motion carried.

Signed \_\_\_\_\_  
John T. Dunleavy, Vice-Chairman

Signed \_\_\_\_\_  
Michael Craine, Managing Director