

July 26, 2012

THAT the meeting was called to order by Commissioner Crane at 9:30 A.M. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasyk, Deputy Managing Director of Operations

Others Present: Tom Darling, WHMI

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

E. CALL TO THE PUBLIC (1)

No Response

F. ACTION ITEMS

1. Approve Project Agreement – Genoa Township
 - Glenway Drive (Cul-de-Sac to Brighton Road)(Resolution 1207-046)

Genoa Township approved a project agreement with the Road Commission for a hot mix asphalt overlay on Glenway Drive from the cul-de-sac to Brighton Road. Staff recommended that the Board also give its approval for the project.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1207-046. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.
Nays: None.
Motion Carried.

2. Retirement Plan
 - Uniform Transfer Provision(Resolution 1207-047)

Steve Wasylyk provided the Board with a proposed resolution as requested by the Municipal Employees' Retirement System (MERS). Although a new retirement plan is in place for new employees, a mechanism for transferring existing employees between the union and non-union divisions of the former retirement plans is needed. MERS provides a document called the "Uniform Transfer Provision" to accomplish this. The proposed resolution would authorize management to execute the MERS document.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1207-047. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. 2011 Audit

- Accept and Place on File
(Resolution 1207-048)

Bredernitz, Wagner & Company delivered its audit of the Road Commission's financial statements for the year ending on December 30, 2011. Subsequent to the Board's review of the audit, staff requested authorization to accept the report and place it on file.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1207-048. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. Project Agreement – Iosco Township

- Bradley Road (Roberts Road to Coon Lake Road)
 - Bull Run Road (Iosco Road to Lange Road)
 - Bull Run Road (Lange Road to Mason Road)
- (Resolution 1207-049)

Staff presented to the Board a proposed resolution approving a project agreement with Iosco Township. The agreement would provide for chip seal surfacing and related work to segments of Bradley and Bull Run Roads. The township approved the agreement per estimates provided by staff and staff recommended Board approval as well.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Peckens, to approve Resolution 1207-049. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

G. INFORMATION ITEMS

The following items were presented to the board as information only:

1. Clip Sheets (July 12-20, 2012)
2. Clip Sheets (July 21-25, 2012)

H. CALL TO THE PUBLIC (2)

No Response

I. LEGAL

No Report

J. ADMINISTRATIVE BUSINESS

1. Minutes

**a. Regular Board Meeting
July 12, 2012**

The proposed minutes of the meeting of July 12, 2012, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Peckens, to approve the meeting minutes of July 12, 2012.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Peckens, to approve vouchers 072933 through 073013 in the net amount of \$455,497.42.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

**a. Next Regular Board Meeting
August 9, 2012 - 9:30 a.m.**

4. Financial Reports Reviewed

- a. Cash Position Statement**
- b. MTF Comparison Report**

5. Miscellaneous Road Items

Jodie Tedesco informed the Board regarding the status of some key current projects. The contractor on Clyde Road continues to make grade and cover with sand and stone. The contractor is on track for making the open-to-traffic date. The concrete on the Maltby Road roundabout is curing. The contractor will complete joints and pavement marking. Signs will be installed early next week and the roundabout will be open to traffic. Landscaping restoration will be completed while the road is open to traffic.

Reith Reilly has completed paving those roads that needed to be wedged prior to chip seal. The chip sealing contractor will start the week of July 30.

Mike Craine gave a report that summarized the financing of the Latson Road interchange. He indicated that the project should be ready for bid in September.

Commissioner Peckens said that he looked forward to reviewing personnel deployment information as part of budget planning for 2013.

Commissioner Dunleavy referred a pavement condition for possible supplemental advisory signing.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Crane declared the meeting adjourned at 10:10 a.m. Motion carried.

Signed _____
Stephen F. Crane, Chairman

Signed _____
Michael Craine, Managing Director