

February 9, 2012

THAT the meeting was called to order by Commissioner Crane at 9:30 A.M. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

A. ROLL CALL

Commissioners Present: Stephen F. Crane
John T. Dunleavy
David R. Peckens

Staff Present: Michael Craine, Managing Director
Terry Palmer, Accounting Supervisor
Jodie Tedesco, County Highway Engineer
Steve Wasylk, Deputy Managing Director of Operations

Others Present: Mike Rife, Conway Township Supervisor

B. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Peckens, to approve the agenda as presented.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

C. CALL TO THE PUBLIC (1)

No Response.

D. ACTION ITEMS

1. Title VI Non-Discrimination Plan
 - Authorization to Amend(Resolution 1202-005)

The County Road Association of Michigan notified road agencies of the need to address environmental justice in their Title VI Non-Discrimination Plans to remain in compliance with federal regulations. Staff amended the LCRC plan to reflect environmental justice regulations and submitted it to the Board for review and re-approval as amended.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1202-005. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. **County Road Association of Michigan**
 - **Election to Board of Directors**

The County Road Association of Michigan (CRAM) provided a ballot with the names of nominees to serve a three-year term on the CRAM Board of Directors. Biographies of the candidates were also provided. LCRC Board members cast their ballot in support of Frederick Chapman of Ionia County.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to cast the ballot for Frederick Chapman to serve a 3-year term on the CRAM Board of Directors.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. **2012 Corrugated Steel Pipe Bids**
 - **Authorization to Award Bid**

(Resolution 1202-006)

Bids for the 2012 purchase of corrugated steel pipe were opened on February 1. Jensen Bridge & Supply Co. submitted the low bid for all pipe sizes. Mr. Wasylk said that the LCRC has used this vendor in the past with excellent results and recommended awarding the bid to Jensen Bridge & Supply Co.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Peckens, to approve Resolution 1202-006. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

4. **2012 Natural Mineral Well Brine Bids**
 - **Authorization to Award Bid**

(Resolution 1202-007)

Mr. Wasylk provided the bid tabulation for natural mineral well brine. Michigan Chloride Sales, LLC was the low bidder for the continuous application of brine but not for spot application of brine. Since the LCRC does not often use spot applications of brine, staff recommended awarding the bid to Michigan Chloride Sales, LLC.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1202-007. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

5. **MDOT Performance Requirements**
 - **Authorization to Implement**

(Resolution 1202-008)

Mr. Craine reviewed with the Board a "Performance Resolution for Governmental Agencies" as required by the Michigan Department of Transportation (MDOT). The intent of the resolution is to ensure that agencies who receive permits for the use of state highway right-of-way promptly restore or repair any operating damages in state highway right-of-way that are incidental to the permit. Staff recommended Board approval of MDOT's performance resolution.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1202-008. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

6. 2012 Float Blade Bids
● Authorization to Award Bid
(Resolution 1202-009)

Mr. Wasyk provided the Board with the bid tabulation for 2012 float blade purchases. He noted that the low bidder, Shults Equipment, Inc., has been LCRC's vendor for blades in the past with very good results and recommended awarding the bid to Shults Equipment, Inc.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve Resolution 1202-009. (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

7. Approval of Final Plans
● Maltby Road at Scranton Middle School Roundabout
Sections 6 and 7, Green Oak Township
(Resolution 1202-010)

Mr. Craine provided the Board with final plans for the roundabout on Maltby Road at Scranton Middle School. Staff recommended approval of the plans and authorization to submit the plans to MDOT for bid letting.

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Peckens, to approve Resolution 1202-010 (Certified Copy on file in the Board Meeting Resolutions.)

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

E. INFORMATION ITEMS

The following items were presented to the board as information only:

1. Clip Sheets (January 26-February 1, 2012)
2. Clip Sheets (February 2-8, 2012)
3. LCRC Salt Usage by Month

F. CALL TO THE PUBLIC (2)

No Response

G. LEGAL

No Report

H. ADMINISTRATIVE BUSINESS

1. Minutes

a. Regular Board Meeting January 26, 2012

The proposed minutes of the meeting of January 26, 2012, were presented to the Board for its review and approval.

ACTION: It was moved by Commissioner Peckens, seconded by Commissioner Dunleavy, to approve the meeting minutes of January 26, 2012.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

2. Bills

ACTION: It was moved by Commissioner Dunleavy, seconded by Commissioner Peckens, to approve vouchers 071893 through 071978 in the net amount of \$370,337.73.

Ayes: Commissioners Crane, Dunleavy, Peckens.

Nays: None.

Motion Carried.

3. Meetings Announced

a. Next Regular Board Meeting February 23, 2012 - 9:30 a.m.

b. 2012 CRAM Highway Conference March 6-8, 2012 Lansing, MI

4. Financial Reports Reviewed

- a. Cash Position Statement
- b. MTF Comparison Report

5. Miscellaneous Road Items

There was discussion regarding the meeting schedule for March 8. It was determined that this meeting should be rescheduled for Wednesday, March 8 at 9:30 a.m.

I. ADJOURNMENT

There being no further business to come before the Board, Chairman Crane declared the meeting adjourned at 10:14 a.m. Motion carried.

Signed _____
Stephen F. Crane, Chairman

Signed _____
Michael Craine, Managing Director