

Minutes – April 22, 2021

THAT the meeting was called to order by Commissioner Peckens at 9:30 a.m. in the Board Room of the Livingston County Road Commission, 3535 Grand Oaks Drive, Howell, Michigan. Notice of the meeting was posted in accordance with Act #267 of 1976.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Commissioners Present: Stephen F. Crane
David R. Peckens
Kevin T. Spicher

Staff Present: Trevor Bennett, Director of Operations
Sarah Newton, Assistant Accounting Supervisor
Jodie Tedesco, Director of Engineering
Michelle Tinsley, Construction Office Clerk
Steve Wasylyk, Managing Director

Others Present: None

D. APPROVAL OF AGENDA

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Spicher to approve the agenda as presented.

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

E. CALL TO THE PUBLIC (1)

F. ACTION ITEMS

1. Project Agreements, Howell Township
 - Burkhart Road, (Mason Road to I-96 ramps)
 - Burkhart Road, (railroad tracks to Grand River)
 - Burkhart Road north of Grand River, (Grand River Avenue to Crandall Road)
(Resolution 2104-039)

Jodie Tedesco presented the Board with a resolution to approve three project agreements with Howell Township for road improvements. Ms. Tedesco explained that the first project was on the section of Burkhart Road between Mason Road and I-96 and involved wedging and an asphalt overlay. The second project was on the section of Burkhart Road from Grand River Avenue south to the railroad tracks and involved milling 2 inches of existing pavement and placing 2.25 inches of new asphalt. The third project was on the section of Burkhart Road between Grand River Avenue and Crandall Road and involved placing a chip seal and fog seal. Ms. Tedesco stated that Howell Township and the Road Commission would be splitting the project costs evenly for all three projects.

ACTION: It was moved by Commissioner Crane seconded by Commissioner Spicher to approve Resolution 2104-039

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

2. MDOT Contract #21-5066
 - Traffic Signal Modernization (Grand River Ave/Dorr Road intersection and Latson/Golf Club intersection)
(Resolution 2104-040)

Jodie Tedesco presented the Board with a resolution to approve the Michigan Department of Transportation Contract Number 21-5066 for the upcoming traffic signal modernization projects at the Grand River Avenue/Dorr Road and the Latson Road/Golf Club Road intersections. Ms. Tedesco stated that the projects were 90 percent funded through the Highway Safety Improvement Program.

ACTION: It was moved by Commissioner Spicher seconded by Commissioner Crane to approve the Resolution 2104-040.

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

3. Float Blades Bid
 - Shults Equipment, LLC
(Resolution 2104-041)

Trevor Bennett presented the Board with a resolution to award the bid for the 2021 float blades purchase to Shults Equipment, LLC. Mr. Bennett commented that the bid price was \$2.31 per blade higher than last year and that staff planned to purchase 600 blades in 2021.

ACTION: It was moved by Commissioner Crane seconded by Commissioner Spicher to approve the Resolution 2104-041.

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

4. Grader Blades Bid
 - Shults Equipment, LLC
(Resolution 2104-042)

Trevor Bennett presented the Board with a resolution to award the bid for the 2021 grader blades purchase to Shults Equipment, LLC. Mr. Bennett commented that the bid price was \$3.58 per blade higher than last year and that staff planned to purchase 300 blades in 2021.

ACTION: It was moved by Commissioner Spicher seconded by Commissioner Crane to approve the Resolution 2104-042.

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

5. Corrugated Steel Pipe Bids
 - Jensen Bridge & Supply Co.
(Resolution 2104-043)

Trevor Bennett presented the Board with a resolution to award the bid for the 2021 corrugated steel pipe purchase to Jensen Bridge & Supply Co. Mr. Bennett commented that the bid prices were slightly higher this year for all pipe sizes.

ACTION: It was moved by Commissioner Crane seconded by Commissioner Spicher to approve the Resolution 2104-043.

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

6. Project Agreements, Handy Township
 - VanBuren Road, (Nicholson Road to Fowlerville Road)
 - Dawn Drive, (Wheeler Road to Stow Road)
 - Burkhart Road north of Grand River, (Grand River Avenue to Crandall Road)
(Resolution 2104-044)

Jodie Tedesco presented the Board with a resolution to approve two project agreements with Handy Township for road improvements. Ms. Tedesco explained that the first project was on the section of Van Buren Road between Nicholson Road and Fowlerville Road and involved placing a chip seal and fog seal. The second project was on Dawn Drive and involved crushing and shaping the existing pavement and placing 3.5 inches of new asphalt. Ms. Tedesco stated that Handy Township was responsible for 70 percent of the project costs for both projects and the Road Commission would be responsible for the remaining balances.

ACTION: It was moved by Commissioner Crane seconded by Commissioner Spicher to approve Resolution 2104-044.

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

7. Project Agreements, Hamburg Township
- Merrill Road, (Strawberry Lake Road to the county line)
 - River Valley Road (Van Antwerp to the end)
 - Sheldon Road, (Merrill Road to the end of asphalt)
 - Van Antwerp Road, (Winans Lake Road to River Valley Road)
(Resolution 2104-045)

Trevor Bennett presented the Board with a resolution to approve four project agreements with Hamburg Township. The four projects were on Merrill Road, River Valley Road, Sheldon Road, and Van Antwerp Road. Mr. Bennett stated that all four projects involved the installation of new surface gravel and limited drainage work. Mr. Bennett added that Hamburg Township would be funding 100 percent of the construction costs for all four projects.

ACTION: It was moved by Commissioner Crane seconded by Commissioner Spicher to approve the Resolution 2104-045.

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

8. Project Agreements, Hamburg Township
- Darwin Road, (township line to McGregor Road)
 - McGregor Road (Sunny Ridge to M-36)
 - Sheldon Road, (Merrill Road to the end of asphalt)
 - Pettysville Road, (M-36 to Swarthout)
(Resolution 2104-046)

Jodie Tedesco presented the Board with a resolution to approve three project agreements with Hamburg Township for road improvements. Ms. Tedesco explained that the first project was on the section of Darwin Road between McGregor Road and the Township Line, the second project was on the section of McGregor Road between Sunny Ridge Drive and M-36, and the third project was on the section of Pettysville Road between M-36 and Swarthout Road. Ms. Tedesco commented that all three projects involved wedging and an asphalt overlay. Ms. Tedesco stated that Hamburg Township was responsible for 70 percent of the project costs on Darwin Road and McGregor Road, but Hamburg Township and the Road Commission would be splitting the project cost evenly on Pettysville Road.

ACTION: It was moved by Commissioner Crane seconded by Commissioner Spicher to approve the Resolution 2104-046.

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

9. Project Agreements, Hamburg Township
- Swarthout Road, (township line to Pettysville Road)
 - Whitewood Road to Shehan Road (McGregor Road to M-36)
(Resolution 2104-047)

Jodie Tedesco presented the Board with a resolution to approve two project agreements with Hamburg Township for road improvements. Ms. Tedesco explained that the first project was on the section of Swarthout Road between Pettysville Road and the Township Line and that the second project was on the section of Whitewood/Shehan Road between McGregor Road and M-36. Ms. Tedesco commented that both projects involved placing a chip seal with an asphalt overlay. Ms. Tedesco stated that Hamburg Township was responsible for 70 percent of the project cost on Swarthout Road, but Hamburg Township and the Road Commission would be splitting the project cost evenly on Whitewood/Shehan Road.

ACTION: It was moved by Commissioner Spicher seconded by Commissioner Crane to approve the Resolution 2104-047.

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

10. Project Agreements, Hamburg Township
 - Bishop Lake Road, (Chilson Road to end of pavement)
 - Chilson Road, (Swarthout Road to township line)
 - Louis Lane, (north of Strawberry Lake Road)
 - Pleasant Lake Drive, (north of Winans Lake Road)
 - Pleasant View, (south off Whitewood)
(Resolution 2104-048)

Jodie Tedesco presented the Board with a resolution to approve five project agreements with Hamburg Township for road improvements. Ms. Tedesco explained that the first project was on the section of Bishop Lake Road between Chilson Road and the end of the pavement and involved placing a chip seal and fog seal. The second project was on the section of Chilson Road between Swarthout Road and the Township Line and involved milling 2.5 inches of existing pavement and placing 4 inches of new asphalt. The third project was on Louis Lane and involved crushing and shaping the existing pavement and placing new asphalt. The fourth project was on the section of Pleasant Lake Drive between Winans Lake Road and the end of the pavement and involved milling the existing pavement and placing new asphalt. The fifth project included roads in the Pleasant View Subdivision and involved crushing and shaping the existing pavement and placing new asphalt. Ms. Tedesco stated that Hamburg Township was responsible for 100 percent of the project costs on Louis Lane and in the Pleasant View Subdivision and was responsible for 70 percent of the project cost on Pleasant Lake Drive. Ms. Tedesco also stated that Hamburg Township and the Road Commission would be splitting the project costs evenly on the Bishop Lake Road and Chilson Road projects.

ACTION: It was moved by Commissioner Crane seconded by Commissioner Spicher to approve the Resolution 2104-048.

11. Employee Wage Rate Increase
 - Seasonal and Temporary staff
(Resolution 2104-049)

Steve Wasylyk presented the Board with a resolution to increase the wage rates for seasonal and temporary employees. Mr. Wasylyk proposed that setting the wage rate range for these employees at \$12.00 to \$14.00 per hour would be more competitive with other businesses seeking college students for summer employment. Commissioner Spicher expressed concern that the proposed wage rate range was too low and suggested setting the range at \$14.00 to \$16.00 per hour. Commissioner Peckens and Commissioner Crane agreed that the wage rate range should be set at this higher level.

ACTION: It was moved by Commissioner Crane seconded by Commissioner Spicher to approve the Resolution 2104-049 with a revision to reflect a wage range of \$14.00 to \$16.00 per hour.

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

12. Project Agreement, Marion Township
 - Schafer Road, (Bentley Lake Road to D-19)
(Resolution 2104-050)

Jodie Tedesco presented the Board with a resolution to approve a project agreement with Marion Township for road improvements to the section of Schafer Road between Bentley Lake Road and Pinckney Road. Ms. Tedesco explained that the project involved placing a chip seal and fog seal. Ms. Tedesco stated that Marion Township was responsible for 70 percent of the project cost and the Road Commission would be responsible for the remaining balance.

ACTION: It was moved by Commissioner Spicher seconded by Commissioner Crane to approve the Resolution 2104-050.

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

13. Project Agreements, Oceola Township
- Curdy Road, (Fisher Road to Squire's Place)
 - Dwyer Road, (Musson Road to township line)
 - Eager Road, (Curdy Road to Brophy Road)
 - Green Road, (Clyde Road to Dunn Road)
 - Hazard Road, (Green Road to Argentine Road)
 - Listerman Road, (Curdy Road to Brophy Road)
(Resolution 2104-051)

Trevor Bennett presented the Board with a resolution to approve six project agreements with Oceola Township. The six projects were on Curdy Road, Dwyer Road, Eager Road, Green Road, Hazard Road, and Listerman Road. Mr. Bennett stated that all six projects involved the installation of new surface gravel, tree work, and limited drainage work. Mr. Bennett added that Oceola Township would be funding 100 percent of the construction costs for all six projects.

ACTION: It was moved by Commissioner Crane seconded by Commissioner Spicher to approve the Resolution 2104-051.

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

14. Project Agreement, Tyrone Township
- White Lake Road, (Carmer Road to Hartland Road)
(Resolution 2104-052)

Jodie Tedesco presented the Board with a resolution to approve a project agreement with Tyrone Township for road improvements to the section of White Lake Road between Carmer Road and Hartland Road. Ms. Tedesco explained that the project involved wedging and placing an asphalt overlay. Ms. Tedesco stated that Tyrone Township and the Road Commission would be splitting the project cost evenly.

ACTION: It was moved by Commissioner Spicher seconded by Commissioner Crane to approve the Resolution 2104-052.

Ayes: Commissioners Crane, Peckens, Spicher
Nays: None
Motion: Carried

G. INFORMATION ITEMS (Presented as information only and are available for review this week on the LCRC Board Website @ <https://sites.google.com/site/lrcboardofcommissioners/home>)

H. CALL TO THE PUBLIC (2)

NR

I. LEGAL:
NR

J. ADMINISTRATIVE BUSINESS

- 1. Minutes
 - a. Regular Board Meeting
April 8, 2021

ACTION: It was moved by Commissioner Crane, seconded by Commissioner Spicher to approve the Regular Board Meeting Minutes as presented.

AYES: Commissioners Crane, Peckens, Spicher
 NAYS: None
 MOTION: Carried

- 2. Bills

The Board noted that check #91401 dated 04/09/2021 in the amount of #332.53 payable to Overhead Door of Lansing was voided and replaced with check #91402 dated 04/09/2021.

ACTION: It was moved by Commissioner Spicher and seconded by Commissioner Crane, to approve vouchers #91403 through #91473 in the net amount of \$340,005.59.

AYES: Commissioners Crane, Peckens, Spicher
 NAYS: None
 MOTION: Carried

- 3. Meetings Announced
 - a. Next Regular Board Meeting – May 13, 2021

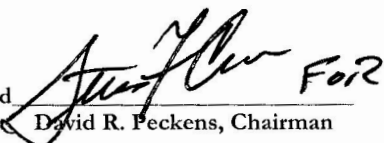
- 4. Financial Reports Reviewed
 - a. Cash Position Statement

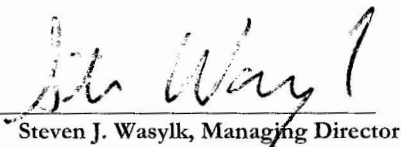
- 5. Miscellaneous Road Items

Jodie Tedesco commented that the majority of the project agreements with the townships have been approved. Ms. Tedesco also commented that construction work related to the 2021 Pavement Preservation Program should commence the week of April 26th.

K. ADJOURNMENT

There being no further business to come before the Board, Chairman Peckens declared the meeting adjourned at 10:10 a.m.

Signed 
 David R. Peckens, Chairman

Signed 
 Steven J. Wasyk, Managing Director

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